



KANSAS BOARD OF REGENTS

KHEDS Changes for Programmers 2013 Collections

KSPSD / AY Collection

- A. Collection Submission Dates and Certification / Review Period
 - 1. AY collection data submission is open from July 1, 2013 – September 16, 2013. Collection must be clean and locked by this date.
 - 2. Certification / Review Period September 17, 2013 – September 30, 2013
 - a. *Community Colleges and Technical Colleges*: Presidential Certification
 - b. *Universities*: Chief Academic Officer Certification
 - 3. There will be no re-open window for corrections. Submission is final as of the end of the Certification/Review period. Once the data is certified as accurate, the submission is final.

- B. Students Information
 - 1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 22).
 - 2. **Date of Birth** field must be in the format YYYYMMDD or 00000000. Dates not in this format or dates in the future will generate fatal errors. Only where Date of Birth is unknown and unavailable should 00000000 be used (page 24).

- C. Enrolled Flags
 - 1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 31).
 - 2. **First-time Freshman Flag** changed to **First-time Entering Student Flag** (page 33).
 - a. Variable name remains unchanged as **first_time_fresh** with a format of **VARHCAR2(01)**.
 - b. Fatal error will result when no students meet the criteria of: first-time enrolled = 'Y' and number of credit hours attempted is ≥ 12 , and student level (from Student Status file) is not equal to NDU or NCU (page 194).

- D. Student Status
 - 1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 41).

- E. Declared Majors
 - 1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 52).

- F. Registrations
 - 1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 63).

G. Sections

1. **Technology Type** field is required if Course Delivery Method is TLEC, TOTL, or COMB (pages 74-75).
2. **Section Type** field must be BI or PO and cannot be left blank (pages 75-76).

H. New Undergrads

1. **Important Note:** The no decimal format will no longer be accepted for this file. You must submit this file in the “With Decimal” format.
2. **Carefully review** “Who to Include” for definitions and clarifications (page 78).
3. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 79).
4. **ACT English** field has been added (pages 85, 171, 214). **NEW**
 - a. Acceptable values range from 0 to 36
5. **ACT Math** field has been added (pages 85, 171, 214). **NEW**
 - a. Acceptable values range from 0 to 36
6. **ACT Reading** field has been added (pages 85, 171, 214). **NEW**
 - a. Acceptable values range from 0 to 36
7. **ACT Science** field has been added (pages 86, 171, 214). **NEW**
 - a. Acceptable values range from 0 to 36
8. **High School GPA** field has been changed (page 87).
 - a. GPA must include decimal points.
9. **High School Rank** field has been changed (page 87).
 - a. Percentile rank must include decimal points.
10. **Qualified Admissions Type** has been clarified (page 89-91).
 - a. Review coding hierarchy to insure that students are categorized correctly.
11. **Math Placement Test Type** field has been added (pages 92-93, 172, 215-216).
 - a. Add ACM, AEA, AAA, CPA, CAL, CCA, CPG, CTR, CMD, CPM, ANS, AEL, AIA, ACA, ATM, STM, WKM, and WSM as acceptable values.
12. **Math Placement Test Score** field has been added (pages 93-94, 172, 216). **NEW**
 - a. Acceptable values for the Accuplacer tests (ACM, AEA, and AAA) range from 1 to 120.
 - b. Acceptable values for the Compass exams (CPA, CAL, CCA, CPG, CTR, CMD, and CPM) range from 1 to 99.
 - c. Acceptable values for the ASSET exams (ANS, AEL, AIA, and ACA) range from 23 to 55.
 - d. Acceptable values for ACT Mathematics test (ATM) range from 1 to 36.
 - e. Acceptable values for SAT Mathematics test (STM) range from 1 to 800.
 - f. Acceptable values for WorkKeys math placement exam (WKM) range from 3 to 7.
 - g. Acceptable values for Wichita State internally developed math placement test (WSM) range from 0 to 32.
13. **Reading Placement Test Type** field has been added (pages 94-95, 172, 216-217). **NEW**
 - a. Add ARC, CPT, CRD, CVD, CRP, ARS, ATR, STV, WKR, and WSR as acceptable values.

14. **Reading Placement Test Score** field has been added (pages 95-96, 172, 217). **NEW**
 - a. Acceptable values for the Accuplacer test (ARC) range from 1 to 120.
 - b. Acceptable values for the Compass exams (CPT, CRD, CVD, and CRP) range from 1 to 99.
 - c. Acceptable values for Asset Reading Skills test (ARS) range from 23 to 55.
 - d. Acceptable values for ACT Reading test (ATR) range from 1 to 36.
 - e. Acceptable values for SAT Verbal test (STV) range from 1 to 800.
 - f. Acceptable values for WorkKeys reading placement exam (WKR) range from 3 to 7.
 - g. Acceptable values for Wichita State internally developed reading placement test (WSR) range from 1 to 5.
 15. **Writing Placement Test Type** field has been added (pages 96-97, 173, 217-218). **NEW**
 - a. Add AST, AWE, CWP, CWD, CEE, CEO, AWS, and ATE as acceptable values.
 16. **Writing Placement Test Score** field has been added (pages 97-98, 173, 218). **NEW**
 - a. Acceptable values for the Accuplacer Sentence Skills Test (AST) range from 1 to 120.
 - b. Acceptable values for the Accuplacer Written Essay (AWE) range from 2 to 8.
 - c. Acceptable values for the Compass Writing Skills Placement (CWP) or the Compass Writing Skills Diagnostic Tests (CWD) range from 1 to 99.
 - d. Acceptable values for the Compass E-Write Essay June 2006 or later (CEE) range from 2 to 12.
 - e. Acceptable values for the Compass E-Write Essay 2001 to June 2006 (CEO) range from 2 to 8.
 - f. Acceptable values for Asset Writing Skills test (AWS) range from 23 to 55.
 - g. Acceptable values for ACT English test (ATE) range from 1 to 36.
- I. Transfers
1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 101).
- J. Completions
1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 107).
- K. Student Flags
1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 117).
- L. CEP Faculty Credentials
1. No changes.
- M. Campus
1. No changes.
- N. Previous Completions
1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 131).

O. **Student Costs**

1. **NEW FILE** – See pages 136-152, 180, and 227-233 of Section Two: KSPSD Collection.

P. **Student Financing**

1. **NEW FILE** – See pages 154-160, 181, and 234-237 of Section Two: KSPSD Collection.

2013 Fall Preliminary Collection

A. Collection Dates and Review Period

1. Fall Preliminary collection data submission is open from September 1, 2013 – September 25, 2013. Collection must be clean and locked by this date.
2. Submission is final as of the date the data are locked by the institution.

2013 Fall Census Day Collection

A. Collection Dates and Certification / Review Period

1. Fall Census Day collection data submission is open from October 15, 2013 – December 2, 2013. Collection must be clean and locked by this date.
2. Certification / Review Period December 3, 2013 – December 16, 2013.
 - a. *Community Colleges and Technical Colleges*: Presidential Certification
 - b. *Universities*: Chief Academic Officer Certification
3. There will be no re-open window for corrections. Submission is final as of the end of the end of the Certification / Review period.

B. Students Information File

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 242).
2. **Date of Birth** field must be in the format YYYYMMDD or 00000000. Dates not in this format or dates in the future will generate fatal errors. Only where Date of Birth is unknown and unavailable should 00000000 be used (page 244).

C. Enrollments

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 249).
2. **First-time Freshman Flag** has been changed to **First-time Entering Student** (page 259).
 - a. Variable name remains unchanged as **first_time_fresh** with a format of **VARHCAR2(01)**.
 - b. Fatal error will result when no students meet the criteria of: first-time enrolled = 'Y' and number of credit hours attempted is ≥ 12 , and student level (from Student Status file) is not equal to NDU or NCU (page 312).

D. Declared Majors

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 268).

E. Registrations file

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 279).

F. Sections

1. **Technology Type** field is required if Course Delivery Method is TLEC, TOTH, or COMB (pages 288-289).
2. **Section Type** field must be BI or PO and cannot be left blank (pages 289).

G. Campus

1. No changes.

2013 Follow Up Collection

A. Collection Dates and Review Period

1. Follow Up collection data submission is open from January 2, 2014 – January 31, 2014. Collection must be clean and locked by this date.
2. Submission is final as of the date the data are locked by the institution.
3. **College Assigned ID Number** field is required and must be less than or equal to 16 characters. This field cannot be blank; this field cannot be 0 (page 329).

2013 IPEDS GR Transfers-Out Collection (Optional Collection)

A. Collection Dates and Review Period

1. GR Transfers-Out collection data submission is open from mid-January 2014 – February 12, 2014. Collection must be clean and locked by this date.
2. Submission is final as of the date the data are locked by the institution.

B. GR Students – Non-Completers

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters (page 344).

C. GR Aggregated Cohort

1. No changes.

BTE FY14 Collection

A. Collection Dates and Review Period

1. BTE collection data submission is open from July 2, 2013 – July 15, 2014. Review and lock period will be the same as the KSPSD AY collection.
2. Submission is final as of the date the data are locked by the institution.

B. Students Information

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters (page 366).
3. **Date of Birth** field must be in the format YYYYMMDD or 00000000. Dates not in this format or dates in the future will generate fatal errors. Only where Date of Birth is unknown and unavailable should 00000000 be used (page 368).

C. Registrations

1. **College Assigned ID Number** field is required and must be less than or equal to 16 characters (page 376).

D. Sections

1. **Technology Type** field is required if Course Delivery Method is TLEC, TOTH, or COMB (pages 384-385).
2. **Section Type** field must be BI or PO and cannot be left blank (page 386).