



KANSAS BOARD OF REGENTS

State University Comprehensive Fee Schedule

Academic Year 2012

★ LEADING HIGHER EDUCATION ★

TUITION AND REQUIRED FEES FOR FULL-TIME STUDENTS¹
KANSAS BOARD OF REGENTS UNIVERSITIES
ACADEMIC YEAR 2012

RESIDENT	UNIVERSITY OF KANSAS (standard)	UNIVERSITY OF KANSAS (compact)	UNIVERSITY OF KANSAS MEDICAL CENTER	KANSAS STATE UNIVERSITY	KANSAS STATE UNIVERSITY SALINA	WICHITA STATE UNIVERSITY	EMPORIA STATE UNIVERSITY	PITTSBURG STATE UNIVERSITY	FORT HAYS STATE UNIVERSITY
Undergraduate (15 hrs.)									
Tuition	\$ 3,805.50	\$ 4,182.00	n/a	\$ 3,468.00	\$ 3,294.00	\$ 2,502.75	\$ 1,932.00	\$ 2,066.00	\$ 1,578.00
Required Fees	\$ 428.95	\$ 428.95	n/a	\$ 360.50	\$ 323.16	\$ 592.25	\$ 544.00	\$ 515.00	\$ 463.00
Total Per Semester	<u>\$ 4,234.45</u>	<u>\$ 4,610.95</u>		<u>\$ 3,828.50</u>	<u>\$ 3,617.16</u>	<u>\$ 3,095.00</u>	<u>\$ 2,476.00</u>	<u>\$ 2,581.00</u>	<u>\$ 2,041.00</u>
Graduate (12 hrs.)									
					KSU-VET				
Tuition	\$ 3,765.60		\$ 13,861.05	\$ 3,721.20	\$ 9,422.00	\$ 2,703.60	\$ 2,342.00	\$ 2,382.00	\$ 1,886.40
Required Fees	\$ 428.95		\$ 263.42	\$ 360.50	\$ 360.50	\$ 477.20	\$ 544.00	\$ 515.00	\$ 370.44
Total Per Semester	<u>\$ 4,194.55</u>		<u>\$ 14,124.47</u>	<u>\$ 4,081.70</u>	<u>\$ 9,782.50</u>	<u>\$ 3,180.80</u>	<u>\$ 2,886.00</u>	<u>\$ 2,897.00</u>	<u>\$ 2,256.84</u>
NON-RESIDENT									
	UNIVERSITY OF KANSAS (standard)	UNIVERSITY OF KANSAS (compact)	UNIVERSITY OF KANSAS MEDICAL CENTER	KANSAS STATE UNIVERSITY	KANSAS STATE UNIVERSITY SALINA	WICHITA STATE UNIVERSITY	EMPORIA STATE UNIVERSITY	PITTSBURG STATE UNIVERSITY	FORT HAYS STATE UNIVERSITY
Undergraduate (15 hrs.)									
Tuition	\$ 9,750.00	\$ 10,875.00	n/a	\$ 9,201.00	\$ 8,727.00	\$ 6,519.75	\$ 7,122.00	\$ 6,568.00	\$ 5,715.75
Required Fees	\$ 428.95	\$ 428.95	n/a	\$ 360.50	\$ 323.16	\$ 592.25	\$ 544.00	\$ 515.00	\$ 463.00
Total Per Semester	<u>\$ 10,178.95</u>	<u>\$ 11,303.95</u>		<u>\$ 9,561.50</u>	<u>\$ 9,050.16</u>	<u>\$ 7,112.00</u>	<u>\$ 7,666.00</u>	<u>\$ 7,083.00</u>	<u>\$ 6,178.75</u>
Graduate (12 hrs.)									
					KSU-VET				
Tuition	\$ 8,809.20		\$ 24,582.60	\$ 8,398.80	\$ 21,894.00	\$ 7,319.40	\$ 7,254.00	\$ 6,317.00	\$ 5,374.80
Required Fees	\$ 428.95		\$ 263.42	\$ 360.50	\$ 360.50	\$ 477.20	\$ 544.00	\$ 515.00	\$ 370.44
Total Per Semester	<u>\$ 9,238.15</u>		<u>\$ 24,846.02</u>	<u>\$ 8,759.30</u>	<u>\$ 22,254.50</u>	<u>\$ 7,796.60</u>	<u>\$ 7,798.00</u>	<u>\$ 6,832.00</u>	<u>\$ 5,745.24</u>

NOTES:

¹ Tuition rates for full-time, undergraduate students are based upon 15 credit hours. Tuition rates for full-time, graduate students, except medical students (semester rate), are based upon 12 credit hours.
Tuition rates for KSU- Vet Med students are based upon 20 credit hours per semester.

^A KU Compact tuition rates are for first-time, degree-seeking freshmen only. The proposed FY 2012 Compact Tuition Rates are for freshmen entering KU in Fall 2011, and would be fixed for FY 2012-2015

^B See individual university proposals for rates of KU Edwards and KUMC (non-medical); FHSU virtual college and international; and FHSU, PSU, and ESU contiguous states.

^C See individual university proposals for other fee-related credit hour proposals for specific academic schools/programs.

Comprehensive Tuition & Fees Schedule--2011-2012



KANSAS BOARD OF REGENTS

Comprehensive Fee Schedule

Academic Year 2012

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University of Kansas
(Including University of Kansas- Medical Center)

The University of Kansas
Comprehensive Fee Schedule
SUBMITTED TO THE BOARD OF REGENTS, JULY 2011

*****Section 1*****

LAWRENCE/ EDWARDS CAMPUS

Policies previously published in the Comprehensive Fee Schedule are now available in the [KU online Policy Library](#). Information is also available in archival versions of the Comprehensive Fee Schedule. [Archival Comprehensive Fee Schedules](#)

1.0 Tuition Rates

1.1 Lawrence, Wichita, and Edwards Campus Tuition Rates

Tuition Category	Student Type		Resident Rate (per credit hour)	Non-resident Rate (per credit hour)
Four-year Tuition Compact	First-time Freshman (by academic year):	Fall 2007 (TC 01)	213.00	560.00
		Fall 2008 (TC 02)	229.25	602.05
		Fall 2009 (TC 03)	245.30	644.25
		Fall 2010 (TC 04)*	262.50	689.35
		Fall 2011 (TC 05)*	278.80	725.00
Standard Tuition (includes \$10 technology fee)	Undergraduate, including AEC course work **		253.70	650.00
	Graduate, including AEC course work **		313.80	734.10

*The tuition for these compact cohorts includes a \$10 technology fee

** AEC refers to the Applied English Center

Tuition compact rates are fixed, four-year, per-credit-hour rates that first-time, degree-seeking freshmen pay. First-time freshmen, also referred to as new freshmen, are students who start at KU immediately after graduating from high school or who have never attended another college or postsecondary institution regardless of the number of college or advanced placement credits earned. Degree-seeking Freshmen are students who, through his/her application to KU, declare intent to earn a degree at the University of Kansas.

Detailed information about the four-year tuition compact is formerly incorporated into the Comprehensive Fee Schedule. The policy on the tuition compact is now available in the online [KU Policy Library](#). You may also refer to this policy as published in the Comprehensive Fee Schedule for the academic year [2010-2011](#).

Tuition for Lawrence/Edwards classes offered at the KU Medical Center are assessed the Lawrence/Edwards Campus tuition rates.

1.2 PharmD Program

Fixed-rate, guaranteed tuition applies to all students entering the PharmD Program.

PharmD Students Admitted	Resident	Non-resident
2011/2012 (TP 05)	Fall/Spring \$9,225.00 Summer \$2,350.00	Fall/Spring \$16,800.00 Summer \$ 4,175.00
2010/2011 (TP 04)	Fall/Spring \$8,100.00 Summer \$2,075.00	Fall/Spring \$15,150.00 Summer \$ 3,775.00

The fixed-rate, guaranteed tuition for the four-year PharmD program includes 100% of all tuition and fee related charges: tuition, technology fee, course fees, and campus fees. Standard tuition rates [see 1.1] apply for students enrolled in the PharmD program who are not members of a four-year tuition compact cohort.

2.0 Fees

2.1 Course Fees

The following course fees, in addition to the tuition rates indicated above, are assessed per credit hour

School	2011-12	2012-13	2013-14
Architecture	\$40.50	\$42.10	\$44.65
Business	\$108.55	\$112.90	\$119.70
Business (master's) *	\$197.90	\$92.90	\$98.50
Education	\$21.70	\$22.55	\$23.90
Edwards Campus Programs	\$43.45	\$45.20	\$47.90
Engineering	\$43.45	\$45.20	\$47.90
Engineering Edwards Campus	\$48.70	\$50.65	\$53.70
School of Music/Arts	\$21.70	\$22.55	\$23.90
Journalism	\$17.50	\$18.20	\$19.30
Law School **	\$224.20	\$233.15	\$247.15
PharmD Program	\$167.00	\$173.70	TBD
Social Welfare	\$29.80	\$31.00	\$32.85

*All 700-899 level courses; this fee is comprised of the \$108.55 and \$89.35 applying only to the Masters Level

**Students enrolled in the Doctor of Juridical Science (S.J.D.) Degree Program pay \$1,000.00 per semester (fall/spring only) in addition to the Law School course fee listed above.

2.2 Mediated Course Fees

Mediated Course Fee I: Online (www) courses are subject to a mediated course fee \$30.00 per credit hour. Mediated Fee II: Premium fees may be assessed for online courses with higher development/maintenance costs and/or greater market value.

2.3 Required Campus Fees

Required campus fees apply to all Lawrence/Edwards Campus and off-campus coursework

Location of Course	Semester/ Term	Credit Hours	Amount (undergraduate and graduate)
Lawrence	Fall/Spring	0.10-5.00	71.49 per credit hour
		5.01-5.99	71.50 per credit hour
		6.00+	428.95 flat rate
	Summer	0.10-5.00	44.80 per credit hour
		5.01+	224.00 flat rate
Edwards*	All	0-12.00	66.00 per credit hour
		12.01+	792.00 flat rate
Off Campus Courses **	All	0-12.00	45.00 per credit hour
		12.01+	540.00 flat rate

* Comprised of: Construction Fee \$15.00; Edwards Campus Student Union Fee \$6.00; Campus Fee \$45.00.

**Applies to all classes excluding those with Lawrence, Edwards, or Medical Center Campus locations.

2.4 Composition of the Full Lawrence Campus Fee

Fee Name	Semester	Summer
Student-Health Fee ¹	\$108.80	\$63.10
Counseling and Psychological Services	\$16.50	\$9.55
Student Recreation & Fitness Center Fee ²	\$75.50	\$37.75
Student Union Building Fee ³	\$41.00	\$20.50
Student Union Renovation Fee	\$13.80	\$6.90
Student-Senate Activity Fee	\$17.00	\$8.50
Women's & Non-Revenue Intercollegiate Sports	\$25.00	\$12.50
Educational-Opportunity Fee	\$5.75	\$2.85
Child Care Facility Construction Fee	\$4.00	\$2.00
Campus Transportation Fee	\$75.20	\$37.60
Campus Environmental Improvement Fee ⁴	\$4.10	\$1.80
Legal Services for Students Fee	\$10.90	\$5.45
Newspaper Readership Fee ⁵	\$4.45	\$2.20
Office of Multicultural Affairs Fee ⁶	\$6.35	\$3.00
Student Union Activities Fee	\$6.00	\$3.00

SafeRide Fee	\$12.10	\$6.05
KJHK	\$2.50	\$1.25
TOTAL, FULL REQUIRED CAMPUS FEE:	\$428.95	\$224.00

NOTES:

¹Comprised of: Student Health Services, \$105.30 (\$61.05 summer); Facilities, Maintenance, Repair, & Equipment, \$3.50 (\$2.05 summer)

²Comprised of: Recreation Services, \$42.00 (\$21.00 summer); Facilities & Construction Bond, \$29.50 (\$14.75 summer); Sports Clubs, \$3.00 (\$1.50 summer); & Facilities Maintenance \$1.00 (\$.50 summer)

³Comprised of: Student Union Operations \$37.50 (\$19.50 summer); Repairs, Improvements and Equipment Reserve \$3.50 (\$1.00 summer)

⁴Comprised of: Recycling, \$3.60 (\$1.80 summer); Renewable Energy & Sustainability \$0.50 (not assessed in summer)

⁵Newspaper Readership Program fee, \$2.75 (summer \$1.35); University Daily Kansas \$1.70 (summer \$0.85)

⁶Comprised of: Construction Fee \$3.50 (\$1.75 summer); Multicultural Education Fund \$1.15 (\$1.55 summer); Services, Operations & Programs, \$1.45 (\$.70 summer); Long Term Maintenance \$.25 (not assessed in summer)

2.5 International Student Fee

Lawrence required International student fee: \$40.00 per enrolled student per term. This fee is non-refundable on or after the first day of classes.

2.6 Field Camp Fees (Summer session only)

Course	Field Camp Fee*
Geology 360 Field Investigation (2 hours)	\$150.00
Geology 560 Introductory Field Geology (4 hours)	\$200.00
Geology 561 Field Geology (4 hours)	\$200.00
Geography 714 Field Experience	\$275.00
Anthropology 418/889 Field Work: Archaeology	\$1,265.00

*Field-camp fees are non-refundable once camp has started.

3.0 Staff Tuition Rates

Detailed information about staff tuition and fee adjustments is formerly incorporated into the Comprehensive Fee Schedule. The policy on staff and staff dependent tuition rates is now available in the online [KU Policy Library](#). You may also refer to this policy as published in the Comprehensive Fee Schedule for the academic year [2010-2011](#).

3.1 Graduate Teaching Assistants

Applicable tuition, including Course Fees, is waived by percentage indicated below. If student is eligible, staff rates are assessed first before applying waiver. All other appropriate fees are assessed when applicable. For

eligible students, the University will pay up to three hours of required campus fees.

Staff Appointment:	Percentage of Tuition and Course fees Paid
40 - 99%	100%
30 - 39%	75%
20 - 29%	50%
10 - 19%	25%

4.0 Late Payment and Enrollment-Related Fees

The Comprehensive Fee Schedule formerly incorporated detailed information regarding late payment and enrollment-related fees. More detailed information on fee policy is available in the online [KU Policy Library](#).

Fee Name and Description	Amount
The late payment fee is assessed each month for any unpaid tuition and fee balance for two consecutive months. If an unpaid balance remains after two months, the late payment fee will default to 1.5% of the total balance owed beginning with the third month.	Fall/Spring \$100.00 Summer \$ 50.00
The late enrollment fee is assessed beginning at 12:00 a.m. on the first published day of the fall and spring semesters and summer term. The late enrollment fee is assessed once per semester/term.	Fall/Spring \$150.00 Summer \$ 75.00
The reactivation request fee is assessed when a student chooses to withdraw from a current or future semester, his/her account is inactivated, and he/she decides to re-enroll for that semester.	\$75.00 each time reactivation is requested
Deferred payments for awarded financial aid, but not disbursed by the fee payment due date: The Office of Student Financial Aid Director or designee may defer payment of tuition and fees for a financial aid recipient. A student may request a deferment when financial aid has been awarded, but has not disbursed.	\$50.00 deferment fee may be assessed

*****Section 2*****

**LAWRENCE/ EDWARDS CAMPUS
DEPARTMENTAL CHARGES**

5.0 Miscellaneous Administrative Fees

5.1 Returned Check Fee

Each check returned to the University is subject to a \$30.00 service charge. Future payments on an account that incurred such a charge must be made by cash, cashier's check, or money order.

5.2 Admission Application Fees (not refundable and not applicable to tuition or other fees)

Application Fee	Fee Amount
Application for undergraduate admission	\$30.00
Application for undergraduate admission for international students	\$75.00
Application for admission to Applied English Center	\$50.00
Additional application fee if applying to the PharmD program: School of Pharmacy (Doctor of Pharmacy)	\$50.00

5.3 Application for Admission to Post-baccalaureate Degree Programs:

Admission Type	Fee Amount
*Degree seeking-domestic paper & domestic on-line	\$55.00
*Degree seeking-international-paper & on-line	\$65.00
Non-degree seeking-paper & on-line	\$30.00
Easy Admit Non-Degree	\$10.00
Re-admission	\$30.00
Business, School of (Masters)- paper & on-line	\$65.00
Business, School of (Doctoral)-paper & on-line	\$65.00
Law, School of	\$55.00
Social Welfare, MSW program, School of (on-line)	\$40.00
Social Welfare, MSW program, School of (paper)	\$60.00

*All Schools except: Business, Law, Social Welfare MSW
Medicine, Nursing, Allied Health are included in Section 3 of this document

5.4 Enrollment Deposits/Tuition Fee Deposit (applicable toward student tuition, nonrefundable and required upon notification of acceptance)

Professional School	Deposit Amount
School of Law	\$500.00 (\$250.00 due by April 15, \$250.00 due by June 15)
School of Social Welfare, Graduate Programs	\$50.00

5.5 Enrollment Deposit for All New Students

A \$350.00 nonrefundable enrollment deposit is required for all new students (freshmen, transfer students, and international students). This bundled one-time enrollment deposit is to cover enrollment, housing, orientation, and retention related services. All or a portion of this fee is refundable prior to published deadlines.

5.6 Department Credit Fees

Department Credit by Examination	\$50.00
Department Retroactive Credit Fee	\$50.00

5.7 Fees for Excessive Use of Course Materials

Students are required to reimburse the institution for the cost of (a) excess breakage and waste of materials and (b) materials used in excess of those required for completion of course work.

5.8 Department Cost-recovery Fees

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, career services user fees, building use fees, optional attendance Summer Orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the University Business Procedure Guide, campus administrative procedures are to be followed for approval and collection of these charges.

KU Card	\$10.00 for initial issue, does not apply to any student who is assessed and pays the enrollment deposit.
	\$15.00 for replacement
	\$3.00 for a copy of digitized photo

5.9 Diploma Replacement Fee*

The sale of information via a University replacement diploma, provided upon request and for a fee.

Domestic Regular USPS Mail	\$20.00
Domestic Certified Mail	\$25.00
Non-Domestic Certified	\$35.00

*Total includes diploma cost and processing fee.

5.10 Academic Transcripts, Certifications, Statement of Degree, and Statement of Forthcoming Degree

The sale of information via University academic transcript, certification document, Statement of Degree and Statement of Forthcoming Degree will be provided upon request and for a fee. See the Office of the University Registrar website: [Office of the University Registrar](#).

Up to one year after graduation, the original diploma is provided by the University of Kansas for pick up by the student. If one year has elapsed from the graduation date, a replacement diploma fee will be assessed for diploma requests.

Continuing Education Unit (CEU) transcript: \$4.50 each

5.12 Study Abroad /Consortium Adm. Fee (Paid to Office of the University Registrar)

\$40.00 per term

5.13 Use of University Classrooms: Budig Hall, Hoch Auditoria

Internal-organization sponsored event: An internal or campus organization sponsored event is any event sponsored by a registered organization, academic department, or other campus unit that is open only to the KU community, which includes faculty, staff, and students. It may only be advertised on campus and in the campus newspaper.

Classrooms	\$75.00 /day
Auditoria	\$100.00/day

External-organization sponsored event: An external or off-campus sponsored event is any event that is: 1) Open to the general public, open to invited guests or registered participants, and the KU community, regardless of the sponsoring organization or individual; or 2) Any event that is sponsored by an organization that is not a registered student organization, academic department, or other campus unit. Contact the Student Involvement and Leadership Center, for a complete listing or to apply for registration.

Classrooms	\$75.00
Auditoria	\$200.00/day

Budig Hall: Internal

Room 110, 120, 130: up to 3 hours	\$200.00
Room 110, 120, 130: up to 8* hours	\$350.00

*Each hour over 8 is an additional \$75.00/hr.

**All rates are based on four-hour blocks of time. Any portion of a four-hour block is charged at the full rate.

Budig Hall: External

Room 110 or 130: up to 3 hours	\$300.00
Room 110 or 130: up to 8* hours	\$500.00

*Each hour over 8 is an additional \$100.00/hr.

**All rates are based on four-hour blocks of time. Any portion of a four-hour block is charged at the full rate.

Room 120: up to 3 hours	\$500.00
Room 120: up to 8 hours*	\$750.00

*Each hour over 8 is an additional \$100.00/hr.

5.14 Code of Student Rights and Responsibilities Violations

Code of Student Rights and Responsibilities Violations: When appropriate and in accordance with the Code of Student Rights and Responsibilities, students may be assessed fines or restitution if found in violation of the Code through a University sanctioned discipline process. Fines and restitution vary and are based upon the nature of the violation. As part of the sanction, students may be assessed a fee for participation in an educational program associated with the violation.

5.15 Transcript Analysis and Licensure Review Fee (School of Education)

Analysis of non-KU transcripts: \$30.00. Added endorsement review of non-KU transcripts for Kansas practicing professionals: \$20.00. Transcript analysis and licensure reviews for current KU students or KU alumni are free. Analysis of foreign transcripts: contact the School of Education.

5.16 Contracts and Compensatory Charge

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

6.0 Student Health Services

Student Health Services (SHS) is located on campus in Watkins Memorial Health Center. Services include general medicine, urgent care, gynecology, allergy injections, immunizations, travel consultation clinic, nutrition counseling, laboratory services, pharmacy, physical therapy, radiology and health promotion through the Wellness Resource Center. By paying the full Lawrence campus required fees, which include a health fee and are assessed at the time of enrollment, some services are offered at no additional cost (ex. most physician visits). Fees assessed for ancillary services (ex: laboratory tests, physical therapy) are typically offered at below median market charges for the Lawrence area.

6.1 Health Insurance for International Students

Required Health Insurance: All International students are required to carry health insurance. Minimal levels are established each year. Information on insurance policies and information on the purchase of such policies is available through the Office of International Student Services and Watkins Health Center. Those not carrying such insurance will be required to purchase insurance at the following rates:

Fall International Insurance:	\$451.00
Spring International Insurance:	\$451.00
Summer International Insurance:	\$179.00

7.0 Library Constraints and Penalties

When appropriate and in accordance with the University-approved Library Access Policy, library borrowers will be assessed overdue fines for late return of library materials or equipment, charges for damaged materials or equipment, and replacement costs for lost (non-returned) materials and equipment, each including a service fee. The Comprehensive Fee Schedule formerly incorporated detailed information on Library fees, fines, and other replacement costs. This information is currently available by visiting the Library's website: [KU Libraries](#).

8.0 Parking Fees and Fines

The Comprehensive Fee Schedule formerly incorporated detailed information on Parking fees and fines at the University of Kansas. This information is currently available by visiting the Parking Department website: [KU Parking & Transit](#).

9.0 Student Housing (Lawrence Campus)

The Comprehensive Fee Schedule formerly incorporated detailed information on Student Housing at the University of Kansas. This information is made available via the Department of Student Housing website: [KU Department of Student Housing](#).

10.0 Hilltop Child Development Program

The Comprehensive Fee Schedule formerly incorporated detailed information on the Hilltop Child Development program at the University of Kansas. This information is made available via their website: [Hilltop Child Development Center](#).

*****Section 3*****

Medical Center Campuses

11.0 Kansas City Medical Center

11.1 Medical Center Tuition Rates

Student Type	Tuition Category	Resident Rate	Non- Resident
Medical School Rate	Flat Rate (Annual)	27,722.10	49,165.20
	Flat Rate (Semi-Annual)	13,861.05	24,582.60
	Per credit hour (Summer)	759.55	1,346.99
Non- Medical School Rate	Undergraduate(per credit)	245.90	646.00
	Graduate(per credit)	303.90	726.10

Medical School Tuition is assessed semi-annually in the fall and spring semesters for any enrollment regardless of credit hour load. After eight semesters of tuition, tuition will be waived if a student has not repeated any course. Dropped and withdrawn courses do not count as repeats for tuition assessment purposes. Students are assessed eight semesters of tuition regardless if the MD requirements are completed in less than eight semesters.

Medical student tuition is adjusted by prorating the refund schedule published in the [Tuition and Fee Refund policy](#) if the medical student totally withdraws from a semester.

The official start and end date of the semester used for prorated adjustments are published on the KUMC Office of the Registrar website at: <http://www.kumc.edu/student-services/office-of-the-registrar.html>

The amount of tuition adjusted for modules that have not started will be determined by the following formula. The start and end weeks are determined from the Official School of Medicine Schedule and Classes.

$(\text{Number of Weeks Not Started} / \text{Total number of weeks in the semester}) * \text{Semi-annual Tuition}$

The number of weeks completed is determined by the official withdrawal date. Withdrawals that occur prior to the end of the week are rounded up to include the full week.

12.0 Required campus fees for the Medical Center Campus

Lawrence classes offered at KUMC will be assessed KUMC campus fees instead of the Lawrence fees.

Location of Course	Semester/ Term	Student Classification	Amount for 0.10 or more Credit Hours (per semester)
Kansas City	Fall/Spring	Undergraduate	198.35
		Graduate	198.35
		Medical	263.42
	Summer	Undergraduate	88.46
		Graduate	88.46
Wichita	Fall/Spring	Undergraduate	45.28
		Graduate	45.28
		Medical	185.05
	Summer	Undergraduate	17.71
		Graduate	17.71

13.0

Course Fees: In addition to Tuition

The following course fees, in addition to the tuition rates indicated above, are assessed per credit hour.

Nurse Anesthesia	\$200.00 per credit hour for students entering Summer 2011
Occupational Therapy	\$100.00 per credit hour for students entering Summer 2011
Physical Therapy	\$100.00 per credit hour for students entering Summer 2011
Great Plains Consortium Course Fee	\$465.00 per credit hour Fall 2011, Spring 2012, Summer 2012
Nursing Education Exchange (NEXUS) Course Fee	\$725.00 per credit hour Fall 2011, Spring 2012, Summer 2012

14.0 Composition of the Medical Center Campus Fee

KC UDGK/GRDK	Semester	Summer
Kirmayer Fitness Center	\$60.29	\$24.35
Library	\$25.53	\$12.75
Student Activity	\$4.12	\$2.06
Student Governing Council Fee	\$9.60	\$4.80
Student Health	\$83.18	\$41.60
Students Records Maintenance	\$5.79	\$2.90
Disability Insurance Fee	\$9.84	NA
Total	\$198.35	\$88.46

Wichita UDGK/GRDK	Semester	Summer
Kirmayer Fitness Center	NA	NA
Library	\$25.53	\$12.75
Student Activity	\$4.12	\$2.06
Student Governing Council Fee	NA	NA
Student Health	NA	NA
Students Records Maintenance	\$5.79	\$ 2.90
Disability Insurance Fee	\$9.84	NA
Total	\$45.28	\$17.71

KC MED	Semester	Summer
Kirmayer Fitness Center	\$66.37	NA
Library	\$57.97	NA
Student Activity	\$5.15	NA
Student Governing Council Fee	\$12.00	NA
Student Health	\$103.97	NA
Students Records Maintenance	\$8.12	NA
Disability Insurance Fee	\$9.84	NA
Total	\$263.42	NA

Wichita Med	Semester	Summer
Kirmayer Fitness Center	NA	NA
Library	\$57.97	NA
Student Activity	\$5.15	NA
Student Governing Council Fee	NA	NA
Student Health	\$103.97	NA
Students Records Maintenance	\$8.12	NA
Disability Insurance Fee	\$9.84	NA
Total	\$185.05	NA

Salina Med	Semester	Summer
Kirmayer Fitness Center	\$66.37	NA
Library	\$57.97	NA
Student Activity	\$5.15	NA
Student Governing Council Fee	\$12.00	NA
Student Health	\$103.97	NA
Students Records Maintenance	\$8.12	NA
Disability Insurance Fee	\$9.84	NA
Total	\$263.42	NA

15.0 Graduate Medical Education and Post-doctoral Fellows Campus Fees

Kansas City Fees	\$40.74 (annual)	\$20.37 (semi-annual)
Wichita Fees	\$16.44 (annual)	\$8.22 (semi-annual)

16.0 Visiting Student Fees and Pre-matriculation Medical Student Fees

Visiting Student Fees and pre-matriculation Medical Student Fees		Visiting Students in Wichita
Kirmayer Fitness Center	\$8.00	NA
Library	\$5.00	\$5.00
Student Activity	\$2.00	\$2.00
Student Governing Council Fee	\$2.00	NA
Student Health	\$8.00	\$8.00
Tuition	\$25.00	\$25.00
Total	\$50.00	\$40.00

School of Nursing students enrolled in only off-campus courses are assessed the Student Records Maintenance fee (\$5.79 for the fall and spring/ \$2.90 for the summer) and the Student Health Records fee (\$15.00 for the fall and spring / \$7.50 for the summer).

Non School of Nursing students enrolled in only off-campus courses are assessed the Student Records Maintenance fee. (\$5.79 for the fall and spring/ \$2.90 for the summer)

17.0 Students Assessed Program Fee for each Consecutive Semester Enrolled

Program	Program Fee
Diagnostic Cardiac Sonography (5 semesters)	\$2,800.00
Nuclear Medicine (3 semesters)	\$1,500.00
Diagnostic Ultrasound and Vascular Technology (5 semesters)	\$1,100.00
Research Clinical Trial Coordinator (3 semesters)	\$ 500.00

Certificate students are assessed the semester campus fees equivalent to an undergraduate student as outlined in paragraph 12.3

18.0 Modular Rate for Clinical Rotations

Resident	Non-Resident
\$2,640.35 – four week period	\$4,682.41 – four week period
\$ 660.09 – clinical hour	\$1,17.60 – clinical hour

Students enrolling in elective or required modules after May of their graduation year and/or after completion of the requirements for the MD degree will be charged at the modular rate (or full semester tuition whichever is less). When a required module(s) is/are repeated, a charge at the modular rate will result for each additional month repeated.

The per clinical hour rate shall be determined by dividing the sum of two years of medical tuition (based on the amount of tuition of the current fiscal year) by the minimum number of hours required to complete the clinical curriculum.

Students accepted into the official MD/Ph.D. combined-degree Program will be assessed graduate tuition and fees according to their hours of enrollment during each (semester/summer session) of their "graduate student" enrollment phase. They will be subject to the graduate school calendar (i.e. refunds, drops, adds). During the "medical student" phase, MD-Ph.D. students will be assessed medical school annual tuition and fees. If a student withdraws or is

separated from the program, the student shall pay to the University the total amount of tuition plus interest charges that the student otherwise would have paid as outlined in the student's MD-Ph.D. Discontinuation Agreement.

19.0 Application Fees

Application Fee	Fee Amount
In-state applicant fee to School of Medicine	No charge
Out-of-state applicant fee to School of Medicine	\$50.00
Application fee for visiting osteopathic students	\$35.00
Application fee for degree seeking undergraduate and graduate programs in the school of Allied Health and Nursing	\$60.00
Application fee for non-degree seeking graduate programs	\$30.00
Application fee for HP&M students – domestic & international	\$60.00

20.0 Tuition and Fee Deposit (Required upon notification of acceptance and applicable towards tuition and fees)

School	Fee Amount
School of Medicine - MD Program (refundable if applicant withdraws before May 15)	\$50.00
Cytotechnology (non-refundable)	\$35.00
Physical Therapy (non-refundable)	\$60.00
Occupational Therapy (non-refundable)	\$30.00
Nurse Anesthesia (non-refundable)	\$60.00

KUMC undergraduate and graduate students seeking to enroll after not enrolling for a previous fall or spring semester or seeking to enroll after withdrawing from the current semester are assessed a \$50.00 reactivation fee.

21.0 Parking Fees and Fines

The Comprehensive Fee Schedule formerly incorporated detailed information on Parking. This information is made available via KU Medical Center website <http://www.kumc.edu/parking/>.

22.0 Department Cost-Recovery Fees

Fee Type	Fee Amount
KUMC card initial	No charge
KUMC card replacement	\$20.00
Diploma or Certificate replacement fee	\$10.00
Diploma mailing fee - Domestic Regular	\$10.00
Diploma mailing fee - Domestic Certified	\$15.00
Diploma mailing fee - Non-domestic Registered	\$25.00
Certified International Mail	\$35.00
Express Verification of Services	
Same day service-Domestic mail and/or FAX	\$15.00
Same day service-Federal Express Overnight	\$35.00
Same day service-Federal Express Overnight International	\$45.00
Fax Charge	\$5.00
Priority Mail Shipping with Delivery Confirmation	\$7.00
Federal Express Shipping Overnight	\$15.00
Federal Express Shipping International	\$25.00

The sale of information via University certification document will be provided upon request and for a fee

23.0 Library Constraints and Penalties

The Comprehensive Fee Schedule formerly incorporated detailed information on Interlibrary. This information is made available via KU Medical Center website: [KU Medical Center Library](#)

24.0 Criminal Background Check Cost Recovery Fee

All students must have a criminal background check. Students will be sent information by the School/Department which admits them so they can secure this check prior to attendance. The student will directly pay the cost for this criminal background check to the company providing this service

25.0 Individual Class Fees

Department / Class Fee	Fee Amount
Health Information Management	
HEIM 440	\$250.00
Clinical Laboratory Sciences:	
CLS 523	\$165.00
CLS 537	\$165.00
CLS 533	\$165.00
CLS 547	\$165.00
CLS 549	\$165.00
CLS 607	\$165.00
CLS 543	\$165.00
CLS 545	\$165.00
CLS 611	\$300.00
Molecular Biotechnology	
CLS 711	\$500.00
Dietetics and Nutrition Syllabus Fee	
DN 822	\$7.00
DN 826	\$22.00
Physical Therapy and Rehabilitation Sciences (class of 2012 only)	
Lab fees (for semester 1) per semester	\$200.00
Lab fees (for semesters 2-7) per semester	\$125.00
Respiratory Care	
RESP 303	\$180.00
RESP 325	\$ 80.00
RESP 340	\$275.00
RESP 390	\$ 20.00
RESP 667	\$100.00
Cytotechnology	
CYTO 300	\$100.00
School of Nursing: Lab Fees	
NURS 331	\$250.00
NURS 332	\$ 80.00
NURS 338	\$ 80.00
NURS 420	\$ 80.00
NURS 450	\$ 80.00
Department / Class Fee	Fee Amount
NRSG 810	\$ 335.00

NRSG 815	\$382.00
NRSG 817	\$200.00
NRSG 818	\$400.00
NRSG 831	\$525.00
NRSG 837	\$115.00
NRSG 838	\$335.00
NRSG 840	\$ 50.00
NRSG 844	\$100.00
NRSG 849	\$100.00
NRSG 864	\$382.00
NRSG 867	\$200.00
NRSG 869	\$400.00

26.0 School of Nursing PDA Requirement

All junior nursing students are required to purchase an iPod touch/iPhone and a medical reference software package from the approved vendor prior to starting classes. Specific information about purchasing an iPod touch/iPhone and software can be obtained from the SON Student Affairs Office.

27.0 School of Medicine Tablet PC Fee

\$2,500.00 (\$1,250.00 assessed with enrollment in CORE 800 & 814) assessed to all first year School of Medicine MD students.

28.0 School of Medicine Technology Fee

\$300.00 (fall semester only) assessed to all fourth year school of medicine MD students.

29.0 Step 1 Board Prep

\$50.00 (CORE 800)

30.0 Educational Support and Development Fee

\$42.00 (CORE 800)

31.0 NBME Assessment Fee

\$45.00 (CORE 835)

32.0 Student Access to Educational Records

Copy of educational records requested by the student will be subject to a copying fee of \$0.25 -cents per page, except for academic transcripts.

33.0 Returned Check Fee

Each check returned to the university is subject to a \$30.00 service charge.

End of Document

Kansas State University

**KANSAS STATE UNIVERSITY – MANHATTAN
COMPREHENSIVE FEE SCHEDULE**

Effective 2011 Fall Term

(In accordance with Board of Regents' minutes through June 30, 2011)

I. FALL/SPRING TERM

Tuition (Based on Course Level)	Resident	Non-Resident
Undergraduate (per credit hour)	\$ 231.20 ^c	\$ 613.40
Graduate (per credit hour)	\$ 310.10 ^c	\$ 699.90
Veterinary Medicine (per credit hour)	\$ 471.10	\$ 1,094.70
Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.		

Campus Privilege Fee Rates ^{a,b}	Resident	Non-Resident
1 st Hour	\$ 84.50	\$ 84.50
2 nd through 12 th hour	\$ 25.10	\$ 25.10
Maximum Fee for 12 hours or more	\$ 360.60	\$ 360.60

II. SUMMER TERM

Tuition (Based on Course Level)	Resident	Non-Resident
Undergraduate (per credit hour)	\$ 231.20 ^c	\$ 613.40
Graduate (per credit hour)	\$ 310.10 ^c	\$ 699.90
Veterinary Medicine (per credit hour)	\$ 471.10	\$ 1,094.70
Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.		

Campus Privilege Fee Rates	Resident	Non-Resident
1 st hour	\$ 42.20	\$ 42.20
2 nd through 6 th hour	\$ 19.00	\$ 19.00
Maximum Fee for 6 hours or more	\$ 137.20	\$ 137.20

III. TUITION SURCHARGE FOR COURSES IN:

College of Business Administration (per credit hour)	\$ 20.00
College of Engineering (per credit hour)	\$ 20.00

IV. SPECIAL FEES (EQUIPMENT FEE)

Undergraduate and Graduate students enrolled in the College of Architecture, Planning and Design and College of Engineering courses	\$ 19.00
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V. OFF-CAMPUS COURSES^d

Tuition	
Undergraduate (per credit hour)	\$ 335.80
Graduate (per credit hour)	\$ 431.20
Veterinary Medicine (per credit hour)	\$ 592.20
Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.	
Non-Credit Option	lowest advertised resident tuition rate per credit hour
Course Charge	An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

VI. CONFERENCES AND NON-CREDIT PROGRAMS (vary to correspond with direct costs)

VII. ON-CAMPUS COURSES ENROLLED THROUGH THE DIVISION OF CONTINUING EDUCATION

Tuition		Resident	Non-Resident
Undergraduate (per credit hour)		\$ 243.20	\$ 625.40
Graduate (per credit hour)		\$ 322.10	\$ 711.90
Veterinary Medicine (per credit hour)		\$ 483.10	\$ 1,106.70
Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.			
Non-credit Option		lowest advertised resident tuition rate per credit hour	
Course Charge	An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.		

^aStudents enrolled in a spring term, but not attending summer term may access Lafene Health Center services during the summer by paying the health privilege fee assessed a summer student enrolled in 6 or more credit hours, due prior to receiving services. A student who has paid the health privilege fee in a current term may elect to provide his/her non-student spouse with health service eligibility by paying the health privilege fee assessed a full-time student, as defined by the university, for the fall and spring terms or the summer term fee defined above. This fee is also due prior to receiving services. These special, health-service fees do not include the use of university Counseling Services. Full time employees of Kansas State University enrolled in courses may elect to not pay the health services portion of the Campus Privilege Fee and, therefore, not be eligible for Lafene Health Center services.

^bStudents who are enrolled only in on-campus courses held more than 30 miles from campus and will reside outside of a 30-mile radius of the KSU-Manhattan campus during that term are exempt from all campus privilege fees.

^cEmployees (as defined in Eligibility for Resident Fees) are assessed resident tuition.

^dOff-campus courses administered by the Division of Continuing Education and offered at U.S.D. 378 and 383 facilities, Fort Leavenworth or other selected military sites, or are offered through consortiums may be assessed an hourly rate that is between the on-campus tuition rate and the off-campus tuition rate.

VIII. FIELD CAMPS

Students who are enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

IX. APPLICATION PROCESSING FEES (not subject to refund)

Application for admission of international students, to include incoming Study Aboard students, to undergraduate program	\$ 80.00
Application for admission of international students to graduate programs in College of Architecture, Planning and Design	\$ 80.00
Application for admission of international students to graduate programs in Business Administration	\$ 60.00
Applications for admission of international student to graduate programs (except Bus. Administration and College of Architecture, Planning and Design)	\$ 55.00
Application for admission to graduate programs	\$ 40.00
Application for admission to graduate programs in College of Architecture, Planning and Design (not applicable to other fees)	\$ 80.00
Application for admission to graduate programs in Business Administration	\$ 60.00
Application for admission to first professional program in Veterinary Medicine	\$ 50.00
Application for first-time admission to undergraduate program	\$ 30.00
National Student Exchange Application Fee	\$305.00

X. VETERINARY MEDICINE COLLEGE ACCEPTANCE FEES

Students entering the Veterinary Medicine professional program shall pay a fee deposit of \$500 upon acceptance of admission. This non-refundable fee will be applied to the student's Fall term tuition and fees.

XI. CONTRACTS AND COMPENSATORY CHARGE

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the actual cost of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

XII. SPECIAL HANDLING FEE FOR LATE ENROLLMENT (not subject to refund)

Initial enrollment on or after the first day of the term	\$50.00
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Note: Non-standard courses will be assessed the special handling fee if the initial enrollment is on or after the first day of the course. A special handling fee does not apply when adding courses to existing enrollments or to corrections of tuition assessments.

XIII. PAYMENT OF TUITION AND FEES

Statements are prepared as of the 15th of every month and the due date is the 15th of the following month (or the preceding business day if the 15th falls on a weekend or holiday). If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid. Due dates in August and January could be extended past the 15th. Due dates for these months will correspond with the start of the fall and spring term.

Students who early enroll in courses for a term will have their tuition/fees on the following monthly statements:

Term	Fall	Spring	Summer
Bill Date	July 15	December 15	May 15

Note: If the student's eligibility to receive financial aid is verifiable prior to the student's tuition and fee payment due date, the Director of Student Financial Assistance may authorize, at the student's request, the temporary suppression of the Default Charge. The student's obligation to pay regularly assessed tuition and fees is not reduced by a suppression of the Default Charge.

Following are the authorized categories for the suppression of the Default Charge:

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date, but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate students on assistantship who are employed in a Research or Teaching assistantship and will be receiving a university paycheck.
- Military veterans eligible to receive monthly benefits from the U.S. Government
- International students awaiting funds from their home country

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring terms and a two-month installment plan during the summer term. There will be a \$40/fall term, \$40/spring term and \$20/summer term administrative fee for utilizing the installment plan. For more information contact the University Cashiers Office, 212 Anderson Hall, (785) 532-6317.

Student account credit balances of less than \$5 will be charged a "dormant account fee" of the amount of the credit balance, when the account has been inactive for a period of one year.

XIV. RECORD AND ENROLLMENT HOLDS

The University will withhold students' records and deny future enrollment for non-payment of fees, loans, and other appropriate charges and for non-return of university property.

XV. INTERNATIONAL PROGRAMS

Enrollment Fee, per student, enrolled in a credit bearing program abroad	\$ 25.00
Per term SEVIS compliance fee for all students with an F or J visa	\$ 15.00
Study Abroad Program Administrative Fee	\$ 150.00
Group Study Abroad Program Fee (varies to correspond with direct costs)	TBD
United HealthCare Insurance premiums will be assessed each term for all enrolled students with an F or J visa. This charge can be waived on a term basis if verification of alternative qualifying health insurance is submitted and approved by no later than the 20th day of term. (summer/\$180.00)	\$ 451.00
English Language Program Application Fee	\$ 80.00
English Language Program Tuition (per credit hour)	\$ 260.00
English Language Program Non-Credit courses (varies to correspond with direct costs)	
Insufficient Funds Charge (per check/ACH)	\$ 30.00
International Admissions/Materials Special Handling Fee (Fed Ex)	\$ 50.00

XVI. TESTING FEES

An additional charge may be made for the administration of certain tests such as: College Level Examination Program (CLEP), Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), correspondence tests, etc. These charges are posted in the various departments.

XVII. PARKING FEES

Parking fees and fines are assessed as authorized by the Kansas Board of Regents and in accordance with Article 4, Section 884-1, et. seq. of the Kansas Administrative Regulations.

XVIII. ADDITIONAL USE FEES

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building-use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges maintained by the Division of Financial Services, campus administrative procedures are to be followed for approval and collection of these charges.

Kansas Open Records Act Fee	As filed with the Kansas Department of Administration
Copies of Public Documents	At cost
Laboratory Courses	Cost of breakage and delinquent checkout fees
Interlibrary Loan and Other Charges	As appropriate when authorized
Library Misuse Fees	As appropriate when authorized
Loans and Related Interest and Charges	As appropriate when authorized
Rental and Use Fees for Recreational Equipment	As appropriate when authorized
Insufficient Funds Charge	\$30.00 per check/ACH
Check Re-issuance Charge	\$15.00 (if a student requests a re-issuance of a check within 15 business days of its original issuance)
ROTC Property	As appropriate when authorized
Student Health Services	As appropriate when authorized
Diploma Replacement	\$10.00 per each replacement
K-State Student Identification Card	\$18.00 per each
K- State Student identification Card Replacement	\$20.00
K-State Tuition Installment Payment Plan	\$40.00/fall; \$40.00/spring; \$20/summer
Change of an Established K-State eID	\$50.00

Transcript Special Handling Fees	\$5.00/Facsimile; \$8.00/Priority Mail; \$25.00/Fed Ex-Domestic, \$40/FedEx-International
Transcript Fee (non-currently-enrolled students only)	\$10.00
Dormant Account Fee	As appropriate when authorized
Art Material Charge	TBD (amount that approximates the actual cost of supplies/materials used in selected Art courses)
Thesis & Dissertation Copyright (optional)	\$55.00
Electronic Thesis, Dissertation & Report Fee	\$100.00
Veterinary Medicine Technology/Material/Note Fee	\$400.00 per term

Students are required to reimburse the institution for the cost of a) excess breakage and wastage of materials and b) materials used in excess of those required for completion of course work.

XIX. AMERICAN INSTITUTE OF BAKING STUDENTS

Students enrolled in a fall or spring term at the American Institute of Baking will be considered adjunct students. They will pay the full campus privilege fees, other than tuition, in Section I on Page 1 and will be entitled to use the Lafene Health Center, K-State Union and Peters Recreational Complex, and to purchase tickets for athletic and cultural events at student prices.

XX. ELIGIBILITY FOR RESIDENT TUITION

The following non-resident students are eligible to pay resident tuition while continuing to be classified as non-residents:

Residents. Guidelines for the determination of residency for tuition purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations.

Unclassified and classified employees of universities under the Kansas Board of Regents working .40 FTE time or more and graduate students working a combined .50 FTE (graduate assistant, graduate teaching assistant, graduate research assistant) during the periods below:

- For fall terms (employed September 1 through November 17)
- For spring terms (employed February 1 through April 17)
- For summer terms (employed the duration or employed from February 1 through April 17)
- For the term in which a graduate degree is awarded (Graduate School approval required if not employed full semester)

Employees of the Federal government given adjunct appointments at Kansas State University or assigned to one of the ROTC units at Kansas State University.

Military personnel.

- Military personnel living in Kansas and military personnel assigned to Kansas State University as full-time students.
- Persons who are domiciliary residents of the State, who were in active military service prior to becoming domiciliary residents of the State, who were present in the State during their tenure in active military service and who have been honorably discharged.
- The dependents of a person in military service who is reassigned from Kansas to another duty station so long as such spouse or dependent children continue to reside in Kansas.
- A person, who qualifies to pay the equivalent of resident tuition by virtue of being a spouse or dependent of a person in military service, shall not lose such status because of a divorce or death, so long as the student remains continuously enrolled.
- Members of the Kansas Army or Air National Guard.

Dependents. Spouses and dependent children of full time employees and military personnel defined above.

Exchange Students from Missouri. Students eligible to pay resident fees at the University of Missouri who are enrolled in the following programs at Kansas State University: Bachelor of Architecture, BS in Architectural Engineering, Bachelor of Interior Architecture, Bachelor of Landscape Architecture, Master of Architecture, Master of Interior Architecture and Master of Landscape Architecture.

This privilege is granted in exchange for resident fees for Kansas students who enroll in certain programs in Missouri. (Subject to limitation arbitrated by Kansas Board of Regents and Missouri Board of Education.)

Kansas High School Graduates. Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (KSA 76-131a).

Recruited/Transferred Employee. Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self-employed persons and military personnel are not eligible for this resident tuition status.

XXI. REFUND POLICY

The following table applies to students who completely withdraw from a term and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-term courses. Refunds for courses of less than a full term will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses. If any refund percentage period ends on a weekend or university holiday, the percentage period will be extended to the next school day.

Time of Withdrawal	Refund Percentage
Through 21 st Calendar Day	100 %
22 nd Through 28 th Calendar Day	50%
After 28 th Calendar Day	No Refund

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 days after the student pays. Refunds generated entirely from dropped courses will not be issued during the first twenty days of course. Students who completely withdraw from a term lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a term will not result in a refund.

Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the Office of Student Financial Assistance for details.

Military

Students who must report for active U.S. military duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

Division of Continuing Education

Some professional degree programs may have special refund policies that will be published in the program announcement.	
Non-Credit Programs	Refund policies will be stated in the published announcement. A full refund will be made if the program is cancelled.

XXII. HOUSING AND FOOD SERVICE RATES

Residence Halls (Single Students Per Person)*** Regular Term/effective July 1, 2011

<u>Residence Halls – 20 meal plan</u>	<u>Room and Meals</u>
Double Room	\$3,599.00
Small Single Room	\$3,794.00
Double Room – Continuous	\$3,937.00

<u>Residence Halls – 15 meal plan (any 15 per week)</u>	
Double Room	\$3,552.00
Small Single Room	\$3,747.00
Double Room – Continuous	\$3,851.00
<u>Residence Halls – 10 meal plan (any 10 per week)</u>	
Double Room	\$3,520.00
Small Single Room	\$3,716.00
Double Room – Continuous	\$3,793.00
<u>Cooperative House – 20 meal plan****</u>	
Double Room	\$3,023.00
<u>Suite Options</u>	
1 Person Regular Term	\$ 1,015.00
1 Person Continuous	\$1,183.00
2 Person Regular Term	\$ 849.00
2 Person Continuous	\$ 988.00
3 Person Regular Term	\$ 678.00
3 Person Continuous	\$ 790.00
4 Person Regular Term	\$ 511.00
4 Person Continuous	\$ 595.00

Summer Term (Effective May, 2011)

<u>Room – 20 meal plan (weekly – 2 week minimum)</u>	
Double Room as Single	\$330.00
Double Room	\$219.00
<u>Room – 15 meal plan (weekly – 2 week minimum)</u>	
Double Room as Single	\$327.00
Double Room	\$216.00
<u>Room – 10 meal plan (weekly – 2 week minimum)</u>	
Double Room as Single	\$324.00
Double Room	\$214.00

- * Includes housekeeping service other than within rooms. Sunday evening meals are not served.
- ** Plus a non-refundable application fee of \$30.00 per academic year or \$15.00 for spring term, from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee.
- *** For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms.”
- **** Plus assisting with house and food service operations on an average of one hour per day. No house-keeping service.

Apartments ^{1,2,3} (Effective May 1, 2011/rate per month)

<u>Traditional Rate Per Apartment ^{1,2}</u>	
One Bedroom Furnished	\$414.00
One Bedroom Unfurnished	\$391.00
Two Bedroom Furnished	\$484.00
Two Bedrooms Unfurnished	\$461.00

Renovated Rate Per Apartment ^{1,2}	
One Bedroom Furnished	\$467.00
One Bedroom Unfurnished	\$444.00
Two Bedroom Furnished	\$538.00
Two Bedroom Unfurnished	\$516.00
Highly Renovated Rate Per Apartment ^{1,2,3}	
One Bedroom Unfurnished	\$480.00
Two Bedroom Unfurnished	\$575.00
Three Bedroom Unfurnished	\$675.00
Four Bedroom Unfurnished	\$760.00

New Construction Rate Per Person ^{1,2,3}	
One Bedroom Unfurnished	\$565.00
Two Bedroom Unfurnished	\$484.00
Three Bedroom Unfurnished	\$418.00
Four Bedroom Unfurnished	\$390.00
Studio Unfurnished	\$525.00
Town House Unfurnished	\$998.00
Studio Loft Unfurnished	\$540.00

¹In addition to the monthly rates, a refundable deposit of \$400 is required at time of application and a non-refundable application fee of \$30.00 for each application from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.

²Students provide linen, dishes, telephone and electricity.

³Students provide water.

Optional Meal Plans for Residents of Housing and Dining Services Apartments per Term	
Optional 5 meal plan (lunch, M-F)	\$ 554.00
Optional 10 meal plan	\$1,439.00
Optional 15 meal plan	\$1,470.00
Optional 20 meal plan	\$1,501.00

KANSAS STATE UNIVERSITY – SALINA
COMPREHENSIVE FEE SCHEDULE
Effective 2011 Fall Term
(In accordance with Board of Regents minutes through 6-30-2011)

I. FALL/SPRING TERM

<u>Tuition</u>		<u>Resident</u>	<u>Non-Resident</u>
Pre-College.....	per credit hour	\$ 122.00 ^a	n/a
Undergraduate	per credit hour	\$ 219.60 ^b	\$ 581.80
Graduate	per credit hour	\$ 310.10 ^b	\$ 699.90

Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.

Campus Privilege Fees

1st hour	per credit hour	\$ 64.66	\$ 64.66
2 nd through 12 th hour	per credit hour	\$ 23.50	\$ 23.50
Maximum for 12 hours or more		\$ 323.16	\$ 323.16

II. SUMMER TERM

<u>Tuition</u>		<u>Resident</u>	<u>Non-Resident</u>
Pre-College.....	per credit hour	\$ 122.00 ^a	n/a
Undergraduate	per credit hour	\$ 219.60 ^b	\$ 581.80
Graduate	per credit hour	\$ 310.10 ^b	\$ 699.90

Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.

Campus Privilege Fees

1st hour	per credit hour	\$ 23.79	\$ 23.79
2 nd through 6 th hour	per credit hour	\$ 19.11	\$ 19.11
Maximum for 6 hours or more		\$ 119.34	\$ 119.34

^a Limited to a total of 15 credit hours of course numbers 299 and below. Students must be enrolled in a High School program within Saline County or a current student enrolled in a program at the Salina Area Technical School/College.

^b Employees (as defined in Eligibility for Resident Fees) are assessed resident tuition.

III. ASSOCIATED AVIATION PROGRAM COSTS BY EVENT

<u>Aircraft^d</u>		<u>Solo/Hour</u>	<u>Dual/Hour</u>	<u>Faculty/ Dual/Hour</u>
Cessna 172R/N Skyhawk.....	per hour	\$ 113.00	\$ 143.00	\$ 148.00
Cessna 172R Skyhawk with Glass Cockpit.....	per hour	\$ 128.00	\$ 158.00	\$ 163.00
Beechcraft F-33A Bonanza.....	per hour	\$ 197.00	\$ 227.00	\$ 232.00
Beechcraft BE-58 Baron.....	per hour	\$ 356.00	\$ 386.00	\$ 391.00
Beechcraft BE-90 King Air.....	per hour	n/a	n/a	\$ 820.00
Beechcraft BE-90 King Air (Transportation Flight).....	per hour	n/a	n/a	\$ 50.00 ^d
<u>Special Use Aircraft</u>				
Schweizer 300CBi Helicopter.....	per hour	\$ 300.00	n/a	\$ 335.00
Schleicher Motorglider (SGM2-37)	per hour	\$ 46.00	\$ 76.00	\$ 81.00
Sail Plane/Glider ASK21	per hour	\$ 29.00	\$ 59.00	\$ 64.00
<i>Additional glider fees based on release altitude apply, \$25 for 0-1000 ft. Plus \$5 for each additional 1000 ft</i>				
Bellanca 8KCAB (tail wheel endorsement)	per hour	n/a	\$ 179.00	\$ 184.00
<u>Flight Simulators</u>				
Frasca 141 (Single Engine).....	per hour	\$ 30.00	\$ 60.00	\$ 65.00
AST 3000 (Multi Engine).....	per hour	\$ 40.00	\$ 70.00	\$ 75.00
AST 3000 with EFIS (Multi Engine).....	per hour	\$ 50.00	\$ 80.00	\$ 85.00
CRJ-200 Simulator (price is per Sim Hour, requires crew of 2, cost will be split between crew.)	per hour	\$ 244.00	\$ 274.00	\$ 279.00
<u>Flight Instructor (cost included in Aircraft Dual/Hour rates)</u>				
One-on-One Flight Instruction - C172, BE-23, BE-33A, BE-58.....	per hour		\$ 30.00	\$ 35.00
One-on-One Flight Instruction - BE-90 (King Air).....	per hour		n/a	\$ 50.00 ^d
<u>Ground Time</u>				
One-on-One Instruction.....	per hour		\$ 30.00	\$ 35.00
<u>No-Show</u>				
Students not showing up for scheduled flights are charged one hour instructor and one hour aircraft time.				
<u>Written Exams</u>				
FAA Computer Based Examination	per test			\$ 140.00
FCC Computer Based Examination	Exam			\$ 60.00
<i>Up to three FCC exams can be taken per day at a 50% reduced rate for 2nd and 3rd exams</i>				
Examination No-Show				\$ 30.00

^c Additional charges in the form of a fuel surcharge may be added when fuel costs exceed the projected rate.

^d King Air dual instruction rates on Transportation Flights cap at three (3) hours (\$150.00).

Associated Flight Program Costs by Rating: Amounts are based on the estimated average training for each flight rating. If a student requires additional training to meet FAA standards, or elects to train in more expensive aircraft, additional charges will be assessed according to the rates shown above. If the required cost has been over-estimated, or if the student withdraws from the program before completion, an appropriate refund will be provided. **Students will not be allowed to perform any of the flight lab training until they have funds in their flight account. These funds are deposited by the student in a separate flight account in the cashier's office and students are not allowed to overfly their account balance at any time.**

The projected cost for aircraft and simulator usage for each academic course is as follows:

Private.....	\$ 6,285	Commercial.....	\$ 7,280	CFI (Certified Flight Instructor).....	\$ 4,771
Instrument I.....	\$ 5,640	Multi-Engine.....	\$ 3,793	CFI-Inst. (Instrument).....	\$ 3,179
Instrument II.....	\$ 5,505			CFI-ME (Multi Engine).....	\$ 7,073

During periods of high fuel prices, it may be necessary to implement a Fuel Surcharge to recover aircraft operating costs.

PPIL 325, 40 hours usage of flight director and automatic flight control systems subscription software (this is a non-refundable fee after the software has been accessed) \$ 435.00

PPIL 360, UAS I \$ 250.00

PPIL 460, UAS II \$ 500.00

AVM Lab Fee (required for many AVM courses with high lab costs) per credit hour \$ 4.50

IV. OFF-CAMPUS COURSES *

Tuition

Pre-College	per credit hour	\$ 122.00
Undergraduate	per credit hour	\$ 335.80
Graduate	per credit hour	\$ 431.20

Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.

Non-credit Option lowest advertised resident tuition rate per credit hour

Course Charge

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

* Off-campus courses administered by Continuing Education and offered at U.S.D. facilities in Saline County and Riley County, Fort Riley or other selected military sites, or are offered by consortiums, may be assessed an hourly rate that is between the on-campus and the off-campus tuition rates.

V. CONFERENCES AND NON-CREDIT PROGRAMS (vary to correspond with direct costs)

VI. ON-CAMPUS COURSES ENROLLED THROUGH CONTINUING EDUCATION

Tuition

		<u>Resident</u>	<u>Non-Resident</u>
Pre-College	per credit hour	\$ 122.00	n/a
Undergraduate	per credit hour	\$ 231.60	\$ 593.80
Graduate	per credit hour	\$ 322.10	\$ 711.90

Note: A \$10.40 per credit hour college instructional support fee is included in tuition rates.

Non-credit Option lowest advertised resident tuition rate per credit hour

Course Charge

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

VII. FIELD CAMPS

Students who are enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

VIII. APPLICATION PROCESSING FEES (not subject to refund)

Application for admission of international students, to include incoming	
Study Abroad students to undergraduate program.....	\$ 80.00
Applications for admission of international student to graduate programs	\$ 55.00
Application for first-time admission to undergraduate program.....	\$ 30.00
Application for admission to graduate programs	\$ 40.00
National Student Exchange Application Fee	\$ 305.00

IX. CONTRACTS AND COMPENSATORY CHARGE

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the

KANSAS STATE UNIVERSITY- SALINA, page 3

actual cost of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

X. SPECIAL HANDLING FEE FOR LATE ENROLLMENT (not subject to refund)

Initial enrollment on or after the first day of the term \$ 50.00

Note: Non-standard courses will be assessed the special handling fee if the initial enrollment is on or after the first day of the course. A special handling fee does not apply when adding courses to existing enrollments or to corrections of tuition assessments.

XI. PAYMENT OF TUITION AND FEES

Statements are prepared as of the 15th of every month and the due date is the 15th of the following month (or the preceding business day if the 15th falls on a weekend or holiday). Due dates in August and January could be extended past the 15th. Due dates for these months will correspond with the start of the Fall and Spring terms. If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid.

Students who early enroll in courses for a term will have their tuition/fees on the following monthly statements:

Term:	Fall	Spring	Summer
Bill Date:	July 15	December 15	May 15

Exceptions: If the student's eligibility to receive financial aid is verifiable prior to the student's tuition and fee payment due date, the Director of Student Financial Assistance may authorize, at the student's request, the temporary suppression of the Default Charge. The student's obligation to pay regularly assessed tuition and fees is not reduced by a suppression of the Default Charge.

Following are the authorized categories for the suppression of the Default Charge:

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date, but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate Students on assistantship who are employed in a Research or Teaching assistantship and will be receiving a University paycheck.
- Military veterans eligible to receive monthly benefits from the U.S. Government.
- International students awaiting funds from their home country.

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring terms and a two-month installment plan during the summer term. There will be a \$40/fall term, \$40/spring term and \$20/summer term administrative fee for utilizing the installment plan. For more information contact the College Cashiers Office, 209 College Center, (785) 826-2614.

Student account credit balances of less than \$5 will be charged a "dormant account fee" of the amount of the credit balance, when the account has been inactive for a period of one year.

XII. RECORD AND ENROLLMENT HOLDS

The University will withhold students' records and deny future enrollment for non-payment of fees, loans, and other appropriate charges and for non-return of University property.

XIII. INTERNATIONAL PROGRAMS

Enrollment Fee, per student enrolled in a credit bearing program abroad	\$ 25.00
Per term SEVIS compliance fee for all students with an F or J visa	\$ 15.00
United HealthCare Insurance premiums will be assessed each term for all enrolled students with an F or J visa. This charge can be waived on a term basis if verification of alternative qualifying health insurance is submitted and approved by no later than the 20 th day of term (summer/\$180)	
Study Abroad Program Administrative Fee	\$ 451.00
Study Abroad Program Fee	\$ 150.00
Group Study Abroad Program Fee	(varies to correspond with direct cost)
English Language Program Application Fee	\$ 80.00
English Language Program Tuition (per credit hour)	\$ 260.00
English Language Program Non-Credit courses	(varies to correspond with direct costs)
International Admissions/materials special handling fee (Fed Ex)	\$ 50.00

XIV. TESTING FEES

An additional charge may be made for the administration of certain tests such as: College Level Examination Program (CLEP),

KANSAS STATE UNIVERSITY- SALINA, page 4

Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), correspondence tests, etc. These charges are posted in the various departments.

XV. PARKING PERMIT FEES (KSU-SALINA PERMIT)

New permits available July 1, for Faculty/Staff and August 1, for Students each year:

<u>A. STATUS</u>	<u>ANNUAL</u>	<u>TERM</u>	<u>SUMMER</u>
Faculty & Staff (SW Permit).....	\$ 55.00	\$ 30.00	\$ 15.00
Students (SC Permit).....	\$ 55.00	\$ 30.00	\$ 15.00
Residence Hall Students (SR Permit, all vehicles).....	\$ 55.00	\$ 30.00	\$ 15.00
Motorcycle Parking Permits.....	\$ 15.00	\$ 8.00	\$ 8.00
B. REPLACEMENT PERMITS.....			\$ 7.00
C. OTHER PARKING COSTS		<u>DAY</u>	<u>WEEK</u>
Conference Parking.....		\$ 1.00	\$ 4.00
Temporary Permits.....		\$ 1.00	\$ 4.00
Visitor Permits.....		\$ 1.00	\$ 4.00

Parking Permit Fees are refundable on a prorated basis upon turning in the permit to Traffic and Parking with a written request for the refund and is only valid when a student withdraws from all classes or when a faculty or staff member leaves the college. Misuse fees are assessed according to the schedule in the current KSU-Salina Traffic and Parking Regulations booklet.

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Article 4, Section 884-I, et. Seq. of the Kansas Administrative Regulations.

XVI. ADDITIONAL USE FEES

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges maintained by the Division of Financial Services, campus administrative procedures are to be followed for approval and collection of these charges.

Kansas Open Records Act Fee	As filed with the Kansas Department of Administration	
Photocopy service (per page).....		\$.10
Copies of public documents.....		At cost
Laboratory courses		Cost of breakage
Interlibrary loan and other charges	As appropriate when authorized	
Library misuse fees	As appropriate when authorized	
Loans and related interest and charges	As appropriate when authorized	
Rental and use fees for recreational equipment	As appropriate when authorized	
Insufficient Funds Charge (returned check fee)	per check / ACH	\$ 30.00
Check Re-issuance Charge (when requested within 15 business days of original issue)		\$ 15.00
ROTC Property	As appropriate when authorized	
Student Health Services	As appropriate when authorized	
Transcript Fee (Non-Enrolled Students)	per transcript	\$ 10.00
Transcript Special Handling Fee: \$5.00/Fax; \$8.00/Priority Mail; \$25.00/Fed Ex-Domestic; \$40/Fed-Ex-international		
Diploma Replacement	per each replacement	\$ 10.00
K-State Student Identification Card (per each)		\$ 18.00
K-State Student Identification Card Replacement		\$ 20.00
K-State Tuition Installment Payment Plan	\$40/Fall, \$40/Spring & \$20/Summer	
Change of an Established K-State eID		\$ 50.00
Dormant Account Fee	As appropriate when authorized	

Students are required to reimburse KSU-Salina for cost of:

- excess breakage and wastage of materials, and
- materials used in excess of those required for completion of course work.

XVII. ELIGIBILITY FOR RESIDENT TUITION

The following non-resident students are eligible to pay resident tuition while continuing to be classified as non-residents:

Residents. Guidelines for the determination of residency for tuition purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations.

Unclassified and classified employees of universities under the Kansas Board of Regents working .40 FTE time or more and graduate students working a combined .50 FTE (graduate assistant, graduate teaching assistant, graduate research assistant) during the periods below:

- For fall terms (employed September 1 through November 17)
- For spring terms (employed February 1 through April 17)

KANSAS STATE UNIVERSITY- SALINA, page 5

- For summer term (employed the duration or employed from February 1 through April 17)
- For the term in which a graduate degree is awarded (Graduate School approval required if not employed full semester)

Employees of the Federal government given adjunct appointments at Kansas State University or assigned to one of the ROTC units at Kansas State University.

Military personnel.

- Military personnel living in Kansas and military personnel assigned to Kansas State University as full-time students.
- Persons who are domiciliary residents of the State, who were in active military service prior to becoming domiciliary residents of the State, who were present in the State during their tenure in active military service and who have been honorably discharged.
- The dependents of a person in military service who is reassigned from Kansas to another duty station so long as such spouse or dependant children continue to reside in Kansas.
- A person, who qualifies to pay the equivalent of resident tuition by virtue of being a spouse or dependent of a person in military service, shall not lose such status because of a divorce or death, so long as the student remains continuously enrolled.
- Members of the Kansas Army or Air National Guard.

Dependents. Spouses and dependent children of full time employees and military personnel defined above.

Kansas High School Graduates. Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (KSA 76-131a).

Recruited/Transferred Employee. Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self employed persons and military personnel are not eligible for this resident tuition status.

XIII. REFUND POLICY

The following table applies to students who completely withdraw from a term and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-term courses. Refunds for courses of less than a full term will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses. If any refund percentage period ends on a weekend or University holiday, the percentage period will be extended to the next school day.

Time of Withdrawal	Refund Percentage
Through 21 st Calendar Day	100 %
22 nd Through 28 th Calendar Day	50%
After 28 th Calendar Day	No Refund

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 days after the student pays. Refunds generated entirely from dropped courses will not be issued during the first twenty days of course. Students who completely withdraw from a term lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a term will not result in a refund.

Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the office of Student Financial Assistance for details.

Military

Students who must report for active U.S. military duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

Continuing Education

- Some professional degree programs may have special refund policies that will be published in the program announcement.
- Non-Credit Programs: Refund policies will be stated in the published announcement. A full refund will be made if the program is cancelled.

XIX. HOUSING AND FOOD SERVICE RATES

<u>Fall & Spring Terms:</u>		<u>14 Meals</u>	<u>19 Meals</u>
Double Room	per term	\$ 2,882.00	\$3,083.00
Single Room	per term	\$ 4,617.00	\$4,818.00
<u>Summer Session</u> (effective May 2011)		<u>10 Meals</u>	<u>15 Meals</u>
Double Room (per week)		\$ 144.00	\$ 165.00
Single Room (per week)		\$ 180.00	\$ 201.00

Other Housing Fees:

Non-refundable Application Fee (Academic Year)*	\$ 30.00
Non-refundable Application Fee (Spring only) *	\$ 15.00
Cancellation Fee**	\$ 200.00

Meal Option Plan for Off-Campus Students

Weekly Meal Plan (5 meals per week) per term \$ 414.00

*A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

**Cancellation Fee will be charged for all signed contracts that are terminated. Refund of hall payments will be based on University refund schedule for tuition and fees.

XX. ADDITIONAL INFORMATION

Any fee areas not addressed in the KSU-Salina Comprehensive Fee Schedule will default to the KSU-Manhattan Comprehensive Fee Schedule rates. All tuition, fees, and rates are subject to change by the Kansas Board of Regents.

State law requires collection of sales tax on sales and services to or purchases made by student organizations, other non-university organizations, or individuals whose funds are not on deposit with the State Treasury.

Wichita State University

**WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE**

Tuition and Fees Required of Every Student as a Condition of Enrollment

The following tuition and fees are required of every student enrolled on the Wichita State University main campus, and classes held in the City of Wichita, Wichita's contiguous industrial sites, the Wichita State University South and West Campuses, and the Downtown Center. The tuition and fees listed are subject to change by action of the Board of Regents.

	<u>Resident Undergraduate</u>	<u>Non-Resident Undergraduate</u>
Tuition – Regular Semester and Summer Session Per Credit Hour	\$ 166.85	\$ 434.65
Student Fee – Regular Semester and Summer Session Per Credit Hour	\$ 34.75	\$ 34.75
Facilities Use Fee Per Credit Hour*	\$ 3.60	\$ 3.60
University Registration Fee – Per Semester (Non-refundable)	\$ 17.00	\$ 17.00
	<u>Resident Graduate</u>	<u>Non-Resident Graduate</u>
Tuition – Regular Semester and Summer Session Per Credit Hour	\$ 225.30	\$ 609.95
Student Fee – Regular Semester and Summer Session Per Credit Hour	\$ 34.75	\$ 34.75
Facilities Use Fee Per Credit Hour*	\$ 3.60	\$ 3.60
University Registration Fee – Per Semester (Non-refundable)	\$ 17.00	\$ 17.00

*The Facilities Use Fee will be assessed to all students at the rate of \$3.60 per credit hour, per semester and summer session. The fee is capped at 15 credit hours (\$54.00). It will be refundable only during the period(s) when tuition is eligible for a 100% refund. After the 100% refund period, fees are not refundable.

Workshops, Off Campus Courses, Internet Courses, and CATIA Classes

<u>On-Campus Workshops</u>	<u>Per Credit Hour</u>
<u>Credit Workshops</u> --\$166.85 tuition plus \$34.75 student fee, \$3.60 facilities use fee, and a \$10.50 overhead fee.	\$ 215.70*

*In addition, there will be a \$17.00 registration fee per semester.

Non-Credit Workshops—Based on costs plus a facilities use fee of \$5.00 for a workshop of 7 consecutive days or less, or \$10.00 for a longer term workshop.

Off-Campus Regular Enrollment, Internet Courses, and Continuing Education Credit Courses or Workshops

Undergraduate--\$166.85 tuition plus \$20.00 area fee.	\$ 186.85**
Graduate--\$225.30 tuition plus \$28.00 area fee.	\$ 253.30**

**In addition, there will be a \$17.00 registration fee per semester.

<u>Off-Campus Non-Credit Workshops</u>	Based on Costs***
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***Off-campus non-credit workshops will not be charged a facilities use fee unless the student plans to have a vehicle on campus.

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Workshops, Off Campus Courses, Internet Courses, and CATIA Classes (cont.)

CATIA Workshops

The laboratory fees for CATIA workshops are as follows:

Two Hour Workshops

Fee for credit workshops	\$1,200.00*
Fee for non-credit workshops	\$ 800.00

*If workshop is taken for academic credit, new students will have a one-time admissions fee of \$30.00.

One Hour Workshops--CATIA DMU, ENOVIA VPLM VPM Navigator, and Sheetmetal

Fee for credit workshops	\$ 600.00
Fee for non-credit workshops	\$ 400.00

College and Department Fees

Students are required to reimburse the institution for the cost of (a) excess breakage and waste of materials, and (b) materials used in excess of those required for completion of course work.

W. Frank Barton School of Business

Business Technology and Operations Fee	\$15.00 per credit hour for all courses within the Barton School of Business
Semester Study Abroad	\$ 100.00
Executive Masters of Business Administration (EMBA) includes tuition, textbooks, materials and other administrative fees	per program \$ 35,000.00*
*Includes a \$500.00 non-refundable deposit.	
Masters of Business Administration (MBA) German Program	\$ 500.00

College of Education

Human Performance Studies (Based on Costs)

Bowling	per semester \$ 50.00
Bowling (Human Performance Studies 201B)	per course \$ 10.00
CPR and First Aid Certification Fees (Required by American Red Cross)	per each certification \$ 10.00
Horsemanship	per semester \$ 135.00
Ice Skating	per semester \$ 80.00
Pool/Billiards	per semester \$ 25.00
Safety and Marksmanship	per semester \$ 125.00
Scuba Diving	per semester \$ 60.00
Graduate Transcript Analysis (first analysis free)	per analysis \$ 30.00

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

College of Engineering

Engineering Equipment and Maintenance Fee	\$15.00 per credit hour for all courses within the College of Engineering
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College of Fine Arts

College of Fine Arts Course Fee	\$8.00 per credit hour for all courses within the College of Fine Arts
Room Usage Fee (includes \$25.00 refundable key deposit)	per year \$ 50.00
Locker Rental Fee	per year \$ 15.00
Kodaly Program Certification Fee (both credit and non-credit classes)	per year \$ 400.00

College of Health Professions

College of Health Professions Course Fee	\$15.00 per credit hour for all courses within the College of Health Professions
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Dental Hygiene

Dental Hygiene Acceptance Fee*	per person \$ 100.00
Dental Hygiene Application Fee	per person \$ 15.00
Dental Hygiene – Board Review Course Fee	per person/approximate \$ 125.00
Student Equipment/Supplies Fee (Based on Cost) (Student insurance cost is part of the equipment/supplies fee)	per person/approximate \$ 1,840.00

Medical Technology

Medical Technology Acceptance Fee*	per person \$ 100.00
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School of Nursing

Nursing Acceptance Fee*	per person \$ 100.00
Nursing Testing Fee:	
Semester 5	per person <u>Fall 2011</u> \$ 130.00 <u>Spring 2012</u> \$ 130.00
Semester 6	per person \$ 103.00 \$ 103.00
Semester 7	per person \$ 103.00 \$ 103.00
Semester 8	per person \$ 103.00 \$ 103.00
Student Liability Insurance	\$ 26.00
Posting of 25 Hours Retroactive Credit for Associate Degree to BSN	\$ 50.00

Accelerated Baccalaureate Nursing Program

Accelerated Acceptance Fee*	per person \$ 500.00
Resident Student Program Fee*	per person/entire 15 month program \$ 20,000.00
Non-Resident Student Program Fee*	per person/entire 15 month program \$ 35,000.00

Physician Assistant

Physician Assistant Acceptance Fee*	per person \$ 200.00
Physician Assistant Application Fee	per person \$ 20.00

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

College of Health Professions (cont.)

Physical Therapy

Physical Therapy Acceptance Fee*	per person	\$ 100.00
Physical Therapy Application Fee	per person	\$ 20.00

Public Health Science

Public Health Science Application Fee:		
Domestic	per person	\$ 10.00
International	per person	\$ 15.00
Reapplication	per person	\$ 5.00

*Acceptance fees are due within thirty days after admission to a program and are nonrefundable. Fees will be applied toward the first semester's tuition of the program.

College of Liberal Arts and Sciences

Chemistry Labs

Course Numbers - 103, 211, 212, 531, 532	per lab	\$ 60.00
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English Exams

English Composition Placement Exam	per exam	\$ 4.00
Exit Exam for Validation of International Transfer	per exam	\$ 4.00

Geology Field School and Anthropology Field Trip

per semester	based on costs
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Math Exam

College Algebra Placement Exam	per exam	\$ 4.00
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Modern and Classical Languages and Literatures (MCLL)

Credit by Examination for Foreign Language	per credit hour	\$ 15.00
Translation Certification	per certification	\$ 30.00
Pueblo Summer Program		based on costs

Social Work Courses Field Practicum Fee

Course numbers - 402, 404, 720, 721, 822, 823	per course	\$ 15.00
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Administrative Fees, Special Fees, Deposits and Waivers

Undergraduate Admission Application Fee – Initial Enrollment	per person	\$ 30.00
Graduate Admission Application or Reapplication Fee	per person	\$ 50.00
Graduate Express Mailing Fee	per person	\$ 60.00
Graduate Fee to Process Application for Degree/Hooding Ceremony	per application	\$ 15.00

**WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE**

Administrative Fees, Special Fees, Deposits and Waivers (cont.)

Graduate Fee for Thesis	per person	\$ 40.00
Graduate School Dissertation Fee	per person	\$ 40.00
Media Course Fee	per credit hour	\$ 20.00
Intensive English Tuition Deposit	per person	\$ 100.00
Installment Payment Administration Fee	per person	\$ 30.00
Diploma Replacement Fee	per copy	\$ 30.00
International Graduate Student Application and Reapplication Fee	per person	\$ 65.00
International Undergraduate Student Application Fee	per person	\$ 50.00
International Undergraduate Student Reapplication Fee (upon 4 th request for readmission)	per person	\$ 50.00
Transcript/Certification Requests:		
Transcript/Certification Fee	per copy	\$ 8.00
Transcript – Fax	per transcript	\$ 5.00
International FEDEX	per FEDEX	\$ 40.00
Next Day Delivery, USA	per mailing	\$ 15.00
Priority Mail, USA	per mailing	\$ 5.00
Notarized Certified True Copies	per page	\$ 2.00
Same Day Service Fee – Registrar's Office	per document	\$ 10.00
Copies of Public Documents:		
1. Public Records in Print:		
a. Access to public records in print. There is no charge for requesting less than 30 minutes of staff time to obtain.	staff time per hour	\$ 20.00
b. Copying	per page	\$ 0.10
2. Public Records in Computer Files:		
a. Access to public records stored on computer files that can be accomplished using retrieval software already available and without software modifications. There is no charge for a request requiring less than thirty minutes of staff time to obtain.	staff time per hour	\$ 50.00
b. Access to public records stored on computer files that requires custom programming time to retrieve and process.	staff time per hour	\$ 75.00
Return Check Fee	per check	\$ 30.00
Testing and Credit by Examination Fee:		
LAS Credit for Life Experience Fee	per credit hour	\$ 15.00
Credit by Examination and Retroactive Credit Fees	per credit hour	\$ 15.00
Make-up Examination Fee	per test	\$ 8.00

Library

Library Fine Schedule

4 Week Materials \$0.25 per day (\$10.00 maximum per item)*

*There is a 5 day grace period for 4 week materials. On the 6th day, \$1.50 is applied to the account.

Periodicals	\$0.50 per day (\$10.00 maximum per item)
Reserve Fine (1, 3, 7-day check-outs)	\$0.50 per day (\$10.00 maximum per item)
Reserve Fine (Library use only)	\$0.60 per hour (\$10.00 maximum per item)
Laptop Fine	\$0.25 per minute (\$120.00 maximum)
Recall Fine	\$1.00 per day (\$40.00 maximum per item)

WICHITA STATE UNIVERSITY

Fiscal Year 2012

COMPREHENSIVE FEE SCHEDULE

Library (cont.)

Library Fine Schedule (cont.)

Textbook Fine \$0.10 per minute (\$100.00 maximum per item)

If total fines remain under \$3.00 during a semester, the fines will be dropped at the end of that semester. If fines exceed \$25.00 during a semester, the library patron is eligible for a one-time only reduction in fines back to the \$25.00 level.

Damaged Items

Damage charges will vary depending upon the cost needed to repair the item. Patrons will be responsible for repair costs associated with items damaged while charged to their accounts. A minimum of \$3.00 will be charged for each damaged item. The cost of repairs will not exceed the replacement cost plus processing cost of the item.

Lost Item Charges

Lost Item Processing Fee \$15.00
Lost Item Charges Replacement Cost* and a \$15.00 Processing Fee

*Replacement cost is determined through researching the title, author, edition, ISBN#, subject area or equipment costs from sources such as the following: Global Books in Print (www.globalbooksinprint.com), Amazon (www.amazon.com), Alibris (www.alibris.com), or Abe Books (www.abebooks.com). Patrons are allowed to submit their own replacement copies for approval. If approved, they will then only be responsible for the processing fee.

Minimum Lost Charge for Irreplaceable Item \$265.00*

*\$250.00 replacement fee plus a \$15.00 processing fee.

Miscellaneous Charges

Printing and Photocopying

Black and White Copies \$0.07 per copy
Color Copies \$0.75 per copy
Microform Printing \$0.10 per copy

Digital Images (Special Collections)

Stock Images \$5.00 per image
Newly Scanned Image \$20.00 minimum charge*

*Students receive first three images at no cost.

Counseling and Testing Center

Counseling

First Appointment		no charge
Appointments after 1 st Appointment (Students and Faculty/Staff)	per hour	\$ 8.00
Counseling No Show/Late Cancel Fee		\$ 5.00
Psychological Testing No Show/Late Cancel Fee		\$ 15.00

**WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE**

Counseling and Testing Center (cont.)

Rates for all tests administered by the Counseling and Testing Center for students, faculty/staff, and the community are available at the Center.

Testing

ACT Prep Workshop	per workshop	\$ 28.00
ACT Math Prep Workshop	per workshop	\$ 23.00
GRE Prep Workshop		no charge
Make-up Exams	per test	\$ 8.00
Distance Exam	per test	\$ 25.00
Certification Exam	per test (0 to 4 hours)	\$ 35.00
Certification Exam	per test (4 to 8 hours)	\$ 70.00
TEAS—Nursing or Dental Hygiene	per test	\$ 62.00
CLEP	per test	\$ 25.00
DSST	per test	\$ 28.00
Departmental Exams	per credit hour	\$ 15.00
CBASE	for one test section	\$ 22.00
CBASE	for one section & writing	\$ 37.00
CBASE	two-three sections	\$ 37.00
CBASE	two-three sections & writing	\$ 49.00
CBASE	for all test sections	\$ 63.00
Institutional ACT	per test-group admin	\$ 60.00
Institutional ACT	per test-individual admin	\$ 125.00
Institutional TOEFL	per test	\$ 60.00
Miller Analogies Test	per test	\$ 95.00

Career Services

Career Counseling/Individual Appointments

Current WSU Students		no charge
New Graduates (Up to 1 Year Following Graduation)		no charge
WSU Faculty/Staff		no charge
Family Member of WSU Faculty/Staff	per hour	\$ 20.00
WSU Alumni	per hour	\$ 20.00
Community	per hour	\$ 40.00

Career Testing

	<u>Students</u>	<u>Non-Students</u>
Campbell Interest and Skill Survey	\$ 18.00	\$ 18.00
Strong Interest Inventory	\$ 18.00	\$ 18.00
Self-Directed Search	\$ 18.00	\$ 18.00
VISTA Card Sort	no charge	no charge
Myers-Briggs Type Indicator	\$ 18.00	\$ 18.00
StrengthsFinder (On-Line Access Code)	\$ 18.00	\$ 18.00

Other Services

Credentials (Education Alumni)	per mailing	\$ 5.00
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WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Child Development Center

Child Care Assistance Program Fee Schedule

The following fee schedule presents tuition rates for full days (7:30 a.m. - 5:30 p.m.) Monday through Friday. Tuition is paid bi-weekly.

	<u>Infant</u> <u>6 weeks-12 mo.</u>	<u>Toddler</u> <u>12-14 mo.</u>	<u>Toddler</u> <u>24-26 mo.</u>	<u>Preschool</u> <u>3-5 yrs.</u>
Student Rates – Estimated Family Contribution is based on the FAFSA (Free Application for Federal Student Aid) Information				
Estimated Family Contribution \$0	\$322.50	\$272.50	\$232.50	\$192.50
Estimated Family Contribution \$100-\$500	\$336.00	\$286.00	\$246.00	\$206.00
Estimated Family Contribution \$500-\$1,000	\$350.00	\$300.00	\$260.00	\$220.00
Estimated Family Contribution \$1,000-\$1,400	\$364.00	\$314.00	\$274.00	\$234.00
Estimated Family Contribution \$1,400-\$1,800	\$377.50	\$327.50	\$287.50	\$247.50
Estimated Family Contribution \$1,800-\$3,350	\$391.50	\$341.50	\$301.50	\$261.50
Regular Rate	\$430.00	\$380.00	\$340.00	\$300.00

Application Fee (Once an applicant is removed from the waiting list and secures a spot at the CDC, the application fee rolls over into an enrollment fee. The enrollment fee is paid once a year for every child in every family.)	\$60.00 for first child; \$60.00 for each additional child
Enrollment Fee	\$60.00 for first child; \$60.00 for each additional child
Change of Contract Fee	\$25.00
Late Payment Fee	\$20.00 if payment due date is missed, plus \$20.00 for each additional five calendar days overdue
Late Pick-Up Fee	\$1.00 per minute for the first five minutes, and \$5.00 per minute thereafter

Student Health Center Fees

Certain fees for laboratory tests, inoculations, prescriptions, x-rays, physical examinations, and other procedures are charged to users of the Student Health Center. These fees reflect direct charges to the University and every attempt is made to keep them below market cost. A list of specific charges is available at the Student Health Center.

Office Visit Fee	\$ 6.00
Office Visit No Show/Late Cancel Fee	\$ 10.00
Physician Appointment No Show/Late Cancel Fee	\$ 25.00
Review of Records Fee	\$ 20.00

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Housing Rates

Brennan Halls
Fiscal Year 2012 Room and Board Options

Academic Year 2011-12

<u>Plan Type</u>	<u>FY 2012 Double Occupancy</u>	<u>FY 2012 Single Occupancy</u>
<u>Standard Size Room</u>		
19 Meal Plan with \$200 Shocker Dollars	\$5,600	\$6,680
15 Meal Plan with \$200 Shocker Dollars	\$5,560	\$6,640
10 Meal Plan with \$200 Shocker Dollars	\$5,390	\$6,470
5 Meal Plan with \$200 Shocker Dollars	\$4,120	\$5,200
19 Meal Plan with \$300 Shocker Dollars	\$5,700	\$6,780
15 Meal Plan with \$300 Shocker Dollars	\$5,660	\$6,740
10 Meal Plan with \$300 Shocker Dollars	\$5,490	\$6,570
5 Meal Plan with \$300 Shocker Dollars	\$4,220	\$5,300
\$500 Shocker Dollars	\$3,250	\$4,330
\$750 Shocker Dollars	\$3,500	\$4,580
\$1,000 Shocker Dollars	\$3,750	\$4,830
\$1,500 Shocker Dollars	\$4,250	\$5,330
<u>Large Size Room</u>		
19 Meal Plan with \$200 Shocker Dollars	\$5,800	\$6,880
15 Meal Plan with \$200 Shocker Dollars	\$5,760	\$6,840
10 Meal Plan with \$200 Shocker Dollars	\$5,590	\$6,670
5 Meal Plan with \$200 Shocker Dollars	\$4,320	\$5,400
19 Meal Plan with \$300 Shocker Dollars	\$5,900	\$6,980
15 Meal Plan with \$300 Shocker Dollars	\$5,860	\$6,940
10 Meal Plan with \$300 Shocker Dollars	\$5,690	\$6,770
5 Meal Plan with \$300 Shocker Dollars	\$4,420	\$5,500
\$500 Shocker Dollars	\$3,450	\$4,530
\$750 Shocker Dollars	\$3,700	\$4,780
\$1,000 Shocker Dollars	\$3,950	\$5,030
\$1,500 Shocker Dollars	\$4,450	\$5,530

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$50 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. 2011-2012 rates are based on 249 room contract nights and 240 board service days.
4. Contractors are required to submit a \$200 prepayment with their contract for the 2011-2012 academic year.
5. The prepayment is part of the total contract amount, guarantees the reservation of the room and is included in the above rates.
6. All meal plans will include Shocker Dollars.

**WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE**

Housing Rates (cont.)

Brennan Halls (cont.)

7. Residents may choose between \$500, \$750, \$1,000, or \$1,500 of Shocker Dollars or a 19, 15, 10, or 5 meal plan with \$200 of Shocker Dollars or \$300 of Shocker Dollars.
8. Sodexo will add \$30 Shocker Dollars (\$15/semester) to the accounts of residents who select a plan with \$300 of Shocker Dollars.
9. Meals are served in the Fairmount Towers Café.
10. Shocker Dollars may be used at the Fairmount Towers Café, Blimpie's, the Wheatshocker Market, Brennan Hall Information Desk, and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
11. Shocker Dollars will expire on the last day of the contract period.
12. Brennan Hall will serve as overflow for summer camps/conferences and may house students in the summer.
13. Cancellation Policies:
 - Residents who notify Housing and Residence Life before July 1 (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will receive a 100% refund of the prepayment or deposit.
 - Residents who notify Housing and Residence Life on or after July 1 but prior to August 1, (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will be charged \$250.00. Any prepayment and/or deposit provided will be first applied to the cancellation fee with the remainder, if any, refunded to the resident.
 - Residents who are denied admission to the University and submit a copy of the official notification of denial and a letter requesting a refund to Housing and Residence Life prior to the first day of classes will receive a refund of the prepayment/deposit.
 - Students who cancel their contract after August 1 will be charged a cancellation fee of \$250 plus 50% of the remaining academic year balance and be charged a full month of room and board for the month in which they vacate. Wheatshocker deposits may be applied to cancellation fees.
 - The cancellation fee is subject to appeal. Contract cancellation terms are outlined in the Fairmount Towers and Brennan Hall academic year contract.

Summer Session 2012 (May-August 2012)

	FY 2012 <u>Double Occupancy</u>	FY 2012 <u>Single Occupancy</u>
<u>Standard Size Room</u>		
Pre-Session with \$75 Shocker Dollars	\$255	\$345

Note: The following plans include \$125 Shocker Dollars

Four Week Session	\$405	\$545
Pre-Session Plus Four Week Session	\$585	\$815
Eight Week Session	\$685	\$965
Pre-Session Plus Eight Week Session	\$865	\$1,235

Large Size Room

Pre-Session with \$75 Shocker Dollars	\$273	\$363
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Note: The following plans include \$125 Shocker Dollars

Four Week Session	\$433	\$573
Pre-Session Plus Four Week Session	\$631	\$861
Eight Week Session	\$741	\$1,021
Pre-Session Plus Eight Week Session	\$939	\$1,309

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Housing Rates (cont.)

Brennan Halls (cont.)

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$50 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. Fairmount Towers is scheduled to be used for summer session housing and camps/conferences.
4. Brennan Hall will serve as an overflow for camps and conferences. Depending on demand, Brennan Hall may also be used for summer session housing.
5. Shocker Dollars may be used at the Fairmount Towers Café, Wheatshocker Market, Brennan Hall Information Desk and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
6. Shocker Dollars will expire at the end of each contract period.

Fairmount Towers Fiscal Year 2012 Room and Board Options

Academic Year 2011-2012

<u>Plan Type</u>	<u>FY 2012 Double Occupancy</u>	<u>FY 2012 Single Occupancy</u>
19 Meal Plan with \$200 Shocker Dollars	\$6,350	\$7,280
15 Meal Plan with \$200 Shocker Dollars	\$6,310	\$7,240
10 Meal Plan with \$200 Shocker Dollars	\$6,140	\$7,080
19 Meal Plan with \$300 Shocker Dollars	\$6,450	\$7,380
15 Meal Plan with \$300 Shocker Dollars	\$6,410	\$7,340
10 Meal Plan with \$300 Shocker Dollars	\$6,240	\$7,180

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$50 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. 2011-2012 rates are based on 249 room contract nights and 240 board service days.
4. Contractors are required to submit a \$200 prepayment with their contract for the 2011-2012 academic year.
5. The prepayment is part of the total contract amount, guarantees the reservation of the room and is included in the above rates.
6. All meal plans will include Shocker Dollars.
7. Students may select a plan with \$200 Shocker Dollars (\$100 per semester) or \$300 Shocker Dollars (\$150 per semester).
8. Sodexo will add \$30 Shocker Dollars (\$15/semester) to the accounts of residents who select a plan with \$300 of Shocker Dollars.
9. Meals are served in the Fairmount Towers Café.
10. Shocker Dollars may be used at the Fairmount Towers Café, Blimpie's, the Wheatshocker Market, Brennan Hall Information Desk, and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
11. Shocker Dollars will expire on the last day of the contract period.
12. Fine Arts, Honors, Health Professions, Engineering, Shockers Scholarship, and Extended Quiet Hours specialty housing floors will be offered in Fairmount Towers.
13. Fairmount Towers is substance free (no alcohol, smoking, tobacco products, or other substances) on all floors.

**WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE**

Housing Rates (cont.)

Fairmount Towers (cont.)

14. Cancellation Policies:

- Residents who notify Housing and Residence Life before July 1 (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will receive a 100% refund of the prepayment or deposit.
- Residents who notify Housing and Residence Life on or after July 1 but prior to August 1, (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will be charged \$250.00. Any prepayment and/or deposit provided will be first applied to the cancellation fee with the remainder, if any, refunded to the resident.
- Residents who are denied admission to the University and submit a copy of the official notification of denial and a letter requesting a refund to Housing and Residence Life prior to the first day of classes will receive a refund of the prepayment/deposit.
- Students who cancel their contract after August 1 will be charged a cancellation fee of \$250 plus 50% of the remaining academic year balance and be charged a full month of room and board for the month in which they vacate. Wheatshocker deposits may be applied to cancellation fees.
- The cancellation fee is subject to appeal. Contract cancellation terms are outlined in the Fairmount Towers and Brennan Hall academic year contract.

Summer Session 2012 (May-August 2012)

	<u>FY 2012 Double Occupancy</u>	<u>FY 2012 Single Occupancy</u>
Pre-Session with 10 Meal Plan	\$362	\$461
Four Week Session	\$562	\$716
Pre-Session Plus Four Week Session	\$889	\$1,142
Eight Week Session	\$1,124	\$1,432
Pre-Session Plus Eight Week Session	\$1,451	\$1,858

Note: The above plans include 10 meals per week with no Shocker Dollars.

15 and 19 meal plans are available for an additional \$20/week and \$30/week respectively.

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$50 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. Fairmount Towers is scheduled to be used for summer session housing and camps/conferences.
4. Brennan Hall will serve as an overflow for camps and conferences. Depending on demand, Brennan Hall may also be used for summer session housing.
5. Shocker Dollars may be used at the Fairmount Towers Café, Wheatshocker Market, Brennan Hall Information Desk and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
6. Shocker Dollars will expire at the end of each contract period.

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Housing Rates (cont.)

Wheatshocker Hall Fiscal Year 2012 Room and Board Options

<u>Apartment Style</u>	FY 2012 Monthly <u>Rate</u>
<u>Plan 5, Single, Two Bedroom-One Bath</u>	
One Person in Each Bedroom	\$550
<u>Plan 4, Two Bedroom-Two Bath</u>	
Two Persons Share Large Room as Double Room	\$450
One Person in Small Room as a Single	\$550
<u>Plan 3, Four Bedroom-One Bath</u>	
One Half Suite (One Apartment)	\$450
One Fourth Suite	\$290
<u>Plan 2, Large Corner Suite</u>	
Large Half Suite (One Apartment)	\$550
<u>Plan 1, Studio, One Bedroom</u>	
One Bath, One Person	\$550
<u>Plan 5, Double, Accessible One Bedroom-One Bath</u>	
Two Persons in Double Room	\$450
<u>Plan 6, Large Studio, Accessible One Bedroom-One Bath</u>	
One Person	\$635

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Housing Rates (cont.)

Wheatshocker Apartments (cont.)

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$50 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. Students pay a \$100 deposit upon signing the contract. The deposit guarantees the reservation of the room and is not part of the contract amount. The deposit is refundable, but subject to damage, cancellation and/or check-out charges.
4. Wheatshocker residents may select any board plan offered--with a minimum requirement of \$500 Shocker Dollars (\$250/semester).
5. Each suite in Wheatshocker has been reconfigured so that the rates reflect the amount of square footage allotted to each resident as well as how many people have to share the bathroom(s).
6. Studio apartments will be reserved for married, graduate students, or family housing only.
7. Furnished (layout 3) 1/4 Units are \$50 extra per month and are only available in this configuration.
8. A \$15 late fee will be charged if payment is not received by the fifth business day after the due date.
9. Cancellation Policies:
 - Residents who notify Housing and Residence Life before July 1 (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will receive a 100% refund of the prepayment or deposit.
 - Residents who notify Housing and Residence Life on or after July 1 but prior to August 1, (December 1 for Spring semester only contracts) in writing of their intention to cancel this contract will be charged \$250.00. Any prepayment and/or deposit provided will be first applied to the cancellation fee with the remainder, if any, refunded to the resident.
 - Residents who are denied admission to the University and submit a copy of the official notification of denial and a letter requesting a refund to Housing and Residence Life prior to the first day of classes will receive a refund of the prepayment/deposit.
 - Students who cancel their contract after August 1 will be charged a cancellation fee of \$250 plus 50% of the remaining academic year balance and be charged a full month of room and board for the month in which they vacate. Wheatshocker deposits may be applied to cancellation fees.
 - The cancellation fee is subject to appeal. Contract cancellation terms are outlined in the Fairmount Towers and Brennan Hall academic year contract:

**Other Housing Fees for
Fiscal Year 2012**

<u>Fee Description</u>	<u>FY 2012 Rate</u>
<u>Fairmount Towers and Brennan Halls</u>	
Non-Refundable Application Fee	\$75
Contract Prepayment	\$200
Late Payment Fee	\$15
Contract Cancellation Fee	\$250
<u>Wheatshocker Apartments</u>	
Non-Refundable Application Fee	\$75
Late Payment Fee	\$15
Refundable Deposit	\$200
Contract Cancellation Fee	\$250
Furnished Room Monthly Fee for Plan 3	\$50

Note: The \$200 deposit is refundable, but subject to damage, cancellation and/or check-out charges.

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Financial Operations

Installment Payment Administration Fee	per person	\$ 30.00
Return Check Fee	per check	\$ 30.00

Facilities Use Fee (Formerly Student Parking Fee)

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Article 4, Section 884-1, et. Seq. of the Kansas Administrative Regulations.

Auditing Course Fees

Tuition and fees per semester hour for courses and workshops audited are the same as for courses taken for credit.

Contracts and Compensatory Charges

This schedule does not limit the charges that may be collected under the arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover actual costs of instruction are specifically authorized.

No tuition is charged to students enrolled in instructional programs for which the entire cost, including faculty, is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required student fees.

Department Cost-Recovery Fees

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, placement office user fees, building use fees, optional attendance Summer Orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual costs.

All Semester Fees, Including Laboratory Fees, are Due and Payable in Full at Registration

The Director of Financial Operations and Business Technology is responsible for the assessment and collection of fees.

Late Fees

All accounts with a balance greater than \$150.00 from tuition, enrollment related fees, or housing charges assessed in the current term will incur a \$100.00 late fee on the first business day after the published payment due date. The payment due date for tuition and enrollment related fees will coincide with the Financial Aid Office consensus date, the Registrar's Office late enrollment date, and the Financial Operations Office 100% refund date. The payment due date for housing charges is stated in the housing contract.

All delinquent accounts with a balance due greater than \$150.00 from tuition, enrollment related fees, or housing charges will incur a late payment fee of \$100.00 ninety calendar days into the current term.

Board of Appeals Residency Status

The Associate Registrar, a representative of the Vice President for Campus Life and University Relations, a representative of the Director of Financial Operations, a representative of the General Counsel's Office, and an Associate Dean constitute the Board of Appeals for students who believe their residency status has been incorrectly assessed. The decision of this committee is final. Forms to initiate this process may be obtained in the Registrar's Office.

WICHITA STATE UNIVERSITY

Fiscal Year 2012

COMPREHENSIVE FEE SCHEDULE

Unpaid Fees

Students who leave Wichita State University without meeting financial obligations to the University will have their records impounded by the Registrar. Their transcripts or diplomas will not be issued unless their account is cleared, and they may not enroll for a new term unless all fees are paid.

Students who are eligible to graduate but who still have unpaid tuition balances will not graduate until those fees are paid.

Drop/Add Fee Policy

Students who drop credits and do not add credits will be charged the proportional percentage based on the week they drop the credits. The percentages are published in the *Schedule of Courses*.

Students who drop and add credits will not be required to pay additional tuition/fees if the following conditions are met:

- a. The drop and add occurs in one transaction
- b. There are an equal number of credit hours added as are being dropped and the credit hours have an equivalent charge.
- c. A course that has been added in accordance with parts a and b, and is subsequently dropped, will retain the same refund percentage as the original course dropped.

Refund Policy – Complete and Partial Withdrawals

To withdraw completely from the University, students must process drop forms for all classes in which they are enrolled and surrender their Certificate of Registration.

Students are eligible for refunds as shown below:

Regular Semester (16 week classes):		Two week classes:	
End of 5 th day	100%	End of the 1 st class day	100%
End of 10 th day	80%	End of the 2 nd day	60%
End of 15 th day	60%	End of the 3 rd day	40%
End of 25 th day	40%		
Eight week classes:		One week classes:	
End of the 3 rd day	100%	End of the 1 st class day	100%
End of the 5 th day	80%	End of the 2 nd day	40%
End of the 8 th day	60%		
End of the 13 th day	40%	Less than one week classes:	
		End of the 1 st class day	100%
Four week classes:			
End of the 1 st class day	100%		
End of the 3 rd day	80%		
End of the 4 th day	60%		
End of the 6 th day	40%		

Guiding Principles:

- In short-term classes, students will have the first class period to determine if the class is suited for them. Students who register late or fail to attend the first class period in short term classes will not be eligible for 100% refunds according to the policy.
- For classes that begin at times other than the regular term semester, the “first class day” refers to the first day of the part of term as defined by the department and Registrar’s Office; thereafter, the “day” refers to the business day.
- If a short term class begins on Friday night, Saturday or Sunday, the student will have until the end of the first business day to drop the course. In order to receive a 100% refund for the class, the student must provide documentation that he/she did not attend more than four hours of the class.

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Guiding Principles (cont.):

- No one other than the Financial Operations and Business Technology Office or the Tuition Refund Board of Appeals is authorized to determine the amount of tuition refund a student will receive.

Exceptions to the Refund Policy:

- Students who, because of extenuating circumstances, seek a higher refund than is available by policy, must petition the Tuition Refund Board of Appeals. Petition forms are available at the Financial Operations and Business Technology Office. The Petition must be filed with the appropriate documentation. A Petition for Tuition Refund beyond the Policy must be filed at the Financial Operations and Business Technology Office within the semester the course was taken.
- Students who may have received approval from the University Exceptions Committee for a late withdrawal from a previous semester are not eligible by policy for a tuition refund. These are separate issues and decisions.

Federal regulations may require students attending the University for the first time and receiving student financial aid (grants, loans, or work assistance) under Title IV or whose parent(s) receive(s) a loan under Title IV on behalf of the students who withdraw fully from the University will be subject to a different refund policy. Contact the Financial Operations and Business Technology Office for details.

Military Refund Policy

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's nonmilitary refund policy. Room and board charges will be prorated to the extent that services have been provided.

Tuition Waiver for Kansas Teacher of the Year

Kansas Teacher of the Year recipient is allowed to enroll tuition free in up to nine credit hours annually provided the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be 1) a past or present recipient of the Kansas Teacher of the Year Award under the program administered by the Kansas Department of Education, and 2) employed as a teacher in an educational institution accredited by the Kansas Department of Education. A list of persons eligible for this tuition waiver is on file in the Board of Education Office.

Student Fee Waivers for Institutional Personnel

Student fees shall be waived for all Wichita State University employees who have full-time appointments.

Student fees shall be waived for all Wichita State University benefits-eligible employees who are not carrying full-time class loads (undergraduate 12 hours, graduate 9 hours), adjunct faculty members, and lecturers. These University employees must have an appointment for the semester in which the student fee is applicable.

Student fees shall be waived for currently enrolled students who are working in their Cooperative Education job or who are performing a required clinical rotation or internship off the Wichita State University campus (defined as the City of Wichita, its contiguous industrial sites and the South and West Campuses) for the entire semester.

Student employees and graduate assistants are not eligible for student fee waivers.

Senior Citizen Fee Waiver

In accordance with the Kansas Board of Regents' policy, students who are 60 years of age or older may enroll with audit status (non-credit) in eligible academic credit courses in which space is available and for which they have the prerequisites without paying tuition and student fees. Facilities Use Fee will be assessed at the regular student credit hour charge.

Senior citizens must present a Medicare Card or driver's license to validate age. A special senior citizen registration is held after the first day of classes (see Schedule of Courses). Senior citizens desiring college credit or the assurance of space in specific courses may enroll and pay full fees during regular registration. Course prerequisites apply to senior citizens as well as other students.

WICHITA STATE UNIVERSITY
Fiscal Year 2012
COMPREHENSIVE FEE SCHEDULE

Senior Citizen Fee Waiver (cont.)

Senior citizens who have not enrolled at WSU before must complete an Application for Admission and pay the application fee before registering, \$30.00 for undergraduate or \$50.00 for graduate.

Senior citizens who want to participate in at least one of the Human Performance Studies 152 sections have 3 options:

1. Purchase a membership in the Center for Physical Activity and Aging (CPAA), \$50.00 for membership and \$20.00 for parking per student. Enrollment through the Registrar's office is not necessary.
2. Those who want more complete access to Heskett Center and Ablah Library privileges may join the CPAA and enroll through the Registrar's Office with audit status in a zero credit hour section. Cost to include (\$50.00 membership fee, \$17.50 Heskett Center fee, and \$3.60 facilities use fee) plus other fees that may apply.
3. Senior citizens can enroll in one class for full credit at a total cost of the current tuition, student fees, registration fee, and facilities use fee.

Members of the CPAA are eligible each semester for functional assessment testing of their ability to perform daily living activities and an annual bone density evaluation. Membership also provides an educational and informative monthly newsletter.

Emporia State University

EMPORIA STATE UNIVERSITY
Comprehensive Fee Schedule
Fiscal Year 2012

<u>FALL/SPRING SEMESTER FEES</u>	<u>Resident</u>		<u>Non-resident</u>	
	UDGR	GR	UDGR	GR
Undergraduate students enrolled in 10 or more credit hours and graduate students enrolled in 7 or more credit hours				
Tuition	\$1,932.00	\$2,342.00	\$7,122.00	\$7,254.00
Required Campus Privilege Fees	<u>544.00</u>	<u>544.00</u>	<u>544.00</u>	<u>544.00</u>
Total Required Fees	<u>\$2,476.00</u>	<u>\$2,886.00</u>	<u>\$7,666.00</u>	<u>\$7,798.00</u>
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in less than 7 credit hours				
Tuition (per credit hour)	\$ 129.00	\$195.00	\$475.00	\$605.00
Required Campus Privilege Fees (per credit hour)	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>
Total Required Fees (per credit hour)	<u>\$195.00</u>	<u>\$261.00</u>	<u>\$541.00</u>	<u>\$671.00</u>
Employees (at least 50% time appointment or equivalent) (See Note)				
Undergraduate students enrolled in 10 or more credit hours and graduate students enrolled in 7 or more credit hours				
Total Required Tuition	\$1,932.00	\$2,342.00		
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in less than 7 credit hours				
Total Required Tuition (per credit hour)	\$129.00	\$195.00		

NOTE: Employee fee waiver form must be completed and submitted by student.

<u>SUMMER SESSION FEES</u> (Per Credit Hour)				
Tuition (per credit hour)	\$129.00	\$195.00	\$475.00	\$605.00
Required Campus Privilege Fees (per credit hour)	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>	<u>66.00</u>
Total Required Fees (per credit hour)	<u>\$195.00</u>	<u>\$261.00</u>	<u>\$541.00</u>	<u>\$671.00</u>

INTERNATIONAL PARTNERSHIP PROGRAMS

AND NEARR FEES (involves the states of Nebraska, Colorado, Oklahoma, Missouri, and Texas)

Undergraduate students enrolled in 10 or more credit hours and graduate students enrolled in 7 or more credit hours				
Tuition			\$2,898.00	\$3,514.00
Required Campus Privilege Fees			<u>544.00</u>	<u>544.00</u>
Total Required Fees			<u>\$3,442.00</u>	<u>\$4,058.00</u>
Undergraduate students enrolled in less than 10 credit hours and graduate students enrolled in less than 7 credit hours				
Tuition (per credit hour)			\$193.00	\$293.00
Required Campus Privilege Fees (per credit hour)			<u>66.00</u>	<u>66.00</u>
Total Required Fees (per credit hour)			<u>\$259.00</u>	<u>\$359.00</u>

<u>DISTANCE EDUCATION FEES</u> * (Per Credit Hour)				
Tuition (per credit hour)	\$129.00	\$195.00	\$193.00	\$293.00
Required Area Fees (per credit hour)	<u>68.00</u>	<u>68.00</u>	<u>68.00</u>	<u>68.00</u>
Total Required Fees (per credit hour)	<u>\$197.00</u>	<u>\$263.00</u>	<u>\$261.00</u>	<u>\$361.00</u>

* An exception or waiver would be allowed for out of state residents who are employed in Kansas. Verification must be made with the Office of the Registrar.

NOTE: Students enrolled in Distance Education classes will pay tuition and required area fees at the per credit hour rate. These charges will be applicable regardless of whether a student is enrolled in on-campus classes.

SCHOOL OF LIBRARY AND INFORMATION MANAGEMENT (SLIM) (Per Credit Hour)

All non-resident students will pay the non-resident rates per credit hour plus an area fee per credit hour when taking SLIM classes. Kansas residents will pay resident rates per credit hour plus an area fee per credit hour.

Tuition (per credit hour)	\$195.00	\$605.00
Required Area Fees (per credit hour)	<u>68.00</u>	<u>68.00</u>
Total Required Fees (per credit hour)	<u>\$263.00</u>	<u>\$673.00</u>

AUDITING, VISITING, OR NON-CREDIT COURSE FEES

Same charge as regular enrollment

DISTANCE EDUCATION ELECTRONIC MEDIA FEES FOR TELENET, INTERNET, AND ITV

Undergraduate and Graduate	
Per Course	\$60.00

DISTANCE EDUCATION EQUIPMENT USE FEE OFF-CAMPUS

Fees for off-campus equipment may be assessed at an amount not to exceed \$20.00 per credit hour.

METRO LEARNING CENTER FEE (Distance Education Site Facility)

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour.

Instructional Design and Technology (IDT) students will pay a \$10 per credit hour site fee and a \$40 per course technology fee.

Professional Development School (PDS) students will pay fees as follows:

Block II Students will pay \$11 per credit hour site fee

Block III Students will pay a \$3 per credit hour site fee

OTHER SITE FEES (Other than Metro Learning Center)

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour at sites throughout the state when the University is charged for using that site.

METRO LEARNING CENTER

Public educational entities governed/coordinated by the Kansas Board of Regents or under the auspices of the State Department of Education, may be allowed to use the Metro Learning Center on a space available basis by charging individuals the MLC fee equated to a credit hour basis. The revenue will be remitted from this collection to ESU.

WORKSHOPS AND SHORT COURSES

Fees are assessed and collected as announced in official University publications.

TUITION POLICY FOR POST-BACCALAUREATE STUDENTS

Degree Program students and Certificate Seeking students

Post-baccalaureate students seeking graduate degrees pay graduate tuition rates. All tuition and fee charges listed on Page 1 will apply to this group of students.

Enrichment Program students (Licensure or Non-Degree Seeking)

Post-baccalaureate students who are not in a degree seeking program may apply through the Graduate application process for consideration of undergraduate tuition for courses numbered 100 – 499. Courses numbered 500 and above will be charged at the graduate rates. The full-time tuition rate in the Fall and Spring semesters does not apply to these students. All courses are charged by the credit hour regardless of the number of enrolled hours.

TUITION POLICY FOR UNDERGRADUATE STUDENTS RECEIVING GRADUATE CREDIT

An undergraduate student may apply a maximum of 12 hours of credit earned in courses numbered 500-699 to a degree program. Approval of the graduate dean prior to enrollment is required to receive graduate credit for those courses. The graduate faculty of each department determines whether graduate courses previously taken are appropriate for a given graduate degree program. Undergraduate students receiving graduate credit for graduate level courses will pay graduate fees.

GRADUATE TEACHING ASSISTANTS AND GRADUATE RESEARCH ASSISTANTS

Applicable tuition is waived for graduate teaching and graduate research assistants if working 20 hours per week. Students will be responsible for campus privilege fees. In the event that a student cancels the graduate assistantship, the student must repay the tuition waiver based upon the number of days remaining in the semester.

CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized. No tuition is charged to students enrolled in programs for which the entire cost is financed by governmental or private agencies. Students taking such courses on campus must pay all required campus privilege fees.

KANSAS TEACHER OF THE YEAR TUITION WAIVER

Tuition will be waived for up to nine hours annually for any past or present Kansas Teacher of the Year. To be eligible, a person must be a past or present recipient of the award under the program administered by the Kansas Department of Education and be employed as a teacher in an educational institution accredited by the Kansas Department of Education.

FEE WAIVER FOR PERSONS AGE 60 OR OVER

Residents of Kansas who are 60 years of age or over may take courses at the University without paying the regular fee. A course taken free cannot be counted toward a degree. The person will be considered an auditor in the class, and admission to the class will be by permission of the instructor and only if space is available. Interested individuals should consult with the Registrar or the Director of Admissions.

EXTENDED PAYMENT AGREEMENT

The University makes available an Extended Payment Agreement for account balances. Under this plan, students make a \$150 account payment by the 5th day of class. This down payment, which can include financial aid, will retain the student's class schedule. If a student can not pay the account balance in full by the 5th day of class, a \$50 administrative fee will be applied to the account for an automatic payment extension to the 20th day of class. If charges are not paid on or before the first extension, an additional \$50 administrative fee will be automatically applied for a payment extension to the 35th day of class.

Any account balance remaining after the second payment extension is considered past due. A late fee of \$50 will be assessed each month the balance remains outstanding. An Extended Payment Agreement can be completed in person or obtained on-line at <http://www.emporia.edu/busaff>. The form must be completed and returned along with payment to the Office of Cashiering Services prior to the 5th day of class.

In the summer, the University requires that students pay all charges in full by the first day of class. An Extended Payment Agreement is available; additional fees apply. For up-to-date payment policies for summer 2012, please refer to the Business Affairs website, <http://www.emporia.edu/busaff>.

INTENSIVE ENGLISH FEES

<u>Fall 2011/Spring 2012</u>	<u>1 Course</u>	<u>2 Courses</u>	<u>3 Courses</u>	<u>4 Courses</u>
IEP Fees	\$1,700.00	\$3,400.00	\$5,100.00	\$6,800.00
Campus Privilege Fees	<u>198.00</u>	<u>396.00</u>	<u>594.00</u>	<u>544.00</u>
Totals	<u>\$1,898.00</u>	<u>\$3,796.00</u>	<u>\$5,694.00</u>	<u>\$7,344.00</u>
<u>Fall 2011/Spring 2012 (In-state, includes Paraguay Partners)</u>				
IEP Fees	\$850.00	\$1,700.00	\$2,550.00	\$3,400.00
Campus Privilege Fees	<u>198.00</u>	<u>396.00</u>	<u>594.00</u>	<u>544.00</u>
Totals	<u>\$1,048.00</u>	<u>\$2,096.00</u>	<u>\$3,144.00</u>	<u>\$3,944.00</u>
<u>Summer 2012</u>				
IEP Fees	\$1,130.00	\$2,260.00	\$3,390.00	\$4,520.00
Campus Privilege Fees	<u>132.00</u>	<u>264.00</u>	<u>396.00</u>	<u>528.00</u>
Totals	<u>\$1,262.00</u>	<u>\$2,524.00</u>	<u>\$3,786.00</u>	<u>\$5,048.00</u>
<u>Summer 2012 (In-state, includes Paraguay Partners)</u>				
IEP Fees	\$565.00	\$1,130.00	\$1,695.00	\$2,260.00
Campus Privilege Fees	<u>132.00</u>	<u>264.00</u>	<u>396.00</u>	<u>528.00</u>
Totals	<u>\$697.00</u>	<u>\$1,394.00</u>	<u>\$2,091.00</u>	<u>\$2,788.00</u>

WITHHOLDING OF STUDENT INFORMATION

When necessary, the University may withhold a student's official transcript for the nonpayment of tuition and fees, loans, other charges, and for failure to return University property.

COLLECTION POLICY

A student's official transcript may be held and/or permission to re-enroll denied for failure to pay any indebtedness or return any property to the University. Students may be required to pay collection agency and attorney fees and all other charges necessary for the collection, as allowed by law, of any amount not paid when due as allowed by law.

DEPARTMENTAL COST-RECOVERY FEES

All departmental charges for specific goods and services (i.e., may include but will not be limited to mediated instructional costs, building use, special equipment) not explicitly identified herein will be priced at an amount that approximates actual cost. Appropriate campus administrative procedures are to be followed for approval and collection of these charges.

TESTING COST-RECOVERY FEE

Testing fees will be assessed at a rate that includes the direct cost recovery of the test plus an administration fee of up to \$25.00 per test. Appropriate campus administrative procedures are to be followed for approval and collection of these fees.

SPONSORSHIP OF STUDENT TEACHING FEE

Student teaching fee of \$125.00 will be charged each semester for those students enrolled in Professional Development School (PDS) studies.

MILITARY REFUND POLICY

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund for tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

NON- MILITARY REFUND POLICY

Refunds for students are based on the following:

<u>Withdrawal Date During Fall/Spring Semester</u>	<u>Refund Percentage</u>
1 st calendar day through 15 th calendar day	100%
16 th calendar day through end of semester	None

For short term classes of 4 weeks or less during Fall/Spring/Summer Semesters, students must process the official drop on or before the Tuesday of the week in which the class begins in order to receive a refund. For classes 5 to 8 weeks, students will receive a refund if the official drop is processed on the Friday of the week in which the class begins. For classes 9 to 11 weeks, the official drop must be completed by the Monday following the first week of class. If the class duration is 12 or more weeks, the official drop must be completed by the schedule listed above.

SPECIAL FEES

Undergraduate Paper Application Fee	\$30.00
Undergraduate Online Application Fee	\$30.00
Graduate Application Fees (Nonrefundable)	
1 st Time Degree/Certificate Seeking	\$40.00
Returning New Degree/Dual Degrees	\$20.00
1 st Time Licensure/Non-Degree Seeking	\$25.00
Returning Licensure/Non-Degree Seeking	\$25.00
Changing from Licensure/Non-Degree to Degree/Certificate Seeking	\$40.00
Degree/Certificate Re-Admit	\$25.00
1 st Time PhD	\$50.00
Returning PhD	\$25.00
Advanced Standing Examination Fee	\$5.00
Admissions Processing Fee	\$10.00
International Student Application Processing Fee	\$50.00
Graduate International Student Application Processing Fee	\$75.00
Commencement Fee	
Associate, Undergraduate or Graduate degree	\$15.00
Students receiving two degrees	\$20.00

SPECIAL FEES (Continued)

Reading and Academic Success Center	
Less than one-half semester	\$10.00
One-half semester or more	\$15.00
CAAP Test Administrative Fee	
One Subject Area Tested	\$30.00
Two Subject Areas Tested (taken on same day)	\$50.00
Three Subject Areas Tested (taken on same day)	\$70.00
Transcript Fee (per copy)	
Mail	\$8.00
In Person	\$8.00
By FAX	\$10.00
Transcript Change Fee	\$12.00
Study Abroad Programs	
Courses not taught by ESU faculty will not have tuition and fees assessed. Courses taught by ESU faculty will be assessed tuition and fees at the regular rates. Additional fees for study abroad programs will be assessed as follows:	
<u>International Student Exchange Program (ISEP) Fee</u>	
Per Academic Semester	\$200.00
Per Short-Term Exchange, longer than one month, less than a semester	\$50.00
Any program less than 4 weeks	\$0.00
<u>ESU Academic Agreements Fee</u>	
Per Academic Semester	\$100.00
Per Short-term exchange, longer than one month, less than a semester	\$25.00
Any program less than 4 weeks	\$0.00
Student Health Usage Fee	
Office Visits	
Part-Time On-Campus Student	\$10.00
Part-Time Off-Campus Student	\$25.00
Not Enrolled Summer Student	\$25.00
Camp Participant	\$10.00
Graduate Office Thesis Binding (See Note)	
One unbound copy (masters)	\$55.00
One unbound copy (dissertation)	\$65.00
Each additional copy	\$20.00 Plus Point of Destination Sales Tax
NOTE: The unbound copy will be submitted by the Library to ProQuest for submission to the Library of Congress. The charge for additional copies may be adjusted reflecting pass-through of the binding cost from the private vendor.	
Hornet Connection (New Student Program)	
Student Fee	\$50.00
First Guest or Parent Fee	\$25.00
Each Additional Guest or Parent	\$5.00
Hornet Connection International Fee (New Student Program)	\$200.00
Student Identification Card	\$15.00
Loans and Related Interest and Charges	As appropriate when authorized
Music Lessons – Academy of Music	See separate fee schedule
Returned Check Fee (Per Check)	\$30.00

SPECIAL FEES (Continued)

MBA Test-Out Fee (No Class Credit)	\$25.00
Strong Interest Test (Includes Tax)	\$8.16
COPS/CAPS Test (Includes Tax)	\$5.44
Career Services (See Note)	
Alumni credentials service for 12 months from date of first request	\$15.00/year
Credentials service fee for mailing maximum of 10 sets of credentials	\$40.00

NOTE: If sets are ordered individually, a fee will be charged.

Counselor Education Lab Fee	
Practicum and Internship Students in School Counseling, Rehabilitation Counseling, and Mental Health Counseling Programs	\$15.00/per credit hour

Community Counseling Services Client Fees

The detailed schedule below is applicable to individual, couple or family counseling. A fee of \$10 will be charged of clients in Group Counseling.

Household Income Household Size	\$0 - \$10,000	\$10,001 - \$20,000	\$20,001 - \$30,000	\$30,001 - \$40,000	\$40,001 - \$50,000	\$50,001 +
1	\$5	\$10	\$15	\$20	\$25	\$30
2	\$4	\$9	\$14	\$19	\$24	\$29
3	\$3	\$8	\$13	\$18	\$23	\$28
4	\$2	\$7	\$12	\$17	\$22	\$27
5	\$1	\$6	\$11	\$16	\$21	\$26

Psychology Lab Fee	Actual Cost of Supplies Needed
Psychology Test Material Fee	Actual Amount to Cover Cost of Tests
Nursing Test Fee	Actual Amount to Cover Cost of Tests
Nursing Pin Fee	Actual Cost of Pin to University
Art Supply Fee	Actual Cost of Supplies Needed
Music Fees	See Department of Music Student Handbook for Detailed List of Charges
Physical Education Supply Fee	Supply Fee up to \$30 to cover Cost of Supplies

Extended Payment Agreement (For Eligible Students)

Fall Semester

5 th Class Day - Tuesday, August 23, 2011 – Account Down Payment (See Note)	\$150.00
Note: Amount is applied to tuition	
5 th Class Day - Tuesday, August 23, 2011 – Administrative Fee	\$50.00
20 th Class Day - Wednesday, September 14, 2011 – Administrative Fee	\$50.00
35 th Class Day - Wednesday, October 5, 2011 – Account Balance Due	

Spring Semester

5 th Class Day - Wednesday, January 18, 2011 – Account Down Payment (See Note)	\$150.00
Note: Amount is applied to tuition	
5 th Class Day - Wednesday, January 18, 2011 – Administrative Fee	\$50.00
20 th Class Day - Wednesday, February 8, 2011 – Administrative Fee	\$50.00
35 th Class Day - Wednesday, February 29, 2011 – Account Balance Due	

SPECIAL FEES (Continued)

Summer Session

For up-to-date payment policies for summer 2012, please refer to the Business Affairs website,
<http://www.emporia.edu/busaff>.

Penalty for Late Payment of Fees

Monthly billing statements will be delivered via e-mail to students with unpaid balances. All account balances are considered past due after the second extended payment extension. Late fees will be charged monthly if balance is unpaid by the due date indicated on the billing statement.

Late fees	\$50.00 monthly
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Kansas Resident Library Use Card Annual Fee	\$15.00
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Printing fee for KR card holders	\$.05 per page
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Library Fees

Fines for overdue books (maximum of \$50.00)	\$.30/day
Interlibrary loan fines	\$1.00/day
Course reserves fines	\$1.00 first hour + \$.60/each additional hour
Academic printing from computers/laptops	30 pages or fewer is free
Academic printing from computers/laptops	More than 30 pages is \$.10 per page
Laptop overdue fines (maximum of \$150.00)	\$15.00/hour
Lost laptop charges	\$3000.00 replacement cost + \$100 processing fee
Lost book charges (per book or item)	
General Collection materials	Replacement Cost + \$25 processing fee
Mary White Room materials	Replacement Cost + \$25 processing fee
Government documents	Replacement Cost + \$25 processing fee

NOTE: If book is no longer in print there may be additional charges.

Copy Fees (per copy)

Library Services	\$.10
ESU Archives	\$.10
Instructional Media Center	\$.10
Word Processing Center	\$.10
Microform reader/printer	\$.10
Library Science	\$.10
Copies of Public Documents	\$.10

ESU Archives

Scanning Fee	\$1.00 per page (\$5.00 minimum charge)
Photocopy on photographic paper	\$5.00 per page

Center for Early Childhood Education Fees

<u>Classroom</u>	<u>Age</u>	<u>Student Rate*</u>	<u>Faculty/Community Rate</u>
Toddler Rooms	1 – 3 years	\$26.00/day	\$28.00/day
Preschool Rooms	3 – 6 years	\$22.00/day	\$24.00/day
Summer School Age	6 – 11 years	\$22.50/day	\$24.50/day

Full time staff members of the Center for Early Childhood Center pay rates at 20% discount of the Faculty/Community rate.

* Student rate applies to parent/guardian enrolled in at least 12 undergraduate hours, 9 hours in summer semester, or 7 graduate hours. Students enrolled in their final semester before graduating are an exception. Please inquire with the director if this situation applies. *The student's current ESU class schedule must be on file in order to receive this discount.*

Reservation Deposit (refundable**)	\$45.00	Required to reserve enrollment slot.
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SPECIAL FEES (Continued)

Scheduling Processing Fee	\$10.00	Charge if there is more than one change in a child's schedule during the semester.
Administrative Fee	\$ 2.00	Charge for additional copies of year-end account statement. One is printed at no charge.

Center for Early Childhood Education Fees & Deposit amounts subject to change.

** Reservation deposit is refundable or applied to the next semester UNLESS:

- child's scheduled hours are reduced at any time during the semester
- child is withdrawn from CECE before the end of the semester
- monthly bill is not paid in full after the 3rd late notice due date
- tuition fees are not paid in full before the end of the semester

Please see the Director of the Center for Early Childhood Education for information regarding the deposit refund policy if withdrawal occurs before the semester starts and the overall withdrawal policy. Also, contact the Director for specific information concerning pick up and drop off service, late payment penalties and returned check policy and fines for early drop off and late pick up times.

Physical Education Building Facility Use Fees*

<u>Facility Reservation Fees</u>	<u>Hourly</u>
Gymnasium	\$30.00
Swimming Pool	\$30.00
Classrooms	\$15.00
Dance Studios	\$15.00

<u>Outdoor Facilities Fees</u>	<u>Hourly</u>
Tennis Courts (per court fee)	\$10.00
Soccer Field	\$20.00
Practice Field	\$20.00
Softball Field	\$20.00

*All Physical Education Building use fees subject to tax at 8.8%

Student Recreation Center Fees*

Exclusive Use (Campus Affiliates Only)	\$50.00/hour minimum charge
ESU Alumni	\$16.35/month + Tax
ESU Employees	\$10.50/month + Tax
ESU Students – Summer	\$10.50/month + Tax
Guest Fee Per Day	\$ 4.00 (Tax Included)
Guest Fees – 20 Visit Pass	\$40.00 (Tax Included)
Guest Fees – Monthly	\$25.00/month + Tax

*All Student Recreation Center Building use fees subject to tax at 8.8%

Swimming Pool Fees*

Adults (19 and over)	\$ 10.50/month + Tax
Children (18 and under)	\$ 8.50/month + Tax
Guest Fee Per Day	\$ 2.00 (Tax Included)

*All Physical Education Building use fees subject to tax at 8.8%

	<u>Academic Year</u>	<u>Academic Semester</u>	<u>Summer Session</u>
Parking Permit Fees			
Gold lots	\$125.00	\$95.00	\$55.00
Orange lots	95.00	65.00	40.00
Violet lots	75.00	50.00	30.00
Gray lots	50.00	30.00	NC
Green lots	75.00	50.00	30.00
Brown lots	95.00	65.00	40.00
M lots	10.00	10.00	10.00

SPECIAL FEES (Continued)

Parking Misuse Fees**

Handicap	\$50.00
Orange Lot	\$25.00
Gold Space	\$25.00
Fire Zone	\$25.00
No Parking	\$25.00
Green Lot	\$15.00
Violet Lot	\$15.00
Gray Lot	\$10.00
Service Vehicle	\$10.00
Backwards in the stall	\$10.00
Parking over white lines	\$10.00
Against the flow of traffic	\$10.00
Improper use of permit	\$10.00
Expired Meter	\$ 5.00
Immobilized	\$25.00

**A \$5.00 late fee is added to each citation after 14 days.

The University makes available an Extended Payment Agreement for account balances. Room and board charges are listed on the student account and fall under this extended payment plan. Under this plan, students make a \$150 account payment by the 5th day of class. This down payment, which can include financial aid, will retain the student's class schedule. If a student cannot pay the account balance in full by the 5th day of class, a \$50 administrative fee will be applied to the account for an automatic payment extension to the 20th day of class. If charges are not paid on or before the first extension, an additional \$50 administrative fee will be automatically applied to the account for a payment extension to the 35th day of class.

Any account balance remaining after the second payment extension is considered past due. A late fee of \$50 will be assessed each month the balance remains outstanding. An Extended Payment Agreement can be completed in person or obtained on-line at <http://www.emporia.edu/busaff>. The form must be completed and returned along with payment to the Office of Cashiering Services prior to the 5th day of class.

In the summer, the University requires that students pay all charges in full by the first day of class. An Extended Payment Agreement is available; additional fees apply. For up-to-date payment policies for summer 2012, please refer to the Business Affairs website, <http://www.emporia.edu/busaff>.

A \$50.00 late fee is added for room and board payments, apartment payments, and damage charges not made when due.

RESIDENTIAL HALL ASSIGNMENT

Contracts and applications will be processed when the \$45.00 processing fee (non-refundable) and the \$100.00 housing payment (non-refundable) are received. Room assignments are not made until the Department of Residential Life has received this payment along with a completed contract and meningitis form.

RESIDENTIAL HALL RATES

	<u>Semester</u>
Morse, Singular, Trusler Double	\$1,635.00
Morse Triple	\$1,880.00
Morse, Singular, Trusler Single	\$2,135.00
Towers Double	\$1,825.00
Towers Suite	\$1,925.00
Towers Single	\$2,315.00

RESIDENTIAL HALL LAUNDRY FEE

Laundry equipment use – per semester	\$40.00
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CONTRACT BOARD

Contract board is required of all residence hall occupants, and is available to students living off-campus. The available plans and cost per semester are:

All Access plan	\$1,555.00
Fifteen Block plan	\$1,515.00
Ten Block plan	\$1,305.00

EMPORIA STATE APARTMENT RATES

Emporia State Apartments are designed as unfurnished one and two bedroom efficiency apartments. Utilities are not included in the rental fees. Tenants must activate the water, gas, and electric utilities. Cable television, internet access, and telephone can be connected, but are not required. Payment is due according to Cashiering Services Extended Payment Agreement plan.

One bedroom	\$1,215.00 per semester (Fall and Spring)
Two bedroom	\$1,575.00 per semester (Fall and Spring)

RESIDENCE HALL SUMMER RATES

	<u>Daily*</u>	<u>Weekly*</u>
Summer School Housing Costs		
Two – Four Person Occupancy	\$11.00	\$77.00

**Summer rates may be adjusted based upon the activity of the Board of Regents*

EMPORIA STATE APARTMENTS-SUMMER RATES

A limited number of apartments may be available for rent during the summer. Continuing tenants may extend their existing contract into the summer months by contacting Residential Life staff.

Summer Session (May 13, 2012 to August 4, 2012):

One bedroom-unfurnished	\$780.00
Two bedroom-unfurnished	\$1,020.00

APARTMENT RESERVATIONS AND CANCELLATION

For occupancy in the Emporia State Apartments, an \$80.00 deposit and \$45.00 processing fee are required at the time of contract completion. The deposit will be returned if there are no damages beyond normal wear. Deposits will not be refunded if the reservation is canceled or not fulfilled. Reservations are not transferable. The \$80 deposit is forfeited and a \$250.00 cancellation fee is assessed for early cancellation of an apartment contract. The \$250.00 cancellation fee will be waived if the student cancels the apartment lease for any of the following reasons:

- 1) withdraws from the University
- 2) marries after the contract is signed
- 3) graduates
- 4) participates in an academically sponsored program outside the Emporia area
- 5) serves in the military
- 6) experiences significant medical/health conditions
- 7) receives an approved waiver of charges from the Director of Residential Life

RESIDENCE HALL CONTRACT CANCELLATION

Students who cancel their residence hall contracts are assessed contract breakage fees according to the schedule below:

<u>Fall and Spring Contracts Notification Date</u>	<u>Charge</u>
Postmarked on or before July 1, 2011	\$100.00
Postmarked after July 1 until August 16, 2011	\$200.00
Approved cancellation on or after August 17, 2011	40% of remaining amount owed on contract
<u>Spring Only Contracts Notification Date</u>	<u>Charge</u>
Postmarked on or before December 1, 2011	\$100.00
Postmarked after December 1, 2010 until January 10, 2012	\$200.00
Approved cancellation on or after January 11, 2012	40% of remaining amount owed on contract

NOTE: The \$145.00 processing fee and housing pre-payment is non-refundable.

Freshman students who will be under the age of 19 by their first day of the Fall semester and taking 12 or more hours at Emporia State University must live on campus.

After the move in date, the student will be released from this contract only for the following reasons:

- 1) Not attending the University (graduation, withdraw, transfer);
- 2) Marriage, or domestic partnership agreement, if living with significant other in the community (documentation required for verification);
- 3) Participation in an academically-sponsored program such as study abroad, student teaching, or an internship outside of the Emporia area;
- 4) Called to military service;
- 5) Significant and unforeseen health reason occurring during the contract period. A request for release for this reason must be documented by the student and reviewed and approved by the Director of Residential Life;
- 6) Received an approved waiver of charges from the Director of Residential Life
 - a. If a release is approved, the student is entitled to a refund of room and board charges in accordance with the refund policy. If any overpayment has occurred, the student's University bill will be credited on a pro rata basis according to the date of cancellation. No room and board credit will be given for cancellations effective four (4) weeks before the close of each semester.
 - b. If a contract release request is not approved, the student is eligible to cancel his or her contract upon payment of 40 percent of the remaining contract cost.
 - c. A student who has a contract for the academic year and receives approval to cancel his or her contract due to not attending the University, but subsequently registers for the spring semester is obligated to the remainder of their contractual obligation.
 - d. A student must vacate an assigned space as stipulated in the housing contract.
 - e. A student who is evicted from the residence hall for disciplinary reasons is responsible for paying 40 percent of the remaining contract. Appeals may be made to the Director of Residential Life.

CAMPUS PRIVILEGE FEES DETAIL-PER SEMESTER

Full-time Undergraduate Students in 10 or more Semester Credit Hours and Graduate Students in 7 or more Semester Credit Hours:

Educational Opportunity Fund	\$ 5.00
Student Health	68.79
Student Union Operating	39.60
Student Union Improvement	158.00
Student Union Refurbishing	15.00
Student Counseling	.75
Recreational Services/Physical Education Building	24.40
Recreational Facility	29.00
Athletic Activity Fee	131.42
Sports Clubs	.60
Special Events	2.00
Associated Student Government	14.15
Performing Arts	15.85
<i>Sunflower</i>	10.11
<i>Bulletin</i>	9.58
Center for Early Childhood Education	5.50
Union Activities Council	8.60
Marching Band Stipend	3.95
Quivera	.45
Visual Arts Board	<u>1.25</u>
Total Campus Privilege Fees	<u>\$544.00</u>

Part-time Undergraduate Students in less than 10 Semester Credit Hours and Graduate Students in less than 7 Semester Credit Hours: (per credit hour)

Educational Opportunity Fund	\$.35
Student Health	10.29
Student Union Operating	4.05
Student Union Improvement	18.00
Student Union Refurbishing	1.25
Student Counseling	.10
Recreational Services/Physical Education Building	5.18
Athletic Activity Fee	14.78
Sports Clubs	.15
Special Events	.35
Associated Student Government	2.35
Performing Arts	2.68
<i>Sunflower</i>	.77
<i>Bulletin</i>	1.35
Center for Early Childhood Education	.40
Union Activities Council	.95
Marching Band Stipend	.25
Quivera	.10
Visual Arts Board	.15
Recreation Facility Fee	<u>2.50</u>
Total Campus Privilege Fees (per credit hour)	<u>\$66.00</u>

Pittsburg State University

PITTSBURG STATE UNIVERSITY
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GRADUATE & UNDERGRADUATE STUDENT FEES

Per Semester (16 weeks or more)	Resident		Non-Resident	
	<u>Undergrad.</u>	<u>Graduate</u>	<u>Undergrad.</u>	<u>Graduate</u>
Tuition	\$ 2,066.00	\$ 2,382.00	\$ 6,568.00	\$ 6,317.00
Campus Privilege Fees	515.00	515.00	515.00	515.00
Total Required Fees per Semester	\$ 2,581.00	\$ 2,897.00	\$ 7,083.00	\$ 6,832.00
Per Credit Hour				
<i>Tuition for Undergraduate Students</i>				
Enrolled in 9 credit hours or less	\$ 138.00		\$ 438.00	
Campus Privilege Fees	46.00		46.00	
Total Required Fees per Credit Hour	\$ 184.00		\$ 484.00	
<i>Tuition for Graduate Students</i>				
Enrolled in 8 credit hours or less		\$ 199.00		\$ 526.00
Campus Privilege Fees		46.00		46.00
Total Required Fees per Credit Hour		\$ 245.00		\$ 572.00
Per Summer Session				
Same as Per Credit Hour above	\$ 184.00	\$ 245.00	\$ 484.00	\$ 572.00

Instructional Equipment Fee

Beginning with the Fall 2005 semester, as part of the tuition assessed each student, \$4 per credit hour are collected for the acquisition, maintenance, repair, and replacement of instructional equipment (including software). \$1 per credit hour is matched by the State of Kansas and allocated to Academic Affairs. \$3 per credit hour are allocated to the individual colleges based upon annual credit hour production. In addition to this assessment, the College of Technology assesses \$14 per credit hour for all courses not offered through Continuing Studies with a cap of \$140 per semester (the actual total approved fee of \$14 per credit hour and \$140 per semester was originally assessed for the fall 2000 semester).

Media Instructional Fee

Students enrolled in courses offered online or through the Interactive Distance Learning (IDL) network will be assessed \$18 per credit hour of enrollment. This fee supports the development and delivery of these courses.

Library Fee

As part of the tuition assessed each student, \$1 per credit hour is collected for the on-going support of the university library. The fee supports the acquisition of periodicals, books, and related library materials. This includes printed materials and electronic information resources.

Continuing Studies Courses (per credit hour rate)

Non-resident students enrolled as a campus student and taking Continuing Studies Courses will be charged the non-resident tuition rate. Part-time students enrolled in a degree program offered off-campus or on-line will pay the Continuing Studies tuition and fee rates.

<u>Undergraduate</u>		<u>Graduate</u>	
Tuition	\$138.00	Tuition	\$ 199.00
Area Fee	46.00	Area Fee	46.00
Distance Fee	18.00 *	Distance Fee	18.00 *

* The Distance Fee applies only to classes held at an extended distance from campus. This fee compensates for additional travel costs associated with the delivery of instruction.

If a student is enrolled on campus and pays full fees, no additional charge will be made for continuing studies credit hour courses. Fees are assessed on a resident credit hour basis for staff members employed 40% time or more; these employees are not required to pay Campus Privilege Fees.

PITTSBURG STATE UNIVERSITY
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Special Fees (Non-Refundable)

Late Enrollment Fees: For enrollment or payment of fees after the last day for late enrollment as listed in the University Catalog and Schedule of Classes \$ 30.00

Exception: Classes not scheduled to begin at the time of regular classes or enrollment delay due to University procedures as determined by the Registrar.

Non-Refundable Tuition Deposit: International students applying for admission through the I-20 Hyderabad satellite office in India will not be refunded their \$200 tuition deposit if they transfer to another institution before attending at least one semester at PSU.

Student Health Center Fee (includes University Counseling Center)

A. Regular Semester (included in fees)	\$ 91.00
B. Student Spouse Fee (regular semester)	120.00
" " " (summer session)	60.00
(Student spouses are eligible if fee is paid within ten days of the start of classes.)	
C. Summer Service	46.00
(Students who were full-time for the spring semester, not attending in the summer session, but planning on returning full-time in the fall semester, are eligible for Health Center services if fee is paid anytime during the summer session.)	

Tuition Payment Plan Fee (Payable upon signing of contract)	\$ 25.00
Late fee for each tuition payment made after the due dates	25.00

Admission Application Fees

First Time Undergraduate Application Fee	\$ 30.00
First Time Undergraduate Application Fee for International Students	50.00
Graduate Application Fee for Degree Seeking Students	35.00
Graduate Application Fee for International Students	60.00

Enrollment Deposit for 2-year Technology Program \$ 100.00

Deposit is applied to tuition at enrollment. If not enrolled in the specific program by specified date, deposit is forfeited.

Transcript Fee (Each)

Registrar Window Pickup, Mail, or Fax	\$ 5.00
Electronic	8.00
FedEx Overnight (Transcript Fee \$5 plus FedEx charge \$10)	15.00

Commencement Fees

Associate Degree, Baccalaureate Degree, Technical Education Center Certificate	\$ 55.00
Additional Baccalaureate Degree Awarded Concurrently	35.00
Masters and Specialist in Education Degrees	65.00
Students receiving two undergraduate degrees	65.00
Duplicate Diploma	25.00
Thesis binding for four copies	32.00
Binding for additional thesis \$8.00 per copy	

Career Service Fees – One (1) Year On-line Program Registration Charge

A. Students	\$ 0.00
B. PSU Alumni	50.00
C. All Others	60.00

Credential Service Fee \$5 per mailed set / \$5 per faxed set plus \$.50 per page
\$5 per emailed credentials (up to 5 per request)

PITTSBURG STATE UNIVERSITY
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Special Fees (Non-Refundable)

Continuing Studies Fees

A.	Fees will be established for non-credit activities or workshops based on cost.	
B.	Media Instructional Fee - per credit hour	\$ 18.00
C.	Reinstatement Fee	\$ 45.00

Freshman Orientation Fee	\$ 30.00
Per Parent/Guest	\$ 15.00

Intensive English Program Tuition & Fees 2011/2012

	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Fall and Spring Semesters			
(2 sessions/16 weeks)			
Regular Students	\$ 4,951.00	\$ 515.00	\$ 5,466.00
Agreement Students	3,960.80	515.00	4,475.80
One Course	1,237.75	128.75	1,366.50
(1 session/8 weeks)			
Regular Students	\$ 2,475.50	\$ 257.50	\$ 2,733.00
Agreement Students	1,980.40	257.50	2,237.90
One Course	618.87	64.37	683.24
Summer (1 session)			
Regular Students	\$ 2,475.50	\$ 276.00	\$ 2,751.50
Agreement Students	1,980.40	276.00	2,256.40
One Course	618.87	69.00	687.87

First Time Intensive English Application Fee \$ 50.00

Kansas/Paraguay students are charged in-state undergraduate full-time PSU tuition and fees.
For Summer, they are charged ½ of full time in-state UG tuition rate and 6 hours of fees at \$46.00/credit hour.

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Special Fees (Non-Refundable)

Music Instrument Rental Fee (per semester)	
Rental fee for University owned instruments	\$ 25.00
(Instruments used for techniques classes are exempt)	

Music Preparatory School

Voice, Piano, Traditional Strings, Wind and Percussion	
Age 14 and under (per 16-week session**)	\$ 128.00
(**Students in this age category may enroll in two 8-week sessions at \$64 each)	
Age 15 and older (per 16-week session)	\$ 160.00
Suzuki String Lessons	
Students of any age (per 16-week session)	\$ 195.00
Musikgarten Program	
Students and parents together (per 16-week session)	\$ 150.00

Student Photo I.D. Replacement Fee	\$ 10.00
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Returned Check Fee	\$ 30.00
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Student Recreation Center	
Summer fees (not enrolled for summer but pre-enrolled for fall semester)	\$ 15.00

Campus Access Fee	\$ 50.00
Provides campus access and privileges to students enrolled in off-campus or on-line courses and paying only the Continuing Education Tuition and Fees.	

Kansas Open Records Act - Reimbursement Cost Fee Schedule

- A. Public records in print:
 1. Access: Cost of staff time necessary to obtain records (cost varies)
 2. Copying: \$0.25/page - \$1.00/page for certified copy
 3. Mailing: \$1.40/letter (single letter wt.)
 4. Faxing: \$.90/page
- B. Public record/s kept in computer files:
 1. Copy of registry of University software: \$50
 2. Access to public record/s available on computer printout/s at the time of the request: Actual cost of staff time necessary to obtain the printout/s
 3. Copy of public record/s available at the time of the request: \$200/CPU hour
 4. Access to and copy of public record/s requiring new programming to separate files containing both public record information and information not subject to inspection: \$40/hour of staff time required for programming; plus \$200/CPU hour

Department Cost/Recovery Fees - All departmental charges for specific goods and services not explicitly identified herein will be priced at an amount that approximates actual cost.

Students are required to reimburse the institution for the cost of (a) excess breakage and wastage of materials and (b) materials used in excess of those required for completion of course work.

Loan repayments and related interest charges; Library misuse fees; ROTC property; Testing fees, non-student as appropriate when authorized.

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Special Fees (Non-Refundable)

Contracts and Tuition Charge

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more clearly cover the actual cost of instruction are specifically authorized.

No tuition is charged to students, including faculty, enrolled in instructional programs for which the entire cost is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

REFUND POLICIES

General Refund Policy

The refund policy shall apply to fall and spring semesters. Classes meeting for periods shorter than a semester will have refunds prorated accordingly. Refund dates shall be based on (class) days including registration, examinations and commencement. Special fees as listed in the fee schedule and fees for private lessons are non-refundable.

1. A student who withdraws during the first week of the semester will be refunded, upon application, all their fees, except those fees listed in the fee schedule as non-refundable.
2. A student who withdraws after the first week but during the first one-third of a semester will be refunded upon application, one-half of their fees, except those fees listed in the fee schedule as non-refundable.
3. A student who withdraws after the first one-third of a semester is not entitled to any refund.
4. Students must withdraw through the Registrar's Office. Withdrawals must be processed by several offices before refunds can be processed by the University Cashier's Office; therefore, students should expect a delay of three weeks.
5. An appeals process is available to the student who feels their situation warrants an exception from the stated fee refund policy. Students should direct written appeals to the University Registrar. The Petition for Refund form can be found on the Registrar's web page at <http://www.pittstate.edu/office/registrar/forms.dot>.
6. No refund will be given for short courses (1-2 days) or travel courses once the program has begun.

In the event that PSU is responsible for a fee assessment or calculation error, the error will be corrected.

PITTSBURG STATE UNIVERSITY
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Title IV Recipient Refund Policies

Students need to be cautioned under this policy. Students who totally withdraw after receiving Title IV assistance in many cases will have to repay a portion of the funds received. The Financial Aid Office recalculates federal* financial aid eligibility for students who withdraw, drop out, or are dismissed prior to completing 60% of a semester. Recalculation is based on the percent of earned aid using the following formula:

Percent earned = Number of days completed up to the withdrawal date** divided by total days in the semester.

Federal financial aid is returned to the federal government based on the percent of unearned aid using the following formula:

Aid to be returned = (100% - percent earned above) times the amount of aid disbursed toward institutional charges. Institutional charges are: tuition, fees, on-campus room and board.

When aid is returned, the student may owe a debit balance to the University and/or the Department of Education Title IV Programs. If a student owes a debit balance to the Department of Education, payment arrangements will have to be made directly with that federal agency.

Military Tuition Refund Policy

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

*Federal financial aid includes the Federal Pell Grant, Academic Competitiveness Grant, SEOG Grant, SMART Grant, TEACH Grant, Perkins Loan, Direct Student Loan, and PLUS Loan.

**Withdrawal Date is defined as the actual date the student began the institution's withdrawal process through the Registrar's Office, the student's last date of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the institution.

PITTSBURG STATE UNIVERSITY
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TUITION WAIVER FOR KANSAS TEACHER OF THE YEAR

Any Kansas Teacher of the Year recipient may enroll for up to nine credit hours annually at any Regents institution without payment of tuition or fees if the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be (1) a past or present recipient of the Kansas Teacher of the Year award under the program administered by the Kansas Department of Education and (2) employed as a teacher in an educational institution accredited by the Kansas Department of Education.

TUITION FOR KANSAS MILITARY AND PUBLIC SAFETY OFFICER FAMILIES

The state board of regents shall authorize the following class of persons to pay an amount equal to resident fees: Any dependent or spouse of a person in military service who is reassigned from Kansas to another duty station so long as such dependent or spouse continues to reside in Kansas.

Every Kansas educational institution shall provide for enrollment without charge of tuition or fees for: (1) Any dependent or spouse of a public safety officer who died as the result of injury sustained while performing duties as a public safety officer so long as such dependent or spouse is eligible; (2) any dependent or spouse of any resident of Kansas who died on or after September 11, 2001, while, and as a result of, serving in military service; and (3) any prisoner of war. Any such dependent or spouse and any prisoner of war shall be eligible for enrollment at a Kansas educational institution without charge of tuition or fees for not to exceed 10 semesters of undergraduate instruction, or the equivalent thereof, at all such institutions.

YELLOW RIBBON PROGRAM FOR NON-RESIDENT VETERANS

The Post-9/11 GI Bill pays resident tuition and fees. Eligible students for the Yellow Ribbon Program would also receive additional assistance from the Veterans Administration (VA) and Pittsburg State University which would pay the difference in tuition to cover out-of-state tuition rates. Institutions voluntarily enter into a Yellow Ribbon Agreement with VA and choose the amount of tuition and fees that will be contributed. VA will match that amount and issue payment directly to the institution. Only individuals entitled to the maximum benefit rate (based on service requirements) may receive this funding. Therefore, to be eligible:

- * Veteran must have served an aggregate period of active duty after September 10, 2001, of at least 36 months;
- * Veteran must be honorably discharged from active duty for a service connected disability and served 30 continuous days after September 10, 2001;
- * Student is a dependent of a veteran eligible for Transfer of Entitlement under the Post-9/11 GI Bill based on a veteran's service under the eligibility criteria listed above.

PITTSBURG STATE UNIVERSITY EMPLOYEE DEPENDENT TUITION WAIVER PROGRAM

The purpose of the Dependent Tuition Waiver Program is to provide an opportunity for dependent children of eligible employees to receive a partial or full tuition waiver at PSU while seeking an undergraduate degree. An eligible employee is an employee appointed to a benefits-eligible position at PSU with 12 continuous months, or one academic year for faculty, of service to PSU in a benefits-eligible position. For a dependent of an eligible employee to qualify the dependent must meet the eligibility requirements approved by the Kansas Board of Regents at the May 2006 meeting. The amount of tuition waived is determined based on the eligible employee's length of service.

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KANSAS FOSTER CHILD EDUCATIONAL ASSISTANCE ACT

The purpose of this act is to establish an educational assistance program under which payment of tuition and required fees charged to eligible foster children shall be waived (see Senate Bill 85 or inquire at the Registrar's Office to determine eligibility). A tuition and required fee waiver would be provided for the undergraduate enrollment of an eligible foster child, through the semester or until attaining the age of 23, who enrolls in a Kansas educational institution on or after July 1, 2006.

To remain eligible for participation in the program, an eligible foster child shall remain in good standing at the Kansas educational institution where the eligible foster child is enrolled and shall make satisfactory progress toward completion of the requirements of the educational program in which they are enrolled. An eligible foster child shall not have waived the amount of tuition waived for any course repeated or taken in excess of the requirements for completion of the educational program in which they are enrolled. Each eligible foster child who is enrolled in a Kansas educational institution and who is participating in the program shall be responsible for all fees charged by the institution that are not directly related to and required for the courses in the educational program of the eligible foster child (SB 355 removed the expiration date on SB 85).

AUDITING OF COURSES

Each auditor must have a permit to audit provided by University Registrar and authorized by the course instructor. A permit may be issued to regularly enrolled students, as well as students enrolled to audit only. Auditors will be charged a \$1.00 per credit hour fee when the permit is issued. This fee is not refundable. Persons over 60 years of age may audit, on a space available basis at no charge. All persons who audit courses are admitted as listeners only and are not entitled to participate in class activities except as listeners. No transcript or record is made of audit enrollments.

Courses offered by Continuing Studies are not offered for auditing purposes.

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Residence Halls

Academic Year

Double Room/Seven Day Access	\$ 6,288
Double Room/Any 14 Access	5,910
Double Room/Any 10 Access	5,524
Additional charge for single room (maximum)	900
Crimson Commons room additional charge	1,000
Willard Hall room additional charge	440
Renovated Halls room additional charge	220
Application fee	45
Installment fee (optional payment plan)	\$25/semester
Late payment fee (on pmt plan/not on pmt plan)	\$25/\$30 per mo

Spring semester contracts are 50% of the academic year contract.

Summer rates determined by length of occupancy and services provided.

Residents with special circumstances may request special consideration of room and board policy requirements.

Special assessments authorized for replacement of lost or damaged items.

Student Family Apartments

**Monthly Rates for
Academic Year**

Two Bedroom	\$ 480
Three Bedroom	545
Processing Fee for each new lease	45

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PARKING PERMIT FEES AND FINES

Parking fees for students are included in student fees. Students are charged a parking fee of \$4.05 per credit hour for part-time enrollment or \$29.00 per semester for full-time enrollment. Permits shall be good for the duration of the school year for which it is issued or for a lesser period of time if so designated.

Parking fees for faculty and staff are as follows:

	<u>Academic Year</u> *	<u>Spring Semester*</u>	<u>Summer Sessions</u>
Blue Zone	\$ 79.00	\$ 52.00	\$ 26.00
Red Zone	\$ 116.00	\$ 76.00	\$ 38.00
Gold Zone	\$ 153.00	\$ 100.00	\$ 50.00
Brown Zone	\$ 58.00	\$ 38.00	\$ 19.00
Orange Zone	\$ 58.00	\$ 38.00	\$ 19.00
Motorcycle Permits	\$ 58.00	\$ 38.00	\$ 19.00

Replacement Permits (if lost or stolen)

Must purchase a new permit at full fee.

TRAFFIC VIOLATIONS AND FINES

Traffic and parking violation charges are as follows:

Timed Zones	\$ 10.00
No Permit	12.00
Wrong Zone	15.00
Unauthorized Parking	15.00
Parking on Grass or Sidewalk	25.00
Fire Lane	25.00
Yellow Zones	25.00
Handicapped Zone	50.00
Tampering or Misuse	50.00

Failure to pay a violation before the tenth (10th) day after issuance shall result in a \$5.00 penalty. A wheel-lock (boot) fee of \$25.00 will be charged where it has been necessary to use this device for flagrant violators who do not respond to citations. Such fees shall be paid at the University Police and Parking Services Office, Shirk Hall.

*Includes summer session.

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**FORT HAYS STATE UNIVERSITY
COMPREHENSIVE FEE SCHEDULE
(Effective Fall Semester 2011)**

TUITION AND FEES

Per Semester or Summer Session

1. Undergraduate students and graduate students pay a per credit hour charge as follows:

	<u>Resident</u>		<u>Non-Resident</u>			
	<u>Under- Graduate</u>	<u>Graduate</u>	<u>Under- Graduate</u>	<u>Graduate</u>	<u>Contiguous States Under- Graduate</u>	<u>States Graduate</u>
Tuition	\$ 105.20	\$ 157.20	\$ 381.05	\$ 447.90	\$ 157.80	\$ 235.80
Educational Opportunity	.40	.40	.40	.40	.40	.40
Student Health	4.19	4.19	4.19	4.19	4.19	4.19
Student Union	4.56	4.56	4.56	4.56	4.56	4.56
Student Union Bond Fee	6.00	6.00	6.00	6.00	6.00	6.00
Student Activity	5.32	5.32	5.32	5.32	5.32	5.32
Lewis Field Renovation Bond Fee	1.00	1.00	1.00	1.00	1.00	1.00
Parking Fee	.85	.85	.85	.85	.85	.85
Wellness Center Fee	.87	.87	.87	.87	.87	.87
Student Athletic Fee	<u>7.68</u>	<u>7.68</u>	<u>7.68</u>	<u>7.68</u>	<u>7.68</u>	<u>7.68</u>
	\$ 136.07	\$ 188.07	\$ 411.92	\$ 478.77	\$ 188.67	\$ 266.67

2. Undergraduate fees for 15 hours and graduate fees for 12 hours are:

\$2,041.05 \$ 2,256.84 \$ 6,178.80 \$ 5,745.24 \$ 2,830.05 \$ 3,200.04

Tuition and fees charged will be calculated based on two factors: the type of course (On-campus or Virtual College) and the student's residency status (Resident, Non-Resident, Contiguous, or MSEP).

- A Resident student will be charged On-campus tuition and fees for On-campus courses and Virtual College tuition and fees for Virtual College courses.
- A Non-Resident student will be charged Non-Resident tuition and fees when taking both On-campus and Virtual College courses. A Non-Resident Student taking Virtual College courses *only* will pay the Virtual College tuition and fees.
- Students who are residents of Colorado, Missouri, Nebraska, or Oklahoma qualify for the Contiguous State rate for On-campus courses. A Contiguous State student will be charged Contiguous State tuition and fees when taking both On-campus and Virtual College courses. A Contiguous State student taking Virtual College courses *only* will pay the Virtual College tuition and fees.

VIRTUAL COLLEGE CREDIT AND NONCREDIT COURSE FEES

A specific course fee of \$174.00 (undergraduate) or \$235.50 (graduate) per credit hour is assessed for students taking Virtual College courses only. A graduate fee of \$400 per credit hour will be assessed for Virtual College MBA courses. Fees for noncredit courses, workshops, conferences and seminars are based on direct and indirect operating costs and are not subject to refund.

PARKING PERMIT FEES AS AUTHORIZED

	ANNUAL	FALL/SPRING	SUMMER
Faculty/Staff*	\$75.00	\$45.00	\$10.00
Zone 1	\$25.00	\$13.00	\$5.00/\$10.00**
Zone 2-Regular/Wooster	\$13.00	\$ 7.00	\$5.00/\$10.00**

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NOTE: Zone 3 permits are \$5.00 any time of year. Cost of replacement permits is \$5.00 each.

*Faculty are also eligible to purchase a Zone 1 permit--\$60.00 annual fee; \$35.00 semester fee; \$10.00 summer fee.

**\$5.00 to park on campus if enrolled in a class scheduled for a week or less; \$10.00 for complete summer term.

APPLICATION FEES

Domestic Undergraduate Student Application Fee: \$30.00

All applicants enrolling for the first time as an undergraduate student must pay a one-time nonrefundable application fee.

Domestic Graduate Student Application Fee: \$35.00

A non-refundable application fee will be required for all new graduate applicants.

If a second graduate or specialist degree is pursued, a new application fee will be assessed.

International Undergraduate and Graduate Student Admission/Application Fee: \$50.00

A non-refundable application fee will be required. If a second graduate

or specialist degree is pursued, a new non-refundable application fee will be assessed.

SPECIAL FEES

Virtual College Special Instructional/Student Materials	Actual Direct Costs
Student Health (Doctor's Appointment-per call)	\$20.00
Student Identification Card (New issue)	\$ 5.00
Student Identification Card (Replacements)	\$10.00
Orientation/Registration Fee	\$30.00
Advanced Standing Examination Fee	\$25.00
Laboratory Courses	Cost of excess materials/breakage
Transcript (in excess of 3 per semester to enrolled students)	\$ 5.00
Fax charge (in addition to above fee)	\$ 5.00
Priority Mail (in addition to above fee)	actual mailing costs
Domestic FedEx (overnight)	\$15.00 per envelope
International Airmail	\$ 5.00 per envelope
International FedEx or UPS	\$40.00 per envelope
Degree Completion Fee	
Graduate Degree	\$50.00
Undergraduate Degree	\$50.00
Binding of Master's Thesis or Report	\$10.00 per copy for first 4 copies
	\$15.00 for student copies
Career Services-Education Credentials Beyond 5	\$ 3.00 per set
Library	
Copies of Public Documents	\$ 0.10 per copy
Library Fines or Lost Material	Cost per fine schedule
Traffic Fines	Per Ticket Issued
Child Care Services for Dependents of Students	
Full-day (4.5-9.5 hours)	\$18.00 subject to change
Half-day (0-4.5 hours)	\$16.00 subject to change
Child Care Services for Dependents of Faculty/Staff (Full Day Only)	\$23.50 subject to change
Returned Check Fee	\$30.00
Installment Administrative Fee	\$25.00
Late Payment Fee	\$25.00
Collection Agency Fee	Per Contract

All charges for goods and services not explicitly identified herein will be priced at an amount that approximates actual cost. Campus administrative procedures are to be followed for approval and collection of these charges.

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FEE RATE EXCEPTIONS

Staff and Faculty. Tuition Assistance is provided for employees, their spouses and dependents based on length of service and approved Board of Regents eligibility criteria.

Students 60 Years of Age or Older. In accordance with the Kansas Board of Regents policy, students who are 60 years of age or older may enroll as auditors (noncredit) in any academic credit course in which space is available without paying tuition and fees.

Return of Title IV Funds for Financial Aid Recipients

Return of Title IV Funds policy.* Using the last date of attendance, the percentage of payment period the student attended will be used to determine the amount of Title IV aid earned by the institution and by the student. The institution will return unearned Title IV funds that had been originally applied to institutional charges to the appropriate federal programs. The student will be responsible for return of unearned Title IV funds that had been originally disbursed directly to him/her. The institutional charges no longer covered by financial aid funds will be reinstated and the student will be responsible for immediate payment of any balance owed.

**Based on the most current federal return of Title IV policy. Changes mandated by the Department of Education will be implemented.*

Military Refund Policy. Students serving in the National Guard Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

REFUNDS-CHANGE OF PROGRAM

Payment of Fees. Fees for a semester or term are payable at the time of enrollment for a semester or term. Students may use a check, money order, University Card, or VISA/MasterCard/Discovery/American Express for the exact amount of fees. Students who add classes after the start of the semester must remit payment when adding the class.

Refunds. (Total Withdrawal from University). To officially withdraw from University coursework and to be eligible for a refund, a student must submit a request for a schedule drop through TigerEnroll within the scheduled dates of the authorized refund period. The University will determine the method of refund.

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Withdrawal Policy Statement

(Fall and Spring Semesters, 16 Weeks)

Students may withdraw full-semester (16-week) courses through 11:59:59 PM CT on the 35th calendar day of the semester. Students withdrawing during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th calendar day of the semester will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 70th calendar day of the semester. Students who withdraw completely will receive a notation on their transcript of the date withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Custer Hall, 785-628-4408.

Appeal requests for withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar for the appeal form.

Fee Refunds for Course Withdrawals (Fall and Spring Semesters, 16 Weeks)

	Refund Percentages					Last Calendar Day to Withdraw (No Transcript Record)	Last Calendar Day to Withdraw
	100%	60%	40%	25%	10%		
Less than 1 week course	None	None	None	None	None	2nd day	None
One week course	2nd day	None	None	None	None	2nd day	None
Two week course	1st week	None	None	None	None	7th day	None
Three week course	1st week	None	None	None	None	7th day	14th day
Four week course	1st week	None	None	2nd week	None	14th day	21st day
Five week course	1st week	None	None	2nd week	None	14th day	21st day
Eight week course	1st week	None	2nd week	None	3rd week	21st day	28th day
Ten week course	1st week	2nd week	None	3rd week	4th week	28th day	35th day
Full semester course	1st week	2nd week	3rd week	4th week	5th week	35th day	70th day

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

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Withdrawal Policy Statement

(Summer Term, 8 Weeks)

Students may withdraw full-term (8-week) courses through 11:59:59 PM CT on the 21st calendar day of the term. Students withdrawing during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 28th calendar day of the term will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 28th calendar day of the term. Students who withdraw completely will receive a notation on their transcript of the date withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Custer Hall, 785-628-4408.

Appeal requests for withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar for the appeal form.

Fee Refunds for Course Withdrawals (Summer Term, 8 Weeks)

	Refund Percentages					Last Calendar Day to Withdraw (No Transcript Record)	Last Calendar Day to Withdraw
	100%	60%	40%	25%	10%		
Less than 1 week course	None	None	None	None	None	2nd day	None
One week course	2nd day	None	None	None	None	2nd day	None
Two week course	1st week	None	None	None	None	7th day	None
Three week course	1st week	None	None	None	None	7th day	14th day
Four week course	1st week	None	None	2nd week	None	14th day	21st day
Six week course	1st week	None	None	2nd week	3rd week	21st day	21st day
Eight week course	1st week	None	2nd week	None	3rd week	21st day	28th day

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

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RESIDENCE HALL AND APARTMENT RATES

An application fee of \$35 is charged each resident. This payment is not refundable unless facilities cannot be provided.

Residence Hall Total Cost for BOTH FALL AND SPRING SEMESTERS is as follows:

Room Option	Open Access	10 Meal Plan	7 Meal Plan	Room Only
Double	\$6,837	\$6,682	\$6,635	\$3,435
Single	\$7,949	\$7,794	\$7,747	\$4,547

Daily Rates

	(Student Room)	(Guest Room)
1 person/room	\$20	\$26
2 person/room	\$35	\$40

Weekly Rates

Student Room, between terms not continuing contract: \$113

Guest Room, single or double: \$165

Summer Session Rates

Rooms with meals: Single:	\$140 per week (includes \$30 meal plan)
Double:	\$115 per week (includes \$30 meal plan)

Summer Camper: 1 person/room	\$ 26 per day
2person/room	\$ 13 per day (each)

Apartment Rental Rates

Wooster Place: One bedroom	\$480 per month
Two bedroom	\$558 per month
Shared Two bedroom	\$408 per month, per contract

Stadium Place: 10 month contract

Two Bedroom	\$507 per month, per contract
Four Bedroom	\$457 per month, per contract

Summer contract

Two Bedroom	\$407 per month, per contract
Four Bedroom	\$357 per month, per contract