

Postsecondary eTranscript Advisory Council Meeting
April 1, 2011
Kathy Rupp Conference Room

Attending:

Bill Wynne, Chair
Karlene Tyler, Vice-Chair
Nancy Unruh-phone
Mark Britton
Sue Maes-phone
MargE Shelley-Secretary
Debbie Greve
Heidi Hoskinson
Carol Solko-Olliff-video
Kathy Gosa
Cynthia Farrier
Dawn Ressel
Brenda Carmichael-phone

Absent:

Pamela Erickson
Clinton Everhart

Meeting was called to order by Bill Wynne. Minutes from January 28 meeting were approved.

Kathy Gosa gave a KSDE eTranscript initiative update. They are continuing with the PR campaign. Kathy attended a counselor conference in Wichita with Docufide to give out information and answer questions. KSDE and Docufide staff members were able to register all schools attending the conference. As of this meeting there are 52 “live” high schools using Docufide eTranscripts, 210 are either registered or in the installation process and 125 are unresponsive. A direct link to the list of schools using Docufide eTranscript can be found at <http://www.ksde.org/Default.aspx?tabid=3870>.

If you don’t see your feeder schools on the list, contact the school and ask them about using Docufide. Seventy-two percent of districts are using PowerSchool. Previously PowerSchool users were sending images, but now, PowerSchool has migrated to the standardized format. The next step is to get Infinite Schools to use the standardized format.

Mark Britton reported on the community college IT conference. Mark indicated there was good participation for the conference, about 1/3rd more participants than normal. Both Dawn Ressel and Docufide representatives attended. The information was well received. Previously IT representatives had felt a lack of communication about the initiative and were worried implementation would be more involved. The feeling was that the IT Directors left the meeting with a sense of ease regarding the work to be performed.

Beta sites and Early Adopters:

Pittsburg State University-(homegrown system) Debbie Greve reported PSU is moving ahead with its implementation. They opted for a non-typical implementation and produce their own XML file for sending data. They are actively working on the file. They were able to install the client software and send imaged (archived) documents/transcripts the same day, and the interface works well with the Docufide solution. PSU is awaiting the new web services interface, scheduled for delivery in May 2011. PSU is also planning to receive via XML and upload the file. PSU is using single sign-on into its portal.

Once signed in, the student then has two choices; a link for PSU to complete mail, fax or pick-up orders (\$5.00) or a link for Docufide eTranscript (\$8.00). PSU did involve students in the fee process discussion by using an informal survey and discussing with students on the PSU fee council. The eTranscript option is less expensive than requesting Fed Ex overnight delivery.

Cowley College-(POISE) Cowley has begun the process but not yet installed the client. They will be using single sign-on. All transcript requests will be funneled through Docufide. They have adjusted their transcript fees to \$6.00 across the board.

Johnson County Community College- (Banner) as of this meeting waiting for signed school agreement. (This has now been completed and kick-off call planned for April 20)

Mid-American Nazarene University- (Banner)-declined due to restructuring changes. They are willing to implement during state-wide roll-out.

Bethel-signed school agreement. Kick-off in mid-April.

Barton Community College- (Banner) asked to be a pilot school based on community college IT discussion.

Flint Hills Technical College-(Jenzabar) currently in discussion phase. Brenda indicated that the Registrar position is vacant and she would like to know more about the commitment necessary. Dawn Ressel asked how KBOR could be of assistance to the technical schools with this initiative.

Beta schools have until September 30, 2011 to implement.

Cindy will ask Newman (Empower) and Ft Scott (POISE) if they would be interested in being in the next round of adopters.

Update on Plan Approval-Cindy reported that Kansas oversight (Chief Information Technology Officer) approval was received on March 24 for Phase 1 of implementation. A detailed project plan will be sent out to everyone. Please understand that this is for the state reporting requirements only and that individual task dates are flexible within the scope of the overall deliverables.

The official state kick-off of the etranscript implementation is today, April 1, 2011.

Docufide Name Change: Docufide recently hired Matt Penske as the new CEO. He is the founder of Blackboard. Rebranding of Docufide is underway. The new name is Parchment but keeping the Docufide name as well for the service piece of sending transcripts. Docufide by Parchment is the name we will see. There will be a marketing launch this fall. The new CEO is looking at service to customers. We should see enhancements to web services rolling out mid-April; quicker roll-outs of enhanced products, better products and tools. The change has no effect on the school agreements.

KBOR Data Conference—Dawn Ressel reported on the upcoming Data Conference. The purpose of the conference is to look at how data is being used in the state to help drive new policies. KBOR would like to see more VP's and Registrars attend so they will understand the information. Currently, IR staff attends the conference along with a few Registrars. The conference will be on June 7, 8 and 9 in Topeka.

June 7--Pre-session

Newcomers Session

ACT-How to use Foresight 20/20

Perkins-CTE-national authority

June 8- Docufide session-Heather House

eTranscript session

PeTac business meeting with open forum

June 9-Sessions TBD

Cost: Approximately \$70.00 to cover food and room rental

Communication Launch- Two listservs will be available. One is for anyone who wants communication on the eTranscript project. This can be Registrars, Admissions Directors, Enrollment Managers, administrators, anyone at any institution may be included. The other is just for those institutions participating in implementation. This will allow those institutions the ability to communicate freely with each other. Dawn Ressel, Cindy Farrier and Heather House (Docufide) will be included on the list.

April 20—An e-mail regarding the project launch will be sent along with an invitation to informational webinars to be held in May. Schools may attend as many as they wish and anyone at any school may attend. Will indicate which institutions are beta sites, status of high school eTranscript initiative and information on how other schools can “get on board” the eTranscript initiative.

Cindy would like to build a FAQ web page and is soliciting questions as well as tracking previously asked questions. Please send questions to be included on this list to her.

Dawn Ressel reported that KBOR is pursuing the idea of sending GED’s via Docufide.

Next meeting: Wednesday, June 8 at KBOR conference.