

**Section Two:**

**KSPSD Collection**

**– SFM ONLY**

**Special Note:**

**The following files**

**will be integrated into the**

**2013 KHEDS Manual**

**Section 2: KSPSD**

**AY Collection**

**PILOT YEAR REQUIRED SUBMISSION: STUDENT FINANCING MODULE**

**STUDENTS COSTS FILE & STUDENTS FINANCING FILE**

Students Costs File

* WHO TO INCLUDE:

Any student enrolled in a postsecondary level course on the 20th day, plus those students who are enrolled a course that begins and ends before the 20th day, plus those students who are enrolled in a course that starts after the 20th day provided they are still enrolled as of the course’s census day.

* + Include students who are enrolled in courses that fulfill a requirement of a formal award or a stand-alone parent program.
    - A formal award is earned for KBOR-approved programs of 16 or more credit hours that result in a Technical Certificate or above.
    - A stand-alone parent program
      1. is less than 16 credit hours in length
      2. is not associated with another program of 16+ credit hours
      3. leads to an industry recognized credential, license, or certification
      4. has been specified as a stand-alone parent program by KBOR’s Academic Affairs and CTE staff and included in the Program Inventory data system.
  + Do not include students or associated hours if the enrollment took place after the 20th day and the student dropped the course before the course actually started.
  + NUMBER OF RECORDS:

1 record per student per reporting period per tuition type.

* + SPECIAL NOTE:

Three fields contained at the end of this file relate specifically to FAFSA and Expected Family Contribution (EFC) from the FAFSA.

* SECTOR REPORTING REQUIREMENTS:

ALL institutions will complete all fields.

| **Students Costs File** | | | | |
| --- | --- | --- | --- | --- |
| Field Descriptions | Field Definitions and Attributes | Field Name | Field Formats No Decimal Points | Field Formats with Decimal Points |
| Student Identification Number | * Enter the federally assigned Social Security Number (SSN) if available. (This information is used to tie individuals to Department of Labor information for longitudinal data analysis. If the SSN is not provided, this information will not be available.) * When the student's SSN is not known, you may enter a college assigned number here if the institution recognizes the number as an SSN or you may enter the college assigned number in the student\_id field and enter zeros in this field. * However, if there are zeros in this field there MUST be a value in the student\_id field. * For a given student, the student identification number must be the same on all submitted files for that cycle. * If the value is not known, enter 0. | ssn | VARCHAR2(09) | VARCHAR2(09) |
| College Assigned Identification Number | * Enter the student's unique college assigned ID number. * For a given student, the college assigned identification number must be the same on all submitted files for that cycle. * This field cannot be left blank. | student\_id | VARCHAR2(16) | VARCHAR2(16) |
| FICE Institution ID | * Enter your unique institutional FICE ID number. * A list of Kansas schools is provided in Appendix 1. * This field cannot be left blank. | fice\_inst\_id | VARCHAR2(06) | VARCHAR2(06) |
| Term | * Enter AY for an Academic Year submission. * This field cannot be left blank. | term | VARCHAR2(02) | VARCHAR2(02) |
| Term Year | * Enter the calendar year of the close of the academic year. * Example:   + If the enrollment is for the 2012-2013 academic year, report AY in the Term field and 2013 in the Term Year field. * This field cannot be left blank. | term\_year | VARCHAR2(04) | VARCHAR2(04) |
| Reporting Period | * Enter the reporting period for the student’s record. * Each student should have 1 record for each reporting period in which enrolled. * Acceptable Values are:   + SU = Summer   + FA = Fall   + SP = Spring * This field cannot be left blank. | reporting  \_term | VARCHAR2(02) | VARCHAR2(02) |
| Primary Flag | * For this student, in this reporting period, is the first (“primary”) student cost record? Every student will have at least one Student Costs record per reporting period *and that record will be identified as “Primary”*. * In some instances, a student may be charged multiple tuition rates for various courses within a single reporting period. An example of this type of occurrence would be for the resident student who takes some classes on campus at tuition rate #1 and is taking other classes via distance ed at a different tuition rate. * Which record is entered as “Primary” and which is “Subsequent” makes little difference. Suggested guidance is to record the tuition associated with the largest number of credit hours as primary. * Acceptable Values are:   + P = Primary Student Costs Record     - Every Student within the Reporting Period must have a Primary Student Costs Record   + S = Subsequent Student Costs Record     - Some students may have a secondary Student Costs Record. The number of students with a secondary record is anticipated to be small. * Each student per reporting period *must* have a Primary Flag=P record. * A student within a reporting period *may* have one or more subsequent (i.e., Primary Flag=S) record(s) if that student is charged more than one rate of tuition in the reporting period.   + Each tuition rate reported must have a corresponding Tuition Type * This field cannot be left blank. | primary\_flag | VARCHAR2(01) | VARCHAR2(01) |
| Campus Residency | * Indicate the student’s living location while attending classes in this reporting period   + **ON =** On campus     - Any residence hall or housing facility owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to, the institution's educational purposes   + **OF** = Off Campus     - A living arrangement in which a student lives in any housing facility that is not owned or controlled by the educational institution   + If a student is residing in a Fraternity or Sorority House:     - If that House is under the control of the Institution *and* is located on Institution-owned property     - Enter Value **ON**     - If these *two conditions* are not met, enter value **OF** to characterize Fraternity/Sorority residence. * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | camp\_res | VARCHAR2(02) | VARCHAR2(02) |
| Dependency Status | * Enter the student's dependency status per the FAFSA   + **I =** Independent Student     - An independent student is one of the following: at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, an orphan, a ward of the court, or someone with legal dependents other than a spouse.   + **D** = Dependent Student     - A student who does not meet any of the criteria for an independent student. * For those students who have no FAFSA dependency status value follows this logic:   + **I =** Independent Student   IF ANY of the following are true:   * + - Student age is 24 years or more,     - Student is known to be married     - Student holds a bachelor degree     - Student is known to be a veteran (e.g., receives veteran benefits)     - Student is known to be a member of the armed forces     - Student is known to have legal dependents other than a spouse (can look to see if Child Care facilities are used/if student accrues charges from child care facility on campus)   + **U =** Unknown Dependency Status     - Student has no FAFSA and does not meet *any* of the characteristics which define Independent. * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | dep\_stat | VARCHAR2(01) | VARCHAR2(01) |
| Tuition Charges Assessed Before Adjustments | * Tuition Charges Assessed Before Adjustments is the dollar value of tuition charged to a particular student within this reporting period for the type of tuition identified by the Tuition Type Flag (*see next variable*). * Typically, this amount is before any aid, adjustments, waivers, or other adjustments, discounts or allowances (except those made due to changes in courses/credit load levels in accord with institutional policy) are made. * Note that the type of and dollar value of waivers, adjustments, discounts, allowances, or other offsets to tuition charges assessed to a student are recorded in the Student Financing File.   + Tuition Charges Assessed Before Adjustment shouldreflect any tuition charge adjustments resulting from adding/dropping courses, according to the institution’s policies. * Tuition Charges should reflect only one type of tuition (i.e., one “tuition type flag” as captured in the next variable)   + For most students within the reporting period, “Tuition Charges Assessed Before Adjustments” will be the total tuition bill for the student for the reporting period.   + A small number of students may be charged differing rates of tuition within a single reporting period. Students with more than one type of tuition assessed will have a Student Costs record corresponding with each of the types of tuition rates charged.     - *It is imperative* that the amount reported in “Tuition Charges Assessed Before Adjustments” corresponds to the “Tuition Type Flag.”     - For students with multiple tuition rates, which record is entered as “Primary” and which is “Subsequent” makes little difference. Suggested guidance is to record the tuition associated with the largest number of credit hours as primary. * This figure may come from the Bursar’s/Finance office. * Report to the nearest dollar. Example: 4325 * This field cannot be left blank. | tuition | NUMBER(08,0) | NUMBER(08,0) |
| Tuition Type Flag | * Tuition Type Flag indicates the type of tuition charge assessed to this student in this reporting period and measured in this record.   + If student is charged multiple rates of tuition within this reporting period, the student will have multiple records in the Student Costs File-one record for each distinct tuition rate type charged.   + If the student has multiple rates of tuition, and thus multiple records in this file, any tuition cost may be selected as “primary.”   Standard Tuition Rate Assessed:  (standard tuition rate assessments are:   * + - for State Universities: those tuition rates identified in the Comprehensive Fee Schedule     - for Community Colleges, Technical Colleges, Washburn University and WIT: those tuition rates identified in the Tuition and Fees Report )   + ID=In District Tuition Rate   + IN=In State Tuition Rate   + OT=Out of State Tuition Rate (you may use OT for all non-residents ***if*** thre is no differentiation in your “Non-Resident” tuition)   + IT=International Tuition Rate   Special Tuition Rate Assessed:  (Special Tuition Rate assessments are those tuition rates which differ from the “standard tuition rate” as identified in the Comprehensive Fee Schedule or the Tuition and Fees Report)   * CN=Compact In-State Tuition (KU) * CT=Compact Out-of-State Tuition (KU) * ED=KU Edwards Campus Metro KC * EK=EduKan * GA=PSU Gorilla Advantage * GE=PSU Gorilla Edge * CP=ESU Corky Plus * LG=Legacy Program Tuition * MW=MSEP, “Midwest Student Exchange Program” * NR=NEARR, “Neighbors in Education and Recruitment and Retention” or International Partnership Program * OL=On-Line Tuition Rate (examples include but are not limited to: FHSU Virtual College Tuition, PSU’s CONED, Bartonline) * VI=FHSU Virtual College International * VM=FHSU Virtual College MBA * CS=FHSU Contiguous State Resident Tuition * PC=Pre-College Tuition Rate Assessed * HK=Attended Haskell and enrolled as Native American (on tribal membership roll maintained by US Dept of Interior/BIA) * BS = Border State Tuition * IE = Intensive English Tution Rate * S5 = SB 155 (tuition shall be $0)   **NOTE: If you have a Special Tuition Rate that is not included here**, please email [IRHelp@ksbor.org](mailto:IRHelp@ksbor.org) with the name of that Special Tuition Rate so it can be added to the list.   * This field cannot be left blank. | tuition\_flag | VARCHAR2(02) | VARCHAR2(02) |
| Instructional Fees | * Sum of fees charged to a student for the set of courses or the program in which s/he is enrolled during this reporting period or based upon the particular program, college or school of study in which the student is enrolled. * Instructional Fees are over and above tuition. * Examples of Instructional Fees include:   \* Tuition Surcharges/ Tuition differentials/ Course fees  \* Lab fees  \* Special program fees or Fees associated with particular programs/schools of study   * Would like to directly pull from Finance Office/Bursar’s office / Billing System * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank but may be zero. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | i\_fee | NUMBER(08,0) | NUMBER(08,0) |
| Required Fees | * Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does not pay is the exception. * Do not include application fees or optional fees such as lab fees or parking fees. (CDS) * Would *like to directly Pull from Finance Office/Bursar’s office/Billing System* * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank but may be zero. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | r\_fee | NUMBER(08,0) | NUMBER(08,0) |
| Optional Fees | * The actual dollar amount of optional fees charged to this student for this reporting period. * Optional Fees are the variable sum charged to students for items over which the student has some choice (opt in / opt out). * These fees are for items which *are not* *necessary* for the student’s enrollment and course load during this reporting period – although they may enhance the student’s overall experience. * Examples of Optional Fees include but are not limited to * Sports tickets * Career Assessments * Recreational or Extracurricular activity or Coordinated weekend events * Yearbooks * Theater tickets * Student membership in alumni association * “Optional Fees” *does not include fines*.   (for example, do not include parking fines, library fines, returned check charges, late payment fines, late enrollment fees; , ID card *replacement* costs, or the like). Does not include Insufficient check charges; does not include fees associated with a Kansas Open records act request; does not include any breakage or like fees.   * Report to the nearest dollar. Example: 4325 * *Would like to pull directly from Finance Office/Bursar’s office/Billing System* * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank but may be zero. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | o\_fee | NUMBER(08,0) | NUMBER(08,0) |
| Room Charge/Cost | Preference:   * **Actual charges**: Actual dollar amount of room expenses for this student for this reporting period.   + If student is Resident Assistant (“RA”) or performs other service/is engaged in other program where the benefits include no assessment of Room Charges, enter “0” (zero).   + If Room charges are assessed to the student but those Room charges are offset, log the actual dollars assessed here **and** reflect the offset dollar value in the Student Financing File.   Acceptable:   * **Budgeted expense**: The estimated dollar amount of room expenses actually charged to the student or as used in the *student’s Financial Aid budget (i.e., this student has a FAFSA)* for this student for this reporting period. * **Estimated Expense**: If this student is an off-campus resident and has *no Financial Aid budget (i.e., this student has NO FAFSA)*, use an estimated average budget based on as may parameters as practicable and reasonable. * If Actual charges are available (i.e., on- campus student) these should be used. * For students who do not have an actual charge, the Room amount from the Financial Aid Budget *for that student* should be used. * For students who do not have an actual charge and who do not have a financial aid budget, use the Estimated Expense. * If your institution has no availablilty of separate room and board costs/charges, and the student does not have a financial aid budget reflecting separate amounts for Room and for Board, do your best to estimate the portion of the aggregate Room & Board amount attributable to Room Cost here and Board Cost in the Estimated Board Cost field. * Parameters: The value in this field may vary based on multiple parameter such as Campus Residency, Award Level status, Dependent/Independent, College or Program in which student is enrolled, etc. * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank (but may be 0) in some situations. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | room | NUMBER(08,0) | NUMBER(08,0) |
| Room Cost Flag | * This flag identifies the source of the room cost figure quoted above.   **A=**Actual  **B=**Budget (FAFSA submitted by student; budget is the Financial Aid budgeted amount)  **E=**Estimated (no FAFSA submitted by student; Estimate is the estimated average for room costs).   * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | room\_flag | VARCHAR2(01) | VARCHAR2(01) |
| Estimated Board Cost | * Provide the average standard meal plan cost (board) for students   + UNLESS the student is a Resident Assistant (“RA”) or performs other service/is engaged in a program where the benefits include no assessment of Room Charges. In this case, enter “0” (zero) * Typically, this amount is based on a 19-21 meal per week plan. * Extra dollars above the student board plan (extra dollars that may be loaded onto a student’s cash card account which may be expended on food services, for example), should *not* be included. * This value should be roughly equivalent for most students at a single institution/campus (i.e., variance within single campus should be minimal). * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank (but may be 0) in some situations. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | board | NUMBER(08,0) | NUMBER(08,0) |
| Estimated Books and Supplies | * The average cost of books and supplies for a typical student for this reporting period (CDS). * The estimated dollar amount of books and supplies expenses as used in the student’s financial aid budget for this student for this reporting period. (IPEDS) * Does not include *unusual* costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at an institution. (CDS & IPEDS) * Items required for study, such as computers, are to be included here if such items are ‘typical,’ and not unusual, for students to incur. * The value in this field may vary based on full-time/part time status, program of study, courses, etc. * The value in this field may vary based on Award Level status * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | book | NUMBER(08,0) | NUMBER(08,0) |
| Estimated Other Expenses | * The estimated dollar amount of personal expenses as used in the student’s financial aid budget for this student for this reporting period. * This item is inclusive of Transportation Expense estimates, Personal Expenses estimate, and Other/Miscellaneous expense estimates. * Typically this amount will be supplied by the financial aid office. (definition based on IPEDS) * The value in this field should vary based on anticipated campus residency * The value in this field may vary based on dependency status * The value in this field may vary based on full-time/part time status * The value in this field may vary based on Award Level status * Report to the nearest dollar. Example: 4325 * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | oth\_exp | NUMBER(08,0) | NUMBER(08,0) |
| **THE FOLLOWING FIELDS RELATE TO FAFSA and EXPECTED FAMILY CONTRIBUTION**  **AND ONLY APPLY TO THE PRIMARY STUDENT COSTS RECORD (i.e., PRIMARY FLAG=P)**  **(these variables must be blank when Primary Flag = S)** | | | | |
| FAFSA Flag | * This field is designed to capture if a FAFSA is completed by the student and received by the institution and is in a state of validity and completion such that the EFC is adjudged as stable, reliable, and valid.   **Y=Yes** –This student has a FAFSA such that the EFC calculation from the FAFSA is deemed to be stable, reliable, and valid.  **N=No** –This student has not submitted a FAFSA or the FAFSA is not in a condition such that the institution could make a finding that the EFC contained therein would be stable, reliable and valid.   * If Primary Student Costs Record (i.e., Primary Flag=P)   + This field cannot be left blank. * If Secondary Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank.   . | fafsa\_flag | VARCHAR2(01) | VARCHAR2(01) |
| EFC Amount | * Dollar value of EFC (expected family contribution) as reported on FAFSA * Report to the nearest dollar. Example: 4325 * In cases where the FAFSA provides alternative EFCs for same student for same reporting period, report the EFC used by the institution for this student in this reporting period. * This amount may be zero in some circumstances - for example:   + There is $0 EFC per FAFSA   + The student has not made satisfactory academic progress * If Primary Student Costs Record (i.e., Primary Flag=P) *AND* FAFSA Flag is Y (Yes),   + This field cannot be blank but may be zero. * If Primary Student Costs Record (i.e., Primary Flag=P) *AND* FAFSA Flag is N (No),   + This field must be blank.. * If Secondary Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | efc\_amt | NUMBER(08,0) | NUMBER(08,0) |
| EFC Months | * Enter number of months’ enrollment upon which the EFC is calculated for this reporting period. * For example,   + Enter 12 here if a 12 month EFC is used for students who are enrolled in a 12 month program.   + A value of 4 or 5 may be used for students who are enrolled for only one of the two standard enrollment periods (enrolled in only fall term or enrolled in only spring term).   + A 1 or 2 or 3 would be entered if a separate EFC is was calculated by a school for any enrollment less than 9 months - such as an enrollment of 1 month, 2 months, or 3 months during the summer term.   + Value should be reported to one decimal place (tenths of a month). * Example: (note: \_ represents a space)   + With Decimal Points     - \_4.5 for 4.5 months     - 10.0 for 10.0 months   + Without Decimal Points     - \_45 for 4.5 months     - 100 for 10.0 months * If Primary Student Costs Record (i.e., Primary Flag=P) *AND* FAFSA Flag is Y (Yes),   + This field cannot be blank and cannot be zero.   + This filed must contain a value from 1 to 12 and may contain tenths (e.g., 4.5.) * If Primary Student Costs Record (i.e., Primary Flag=P) *AND* FAFSA Flag is N (No),   + This field must be blank. * If Subsequent Student Costs Record (i.e., Primary Flag=S)   + This field must be left blank. | efc\_mth | NUMBER(02,1) | NUMBER(03,1) |

1. Students Financing File

* WHO TO INCLUDE:

Any student enrolled in a postsecondary level course on the 20th day, plus those students who are enrolled a course that begins and ends before the 20th day, plus those students who are enrolled in a course that starts after the 20th day provided they are still enrolled as of the course’s census day.

* + Include students who are enrolled in courses that fulfill a requirement of a formal award or a stand-alone parent program.
    - A formal award is earned for KBOR-approved programs of 16 or more credit hours that result in a Technical Certificate or above.
    - A stand-alone parent program
      1. is less than 16 credit hours in length
      2. is not associated with another program of 16+ credit hours
      3. leads to an industry recognized credential, license, or certification
      4. has been specified as a stand-alone parent program by KBOR’s Academic Affairs and CTE staff and included in the Program Inventory data system.
  + Do not include students or associated hours if the enrollment took place after the 20th day and the student dropped the course before the course actually started.
  + NUMBER OF RECORDS:
* 1 record per student per reporting period enrolled per STAN (Funding **S**ource/Funding **T**ype/**A**ward Type / Award **N**eed)
* SECTOR REPORTING REQUIREMENTS:

ALL institutions will complete all fields.

* SPECIAL NOTES:

| **Students Financing File** | | | |
| --- | --- | --- | --- |
| Field Descriptions | Field Definitions and Attributes | Field Name | Field Formats |
| Student Identification Number | * Enter the federally assigned Social Security Number (SSN) if available. (This information is used to tie individuals to Department of Labor information for longitudinal data analysis. If the SSN is not provided, this information will not be available.) * When the student's SSN is not known, you may enter a college assigned number here if the institution recognizes the number as an SSN or you may enter the college assigned number in the student\_id field and enter zeros in this field. However, if there are zeros in this field there MUST be a value in the student\_id field. * For a given student, the student identification number must be the same on all submitted files for that cycle. * If the value is not known, enter 0. | ssn | VARCHAR2(09) |
| College Assigned Identification Number | * Enter the student's unique college assigned ID number.      * For a given student, the college assigned identification number must be the same on all submitted files for that cycle. * This field cannot be left blank. | student\_id | VARCHAR2(16) |
| FICE Institution ID | * Enter your unique institutional FICE ID number. * A list of Kansas schools is provided in Appendix 1. * This field cannot be left blank. | fice\_inst\_id | VARCHAR2(06) |
| Term | * Enter AY for an Academic Year submission. * This field cannot be left blank. | term | VARCHAR2(02) |
| Term Year | * Enter the calendar year of the close of the academic year. * Example:   + If the enrollment is for the 2012-2013 academic year, report AY in the term field and 2013 in the Term Year field. * This field cannot be left blank. | term\_year | VARCHAR2(04) |
| Reporting Period | * Enter the reporting period for the student’s record. * Each student should have 1 record for each reporting period in which enrolled. * Acceptable Values are:   + SU = Summer   + FA = Fall   + SP = Spring * This field cannot be left blank. | reporting  \_term | VARCHAR2(02) |
| Institution Award Code | * Enter the Code used at your Institution to identify this type of financing award for this student in this reporting period. * This field is provided to enable institutions a means to categorize and analyze their own data. * This field may be left blank. | inst\_awd | VARCHAR2(08) |
| Institution Award Description | * Text field that can contain any identifier that the institution might find useful. * This field is provided to enable institutions a means to describe their internally coded awards. * This field may be left blank. | inst\_awd\_des | VARCHAR2(30) |
| Funding Source Code | Identifies the source of funds.   * + **F** = US Federal Government Sourced Funds     - Includes US Military/Veterans   + **S** = State Sourced Funds   + **L** = Local Government (any level less than State level) source of funds   + **I** = An educational institution provides the source for this funding   + **T** = 3rd Party/Private Group/ Outside source of funds   + **E** = Embassy or Government of foreign land. * This field cannot be left blank. | f\_source | VARCHAR2(01) |
| Funding Type Code | From the funding source described above, what type of funding did the student obtain?   * + **G =** Grant   + **L =** Loan     - *do not include short-term loans, sometimes provided by an Institution, that are issued to a student for a term of one year or less*   + **S =** Scholarship   + **W =** Work Study     - Includes the Federal Work Study program (with Funding Source=F), the Kansas Career Work Study program (with Funding Source=S), or a formal work study program within the institution (with Funding Source=I)     - **Does NOT** include other Campus-based or Institution Funded employment when such employment is not within a formally structured work study program.   + **T =** Third Party/Sponsorship   + **V =** Tuition Waivers   + **R =** Reductions, Adjustments, Allowances, Discounts, or other special Board Approved Tuition Rates that is not already captured in the tuition rate assessed to the student. * This field cannot be left blank. | f\_type | VARCHAR2(01) |
| Award Need Basis | * + Is the funding *award* a Need Based award?   + This element focuses on a characteristic dimension of the award itself *– not a characteristic of the student’s financial position* – when considering Need.   + **N**=Need-based award     - Use this value if any part or portion *of the award* has financial need as a requirement.   + **X**=Not need-based award     - Use this value if no part or portion *of the award* has financial need as a requirement.   + This field cannot be left blank. | f\_need | VARCHAR2(01) |
| KBOR Award code | * Describes the exact type of specific Awards or specifies Exact Tuition Waiver/Adjustment.   Federal Level Awards   * **PELL** = Pell Grant * **SEOG** = SEOG Grant * **PERK** = Perkins Loan * **STAF** = Stafford Loans-subsidized * **UNSB** = Stafford Loans-unsubsidized * **PLUS** = PLUS Loans * **HRSA** = Health Resources and Services Administration Loan * **FWKS** = Federal Work Study Program * **TEAC** = Teach Grant * **IASG** = Iraq Afghanistan Service Grant * **HPSL** = Health professions Student Loan (Federal loan administered by the Institution as the lender) * **OFLA** = Other Federal Level Award   State Level Awards   * **KSSS** = Kansas State Scholarship * **KEMS** = Kansas Ethnic Minority Scholarship * **KNSK** = Kansas Nursing Service Scholarship * **KTSS** = Kansas Teacher Service Scholarship * **KSCG** = Kansas Comprehensive Grant * **KCTW**=Kansas Career Technical Workforce Grant (formerly “Vocational Education Scholarship”) * **KRTC**=Kansas ROTC Service Scholarship * **KNGE**=Kansas National Guard Educational Assistance * **KWKS**=Kansas Career Work Study program (K.S.A. 74-3274) * **KMSS** = Kansas Military Service Scholarship   State Level Awards – Graduate Studies   * **KOMS** = Kansas Osteopathic Medical Service Scholarship * **KOSS** = Kansas Optometry Service Scholarship * **KNES** = Kansas Nurse Educator Service Scholarship * **KDEO** = Kansas Dental Education Opportunities Program * **JBPF** = James B. Pearson Fellowship * **KDSP** = Kansas Distinguished Scholarship Program   Tuition Waivers, Reductions, Adjustments/Allowances or Discounts   * **WVSM** = Staff member * **WVSP** = Spouse of Staff Member * **WVDP** = Dependent of University Employee * **WVGA** = Graduate Assistant – Research, Teaching, Administrative * **WVMS** = Individual in active military service * **WVMF** = Family member of individual in military service personnel * **WVRW** =ROTC Program, * **WVKA** = Dependent of Kansas Army and Air National Guard Member Killed In Action – pre 9/11/01 * **WVPS** = Spouse or dependent of Deceased Public Safety officers, certain deceased military personnel, and prisoners of war * **WVED** =Individual recruited to Kansas for economic development * **WVMO** = Missouri Reciprocal Agreement * **WVIA** = Iowa Student Exchange Program * **WVOX** = Other State Exchange Program * **WVMX** = Midwest Student Exchange Program * **WVIX** = International Reciprocal Agreements * **WVFC** = Foster Children-persons in custody of social and rehabilitation services at age 18 * **WVUI** = Undocumented Immigrants * **WV60** = Over 60 or other Older Student Discount plan (may be aged 55 years or other at Community and Technical Colleges, for example) * **WVTY** = Kansas Teacher of the Year * **WVM8** = KUMC Medical 8 Waiver * **WVHU** = Waiver for those who attended Haskell * **WVRR =** Returning Kansas residents   Third Party/Embassy   * **TPSP** = Third Party Scholarship, Third Party Sponsorship, or Embassy or Government of foreign land scholarship or sponsorship.   Institution Scholarship   * **INSP** = Institution sponsored scholarship * **IUSB** = Insitution Unsubsidized Loan * **IWKS** = Formal Institution Work Study Program   Additional Funding/Awards   * **PLON** = Private or Alternative Loan   **NOTE: If you have an Award/Waiver/Adjustment that is not specified here,** please email [IRHelp@ksbor.org](mailto:IRHelp@ksbor.org) with the name of that Award/Waiver/Adjustment so the list properly reflects each type.   * This field cannot be left blank. | f\_award | VARCHAR2(04) |
| Disbursed Amount | * The dollar value of the funds disbursed to the student’s account this reporting period from the STAN (Souce, Type, Award Need) combination described in the preceding items. * **ONLY if** disbursed amount is ***NOT AVAILABLE*** award amount may be reported here. * For Work Study (i.e., Federal Work Study or Kansas Career Work Study), report Total Dollars Earned during work study participation in this reporting period. * Report to the nearest dollar. Example: 4325 * This field cannot be left blank. | dsb\_amt | NUMBER(08,0) |

###### Academic Year Files – SFM ONLY

###### File Layout Summary

|  |  |  |  |
| --- | --- | --- | --- |
| Students Costs File | | | |
| Field Description | FieldType w/o Decimal | Field Type with Decimal | Valid Choices |
| \*Student Identification Number (SSN) | VARCHAR2(09) | VARCHAR2(09) |  |
| \*College Assigned Identification Number | VARCHAR2(16) | VARCHAR2(16) |  |
| \*FICE Institution ID | VARCHAR2(06) | VARCHAR2(06) | See Appendix 1 |
| \*Term | VARCHAR2(02) | VARCHAR2(02) | AY |
| \*Term Year | VARCHAR2(04) | VARCHAR2(04) | YYYY |
| \*Reporting Period | VARCHAR2(02) | VARCHAR2(02) | SU, FA, SP |
| \*Primary Flag | VARCHAR2(01) | VARCHAR2(01) | P, S |
| Campus Residency | VARCHAR2(02) | VARCHAR2(02) | ON, OF |
| Dependency Status | VARCHAR2(01) | VARCHAR2(01) | I, D, U |
| Tuition Charges Assessed Before Adjustments | NUMBER(08,0) | NUMBER(08,0) |  |
| \*Tuition Type Flag | VARCHAR2(02) | VARCHAR2(02) | ID, IN, OT, IT,  CN, CT, ED, EK, GA, GE, CP, LG, MW, NR, OL VI, VM, CS, PC, HK, BS, IE, S5 |
| Instructional Fees | NUMBER(08,0) | NUMBER(08,0) |  |
| Required Fees | NUMBER(08,0) | NUMBER(08,0) |  |
| Optional Fees | NUMBER(08,0) | NUMBER(08,0) |  |
| Room Charges/Costs | NUMBER(08,0) | NUMBER(08,0) |  |
| Room Cost Flag | VARCHAR2(01) | VARCHAR2(01) | A, B, E |
| Estimated Board Cost | NUMBER(08,0) | NUMBER(08,0) |  |
| Estimated Books and Supplies | NUMBER(08,0) | NUMBER(08,0) |  |
| Estimated Other Expenses | NUMBER(08,0) | NUMBER(08,0) |  |
| FAFSA Flag | VARCHAR2(01) | VARCHAR2(01) | Y, N |
| EFC Amount | NUMBER(08,0) | NUMBER(08,0) |  |
| EFC Months | NUMBER(02,1) | NUMBER(03,1) | \_0-12; \_0.0-12.0 |

\*Primary Key Fields (anticipated)

|  |  |  |
| --- | --- | --- |
| Students Financing File | | |
| Field Description | FieldType | Valid Choices |
| \*Student Identification Number (SSN) | VARCHAR2(09) |  |
| \*College Assigned Identification Number | VARCHAR2(16) |  |
| \*FICE Institution ID | VARCHAR2(06) | See Appendix 1 |
| \*Term | VARCHAR2(02) | AY |
| \*Term Year | VARCHAR2(04) | YYYY |
| \*Reporting Period | VARCHAR2(02) | SU, FA, SP |
| Institution Award Code | VARCHAR2(08) |  |
| Institution Award Description | VARCHAR2(30) |  |
| \*Funding Source Code | VARCHAR2(01) | F, S, L, I, T, E |
| \*Funding Type Code | VARCHAR2(01) | G, L, S, W, T, V, R |
| \*Award Need Basis | VARCHAR2(01) | N, X |
| \*KBOR Award Code | VARCHAR2(04) | PELL, SEOG, PERK, STAF, UNSB, PLUS, FWKS, TEAC, ISAG, HPSL, OFLA,  KSSS, KEMS, KNSK, KTSS, KSCG, KCTW, KRTC, KNGE, KWKS, KMSS,  KOMS, KOSS, KNES, KDEO, JBPF, KDSP,  WVSM, WVSP, WVDP, WVGA, WVMS, WVMF, WVRW, WVKA,WVPS, WVED, WVMO, WVIA, WVOX, WVMX, WVIX, WVFC, WVUI, WV60, WVTY, WVM8, WVHU, WVRR,  TPSP,  INSP, IUSB, IWKS,  PLON |
| Disbursed Amount | NUMBER(08,0) |  |

\*Primary Key Fields (anticipated)

###### Academic Year Files

###### Edits - SFM FOCUS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **File Abbreviation Key** | | | | | | | |
| KSPSD Collection Files | | | | | | | |
| CA | Campus | EF | Enrolled Flags | RG | Registrations | SS | Students Status |
| CF | CEP Faculty Credentials | EN | Enrollments | SC | Sections | SU | Follow Up |
| CM | Completions | FN | Students Financing | SF | Students Flags | TR | Transfers |
| CS | Students Costs | NU | New Undergrads | SI | Students Info |  |  |
| DM | Declared Majors | PC | Previous Completions |  |  |  |  |
| Inventory Files | | | | | | | |
| PI | Program Inventory | CI | Course Inventory |  |  |  |  |

| **Upload Edits**  ***These error messages will appear in a pop-up box or the Error Log after an unsuccessful file upload*** | | | | |
| --- | --- | --- | --- | --- |
| **Error Message** | **File** | **Field(s)** | **Validation** | **Fatal or Warning** |
| Your file’s school year, term, or FICE ID may be different than your profile | * All | * FICE Inst ID | Must match FICE selected when logging into website. Shown in the yellow bar at the top of the screen | F |
| Your file’s school year, term, or FICE ID may be different than your profile | * All | * Term | AY | F |
| Your file’s school year, term, or FICE ID may be different than your profile | * All | * Term Year | Must match FICE selected when logging in to website. Shown in the yellow bar at the top of the screen | F |
| Unique constraint violated | * SI | * SSN * Student ID | File cannot contain more than one record for the same student | F |
| Unique constraint violated | * EF | * SSN * Student ID * Reporting Period | File cannot contain more than one record for the same student per reporting term | F |
| Unique constraint violated | * SS | * SSN * Student ID | File cannot contain more than one record for the same student | F |
| Unique constraint violated | * DM | * SSN * Student ID * Program Code * Award Level * Award | File cannot contain more than one record for the same student per Program / Award Level / Award combination | F |
| Unique constraint violated | * RG | * SSN * Student ID * Reporting Period * Course ID * Section Number | File cannot contain more than one record for the same student per Reporting Period / Course ID / Section Number combination | F |
| Unique constraint violated | * SC | * Course ID * Section Number * Reporting Period | File cannot contain more than one record per Reporting Term for the same Course ID / Section Number combination. | F |
| Unique constraint violated | * NU | * SSN * Student ID | File cannot contain more than one record for the same student | F |
| Unique constraint violated | * TR | * SSN * Student ID * Transfer Institution ID | File cannot contain more than one record for the same student per Transfer Institution | F |
| Unique constraint violated | * CM | * SSN * Student ID * Program Code * Award Level * Award | File cannot contain more than one record for the same student per Program & Award Level & Award combination | F |
| Unique constraint violated | * SF | * SSN * Student ID | File cannot contain more than one record for the same student | F |
| Unique constraint violated | * CF | * SSN * School District Number * CEP Course Number | File cannot contain more than one record per instructor per school district per course | F |
| Unique constraint violated | * PC | * SSN * Student ID * Previous Inst ID * Award Year | File cannot contain more than one record per student per previous institution per award year | F |

| **Upload Edits – SFM Pilot Year Files**  ***These error messages will appear in a pop-up box or the Error Log after an unsuccessful file upload*** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Error Message** | **File** | **Field(s)** | | **Validation** | **Fatal or Warning** |
| Your file’s school year, term, or FICE ID may be different than your profile | * CS * FN | * FICE Inst ID | Must match FICE selected when logging into website. Shown in the yellow bar at the top of the screen | | F |
| Your file’s school year, term, or FICE ID may be different than your profile | * CS * FN | * Term | AY | | F |
| Your file’s school year, term, or FICE ID may be different than your profile | * CS * FN | * Term Year | Must match FICE selected when logging in to website. Shown in the yellow bar at the top of the screen | | F |
| Unique constraint violated | * CS | * SSN * Student ID * Reporting Period * Primary Flag=P | File cannot contain more than one record for the same student within a reporting term that is marked as the Primary cost record. | | F |
| Unique constraint violated | * FN | * SSN * Student ID * Reporting Period * Funding Source * Funding Type * Award Need * KBOR Award Code | File cannot contain more than one record per Reporting Term for the same funding source, funding type, award type and award need (“STAN”) combination. | | F |

| **Students Costs File Edits – Pilot Year**  ***These error messages will appear in the Edit Report.*** | | | | |
| --- | --- | --- | --- | --- |
| **Error Message** | **File** | **Field(s)** | **Validation** | **Fatal or Warning** |
| Duplicate row in Student Costs File | * CS | * SSN * Student ID * Reporting Period * Primary Flag=P | Table cannot contain more than one record for the same student within a reporting period for the primary flagged tuition type. | F |
| Possible duplicate Students Costs Record for same Tuition Type Flag | * CS | * SSN * Student ID * Primary Flag=S * Reporting Period * Tuition Type Flag | More than one student having the same combination of these fields may be a duplicate. | F |
| More than one student using the same SSN in Primary Cost Record | * CS | * SSN * Reporting Period * Primary Flag=P | If SSN was submitted (<>000000000), it should be unique to each student. This combination of fields should appear only once in the file. | F |
| Is not on the acceptable list of values | * CS * FN | * Reporting Period | SU, FA, SP | F |
| Is not on the acceptable list of values | * CS | * Campus Residency | ON, OF | F |
| Is not on the acceptable list of values | * CS | * Dependency Status | I, D, U | F |
| Is not on the acceptable list of values | * CS | * Primary Flag | P, S | F |
| Each student must have a Primary tuition record for each reporting period. | * CS | * SSN * Student ID * Reporting Period * Primary Flag | Each student must have one and only one Primary Flag = P for each Reporting Period | F |
| Tuition Charges appear out of range. | * CS | * Tuition Charges Assessed Before Adjustments | Tuition Charges should be <$10,000 | W |
| Tuition Charges Assessed before Adjustments cannot be blank | * CS | * Tuition Charges Assessed Before Adjustment | Cannot be blank | F |
| Is not on the acceptable list of values | * CS | * Tuition Type Flag | ID, IN, OT, IT,  CN, CT, ED, EK, GA, GE, CP, LG, MW, NR, OL VI, VM, CS, PC, HK, BS, IE, S5 | F |
| Tuition Charges Assessmed Before Adjustment for SB 155 student shall be zero | * CS | * Tuition Charges Assessed Before Adjustments * Tuition Type Flag | If Tuition Type Flag = S5,  Then Tuition Charges Assessed Before Adjustment = 0 | F |
| Instructional Fees appear out of range | * CS | * Instructional Fees * Primary Flag | If Primary Flag=P, Instructional Fees <5,000 | W |
| Instructional Fees cannot be blank for Primary Students Costs Record | * CS | * Instructional Fees * Primary Flag | If Primary Flag = P,  Instructional Fees cannot be blank. | F |
| Instructional Fees only must be associated with the Primary Record in Student Costs file | * CS | * Instructional Fees * Primary Flag | If Primary Flag=S,  Instructional Fees must be Blank | F |
| Required Fees appear out of range | * CS | * Required Fees * Primary Flag | If Primary Flag=P,  Required Fees <5,000 | W |
| Required Fees cannot be blank for Primary Students Costs Record | * CS | * Required Fees * Primary Flag | If Primary Flag = P,  Required Fees cannot be blank. | F |
| Required Fees only must be associated with the Primary Record in Student Costs file | * CS | * Required Fees * Primary Flag | If Primary Flag=S,  Required Fees must be Blank | F |
| Optional Fees appear out of range | * CS | * Optional Fees * Primary Flag | If Primary Flag=P,  Optional Fees <5,000 | W |
| Optional Fees cannot be blank for Primary Students Costs Record | * CS | * Optional Fees * Primary Flag | If Primary Flag = P,  Optional Fees cannot be blank. | F |
| Optional Fees only must be associated with the Primary Record in Student Costs file | * CS | * Optional Fees * Primary Flag | If Primary Flag=S,  Optional Fees must be Blank | F |
| Room Charges/Costs appear out of range | * CS | * Room Charges/Costs * Primary Flag | If Primary Flag=P,  Room Charges/Costs <7,500 | W |
| Room Charges/Costs cannot be blank for Primary Students Costs Record | * CS | * Room Charges/Costs * Primary Flag | If Primary Flag = P,  Room Charges/Costs cannot be blank. | F |
| Room Charges/Costs only must be associated with the Primary Record in Student Costs file | * CS | * Room Charges/Costs * Primary Flag | If Primary Flag=S,  Room Charges/Costs must be Blank | F |
| Is not on the acceptable list of values | * CS | * Room Cost Flag | A, B, E | F |
| Estimated Board Cost appears out of range | * CS | * Estimated Board Cost * Primary Flag | If Primary Flag=P,  Estimated Board Cost <7,500 | W |
| Estimated Board Cost cannot be blank for Primary Students Costs Record | * CS | * Estimated Board Cost * Primary Flag | If Primary Flag = P,  Estimated Board Cost cannot be blank. | F |
| Estimated Board Cost only must be associated with the Primary Record in Student Costs file | * CS | * Estimated Board Cost * Primary Flag | If Primary Flag=S,  Estimated Board Cost must be Blank | F |
| Estimated Books and Supplies appear out of range | * CS | * Estimated Books and Supplies * Primary Flag | If Primary Flag=P,  Estimated Books and Supplies<7,500 | W |
| Estimated Books and Supplies cannot be blank for Primary Students Costs Record | * CS | * Estimated Books and Supplies * Primary Flag | If Primary Flag = P,  Estimated Books and Supplies cannot be blank. | F |
| Estimated Books and Supplies only must be associated with the Primary Record in Student Costs file | * CS | * Estimated Books and Supplies * Primary Flag | If Primary Flag=S,  Estimated Books and Supplies must be Blank | F |
| Estimated Other Expenses appear out of range | * CS | * Estimated   Other Expenses | If Primary Flag=P,  Estimated Other Expenses <7,500 | W |
| Estimated Other Expense cannot be blank for Primary Students Costs Record | * CS | * Estimated Other Expense * Primary Flag | If Primary Flag = P,  Estimated Other Expense cannot be blank. | F |
| Estimated Other Expenses only must be associated with the Primary Record in Student Costs file | * CS | * Estimated Other Expenses * Primary Flag | If Primary Flag=S,  Estimated Other Expenses must be Blank | F |
| Is not on the acceptable list of values | * CS | * FAFSA Flag | Y, N | F |
| FAFSA Flag cannot be blank for Primary Students Costs Record | * CS | * FAFSA Flag * Primary Flag | If Primary Flag = P,  FAFSA Flag cannot be blank. | F |
| FAFSA Flag only must be associated with the Primary Record in Student Costs file | * CS | * FAFSA Flag * Primary Flag | If Primary Flag=S,  FAFSA Flag must be Blank | F |
| EFC appears out of range | * CS | * EFC Amount | EFC Amount <20,000 | W |
| An EFC Amount is Required when Students Costs FAFSA is Yes and this is the Primary Students Costs record. | * CS | * EFC Amount * FAFSA Flag * Primary Flag | If Primary Flag = P and FAFSA Flag = Y,  EFC Amount cannot be blank | F |
| EFC Amount must be blank if FAFSA Flag = N | * CS | * EFC Amount * FAFSA Flag | If FAFSA Flag = N,  EFC Amount must be blank | F |
| EFC Amount must be blank if Primary Flag = S | * CS | * EFC Amount * Primary Flag | If Primary Flag = S,  EFC Amount must be blank | F |
| EFC Months is out of range | * CS | * EFC Months * FAFSA Flag * Primary Flag | If Primary Flag=P and FAFSA Flag is Y, EFC Months must be between 1 and 12 | F |
| EFC Months cannot be blank | * CS | * EFC Months * FAFSA Flag * Primary Flag | If Primary Flag=P and FAFSA Flag = Y, EFC Months cannot be blank | F |
| EFC Months must be blank | * CS | * EFC Months * FAFSA Flag * Primary Flag | If Primary Flag = P and FAFSA Flag = N  Then EFC Months must be blank. | F |
| EFC Months must be blank when this record is a Subsequent Costs Record (i.e., Primary Flag = S) | * CS | * EFC Months * Primary Flag | If Primary Flag = S  Then EFC Months Must be blank | F |

| **Students Financing File Edits**  ***These error messages will appear in the Edit Report.*** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Error Message** | **File** | | **Field(s)** | | **Validation** | **Fatal or Warning** |
| Duplicate row in Students Financing File | | * FN | | * SSN * Student ID * Reporting Period * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code | Table cannot contain more than one record for the same student within a reporting period for the same STAN (Funding Source/Funding Type/Award Code/Award Need). | F |
| Is not on the acceptable list of values | | * CS * FN | | * Reporting Period | SU, FA, SP | F |
| Is not on the acceptable list of values | * FN | | * Funding Source Code | | F, S, L, I, T, E | F |
| Is not on the acceptable list of values | * FN | | * Funding Type Code | | G, L, S, W, T, V, R | F |
| Is not on the acceptable list of values | * FN | | * Award Need Basis | | N, X | F |
| Is not on the acceptable list of values | * FN | | * KBOR Award Code | | PELL, SEOG, PERK, STAF, UNSB, PLUS, FWKS, TEAC, ISAG, HPSL, OFLA  KSSS, KEMS, KNSK, KTSS, KSCG, KCTW, KRTC, KNGE, KWKS, KMSS,  KOMS, KOSS, KNES, KDEO, JBPF, KDSP,  WVSM, WVSP, WVDP, WVGA, WVMS, WVMF, WVRW, WVKA,WVPS, WVED, WVMO, WVIA, WVOX, WVMX, WVIX, WVFC, WVUI, WV60, WVTY, WVM8, WVHU, WVRR,  TPSP,  INSP, IUSB, IWKS,  PLON | F |
| Funding Source-Funding Type-  Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = PELL or SEOG,  Funding Source must=F  Funding Type must = G  Award Need Basis must = N | F |
| Funding Source-Funding Type-Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code | | If KBOR Award Code = PERK,  Funding Source must=I  Funding Type must = L  Award Need Basis must = N | F |
|  |  | |  | | If KBOR Award Code = PERK,  And student is UNDERGRAD  **Award Amount for student summed across reporting terms in AY cannot exceed 5500** |  |
|  |  | |  | | If KBOR Award Code = PERK,  And student is GRAD  **Award Amount for student summed across reporting terms in AY cannot exceed 8000** |  |
| Funding Source-Funding Type-Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = STAF or UNSB or PLUS,  Funding Source must=F  Funding Type must = L  Award Need Basis must = N | F |
| Out of Range: Total Stafford Loan too high for sum of Reporting Terms in the AY | * FN | | * KBOR Award Code * Disbursed Amount * Reporting Term | | If KBOR Award Code = STAF,  sum cannot exceed 5500 for AY |  |
| Out of Range: Total Unsubsidized Loan too high for sum of Reporting Terms in the AY | * FN | | * KBOR Award Code * Disbursed Amount * Reporting Term | | If KBOR Award Code = UNSB,  Sum cannot exceed 20,500 for AY |  |
| Funding Source-Funding Type-Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code | | If KBOR Award Code = FWKS,  Funding Source = F  Funding Type = W  Award Need Basis = N | F |
| Funding Source code doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * KBOR Award Code | | If KBOR Award Code = OFLA,  Funding Source =F | F |
| Funding Source-Funding Type-Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = KSSS or KEMS,  Funding Source = S  Funding Type Code = S  Award Need Basis = N | F |
| KBOR award type selected doesn’t reflect requirements of Award specified | * FN * SI | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code * SI-Hispanic/Latino * SI-Am Indian Alaskan Native * SI-Asian * SI-Black or African American * SI-Native Hawaiian or Other Pacific Islander | | If KBOR Award Code = KEMS,  Funding Source =S  Funding Type Code =S  Award Need Basis =N  And (  SI-Hispanic/Latino=Y  or  SI-Am Indian Alaskan Native=Y  or  SI-Asian=Y  or  SI-Black or African American=Y  Or  SI-Native Hawaiian or Other Pacific Islander=Y  ) | F |
| Funding Source-Funding Type-Award Need Basis doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * Award Need Basis * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = KNSK or KTSS,  Funding Source =S  Funding Type Code =S  Award Need Basis = X | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type Code * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = KSCG,  Funding Source =S and  Funding Type Code =G | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = KCTW ,  Funding Source =S  Funding Type Code =G | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code = KRTC or KNGE  Funding Source = S  Funding Type Code = S | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code * **UNDERGRAD** | | If KBOR Award Code =KCWS  Funding Source=S  Funding Type Code=W | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code * **GRAD** | | If KBOR Award Code=  KOMS or  KOSS or  KNES or  KDEO or  JBPF or  KDSP  Funding Source=S  Funding Type Code = S | F |
| Funding Source-Funding Type-Award Need Basis combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * Award Need Basis * KBOR Award Code | | **If KBOR Award Code in**  {WVSM, WVSP , WVDP WVGA , WVMS , WVMF  WVRW , WVKA , WVPS WVED, WVMO , WVIA WVOX , WVMX , WVIX  WVFC , WVUI , WV60 , WVTY WVM8 }  Funding Source = I – pls confirm if this is the correct source  Funding Type Code = V  Award Need Basis = X | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code | | If KBOR Award Code = TPSP  (Funding Source = T or  Funding Source = E)  and  (Funding Type = S or  Funding Type = T ) | F |
| Funding Source-Funding Type combination doesn’t match KBOR Award Type selected | * FN | | * Funding Source Code * Funding Type * KBOR Award Code | | If KBOR Award Code = INSP  Funding Source = I  and  (Funding Type = S or  Funding Type = R) | F |